



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/4/2018 **VisitType:** Complaint Investigation Follow Up **Arrival:** 2:25 PM **Departure:** 6:40 PM

CCLC-38151

Hidden Cove Summer Camp

2770 Headland Drive East Point, GA 30344 Fulton County
(404) 747-7768 hiddencovesummer@gmail.com

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/04/2018	Complaint Investigation Follow Up	Support	
09/13/2018	Complaint Closure	Good Standing	
09/12/2018	Complaint Investigation & Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Teddy Bears	Infants	1	6	C	8	C	11	C	Floor Play
Main	B- Bumble Bees		0	0	C	11	C	NA	NA	
Main	C- ButterFlys		0	0	C	7	C	NA	NA	
Main	Cafeteria		0	0	C	8	C	11	C	
Main	D- Love Bugs	Two Year Olds and Three Year Olds	2	18	C	13	NC	19	C	Outside
Main	E- Kids Zone	Six Year Olds and Over	1	25	C	18	NC	25	C	Snack

Total Capacity @35 sq. ft.: 65

Total Capacity @25 sq. ft.: 84

Total # Children this Date: 49

Total Capacity @35 sq. ft.: 65

Total Capacity @25 sq. ft.: 84

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Children	115	C

Comments

Plan of Improvement: Developed This Date 10/04/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Ashley Hightower, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

Date: 10/4/2018 **VisitType:** Complaint Investigation
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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 9/22/2018

Corrected on 10/4/2018

.08(2) - Consultant observed previous citation to be corrected in that all children's records reviewed were observed to have immunization records as required.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant observation that one classroom licensed for 25 children was observed to have 28 children present on this date.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 10/5/2018

Recited on 10/4/2018

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/24/2018

Corrected on 10/4/2018

.25(3) - Consultant observed previous citation to be corrected in that there was no chipping paint observed in classroom E.

591-1-1-.26 Playgrounds(CR)**Defer****Defer**

591-1-1-.26(9) - This citation will be deferred until the next regulatory visit.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/12/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 9/17/2018****Corrected on 10/4/2018****.21(3) - Consultant observed previous citation to be corrected in that a fire drill was observed to be conducted during the month of September as required.**

Safety

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on consultant observation that there was not a fire extinguisher in the black Volkswagen sedan used for transportation.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 10/5/2018**Recited on 10/4/2018****Correction Deadline: 9/13/2018****Corrected on 10/4/2018****.36(4)(f)1. - Consultant observed previous citation to be corrected in that consultant observed all children to be properly restrained in transportation vehicles as required.****Correction Deadline: 9/13/2018****Corrected on 10/4/2018****.36(4)(f)2. - Consultant observed previous citation to be corrected in that consultant observed all transportation vehicles to be used in a manner in accordance with the manufacturers specifications.**

Staff Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 04/01/2017

Staff # 3 Met

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Date of Hire: 02/01/2015

Staff # 4

Met

Date of Hire: 02/01/2015

Staff # 5

Met

Date of Hire: 07/18/2018

Staff # 6

Met

Date of Hire: 09/05/2018

Staff # 7

Met

Date of Hire: 01/10/2018

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 9/12/2018

Corrected on 10/4/2018

.09(1)(j) - Consultant observed previous citation to be corrected in that all current staff members were observed to have the appropriate criminal records checks as required.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 9/22/2018

Corrected on 10/4/2018

.14(3) - Consultant observed previous citation to be corrected in that all transportation vehicles were observed to have first aid kits as required.

591-1-1-.31 Staff(CR)

Defer

Defer

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - This citation will be deferred until the next regulatory visit.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 9/17/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 9/10/2018

Corrected on 10/4/2018

.32(7) - Consultant observed previous citation to be corrected in that consultant observed all staff members were observed to adequately supervise children as required.