



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/11/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 11:30 AM **Departure:** 2:35 PM

CCLC-38151

Hidden Cove Summer Camp

2770 Headland Drive East Point, GA 30344 Fulton County
(404) 747-7768 hiddencovesummer@gmail.com

Regional Consultant

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
09/11/2019	Complaint Investigation & Licensing Study	Good Standing
09/11/2019	Complaint Closure	Good Standing
05/24/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Teddy Bears		0	0	C	8	C	11	C	
Main	B- Bumble Bees	Two Year Olds	1	9	C	11	C	NA	NA	Lunch
Main	C- ButterFlys	Infants and One Year Olds	1	5	C	7	C	NA	NA	Lunch
Main	Cafeteria		0	0	C	8	C	11	C	
Main	D- Love Bugs	Three Year Olds	1	9	C	13	C	19	C	Transitioning, Lunch, Outside
Main	E- Kids Zone		0	0	C	18	C	25	C	
Total Capacity @35 sq. ft.:			65			Total Capacity @25 sq. ft.: 84				
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 65			Total Capacity @25 sq. ft.: 84				

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Children	115	C

Comments

The purpose of this visit is to conduct a complaint investigation/licensing study visit and to follow-up to previous visit.

Plan of Improvement: Developed This Date 09/11/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Ashley Hightower, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that in the upstairs room chip paint on the walls was observed that could be a hazard to children. It was further observed that in the downstairs bathroom the wall panels at the bottom of the wall was observed peeling and is potential hazard to children.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/11/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(6) - Discussed spray painting the swings chains to ensure that the chains are not rust and a hazard to children.

Correction Deadline: 9/21/2019**Technical Assistance**

591-1-1-.26(8) - Discussed maintenance of resilient surface. Please fluff and redistribute Please ensure six inches of resilient surface material is maintained underneath all swinging and climbing equipment with the exception of the toddler sliding board, it was discussed that a minimum of three inches should be maintained around that piece of equipment.

Correction Deadline: 9/21/2019**Technical Assistance**

591-1-1-.26(9) -Discussed removing tree limbs any any accumulation of sweet gum balls from the play area.

Correction Deadline: 9/11/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Technical Assistance**

591-1-1-.15(2) - Center staff will ensure feeding plans are updated.

Correction Deadline: 9/11/2019**Finding**

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on consultant observation that the one-year-old children were observed to be sitting on the floor eating lunch.

POI (Plan of Improvement)

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

Correction Deadline: 9/11/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

Technical Assistance

591-1-1-.21(3) - Center did not conduct a fire drill for August. Consultant discussed with the director to ensure that the center conducting monthly fire drills.

Correction Deadline: 9/16/2019

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 4

Staff # 1	Not Met
Date of Hire: 04/04/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training	

Staff # 2	Not Met
Date of Hire: 01/01/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing	

Staff # 3	Not Met
Date of Hire: 03/10/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	

Staff # 4	Met
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Staff # 5	Not Met
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Date of Hire: 08/28/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Date of Hire: 02/07/2018

Staff Credentials Reviewed: 0

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 5/24/2019

Corrected on 9/11/2019

.09(1)(c) - Previous citation was corrected.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on consultant review of staff files that the driver did not have current First-Aid CPR.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 9/11/2019

591-1-1-.31 Staff(CR) Met

Comment

Discussed director credentials with the owner.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Correction Deadline: 5/24/2019

Corrected on 9/11/2019

.32(2) - Previous citation was corrected. The center was in ratio on this day.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.