



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/26/2019 **VisitType:** Licensing Study **Arrival:** 9:05 AM **Departure:** 1:45 PM

CCLC-38120

Early Learning Scholars II

3792 Memorial College Avenue Clarkston, GA 30021 DeKalb County
 (404) 294-7010 IMtara319@gmail.com

Regional Consultant

Chrische Walker

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/26/2019	Licensing Study	Good Standing	
06/24/2019	Complaint Closure	Good Standing	
05/02/2019	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/1L	Two Year Olds and Three Year Olds	2	11	C	17	C	24	C	Art
Single	B/2L	PreK	3	13	C	27	C	NA	NA	Circle Time
Single	C/Middle	Infants and One Year Olds and Two Year Olds	4	17	C	22	C	NA	NA	Circle Time, Floor Play
Single	D/1R	Six Year Olds and Over	1	14	C	29	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Playground Limitations					
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 72		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Single	PG/A	24	C

Comments

The purpose of today's visit was to conduct a Licensing Study and to follow up from a previous visit on May 2, 2019. The consultant emailed an Emergency Preparedness Plan on this date.

Plan of Improvement: Developed This Date 06/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tara Armstrong, Program Official

Date

Chrische Walker, Consultant

Date



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Findings Report

Date: 6/26/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that lesson plans were not current and available in Room A/1L and in Room D/1R.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 7/1/2019

Recited on 6/26/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Please monitor the television monitor for security in Room D/1R.

Correction Deadline: 6/26/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1

Met

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 3 Met

Child # 4 Met

Child # 5 Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure that the physician name and phone number are completed on the children's enrollment forms.

Correction Deadline: 6/26/2019

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(3) - Please monitor upper ceiling tiles on the left bathroom in Room B/2L for repair.

Correction Deadline: 6/26/2019

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

On the date, the director stated that the back playground has expanded. The consultant observed the expansion and will make the necessary documentations.

Technical Assistance

591-1-1-.26(4) - Please ensure that the back gate on the playground is securely locked with extra security. There were no children present on the playground during the observation.

Correction Deadline: 6/26/2019

Technical Assistance

591-1-1-.26(9) - Please monitor the black material on the underneath the mulch on the back playground.

Correction Deadline: 6/26/2019

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Great job on infant feeding forms in the Infant Classroom.

591-1-1-.18 Kitchen Operations	Met
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Comment

Kitchen appears clean and well organized. Please ensure to clean the freezer regularly.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Proper diapering procedures observed Room C/Middle on the left side of the classroom.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff stated proper knowledge of hand washing procedures.

591-1-1-.20 Medications(CR)	Met
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Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Great job conducting fire drills and other emergency drills.

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting	Met
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Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

Correction Deadline: 6/24/2019

Corrected on 6/26/2019

.11(2) - The previous citation has been corrected on this date. The consultant observed a positive learning environment at the facility on this date.

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Technical Assistance

Comment

Complete documentation of transportation observed. Great job!

Technical Assistance

591-1-1-.36(4)(b) - - Please monitor the fourth right last seat on the vehicle with tag the number RCR8076 for wear and tear.

Correction Deadline: 6/27/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that the bedding on the cots were stored touching other cots in Room A/1L and on the left side of Room C/Middle.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 6/26/2019

Staff Records

Records Reviewed: 17	Records with Missing/Incomplete Components: 3
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Staff # 1

Met

Date of Hire: 12/05/2016

Staff # 2

Met

Date of Hire: 05/20/2019

Staff # 3

Not Met

Date of Hire: 05/01/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4

Met

Date of Hire: 09/12/2018

Staff # 5

Met

Records Reviewed: 17**Records with Missing/Incomplete Components: 3**

Date of Hire: 11/01/2018

Staff # 6 Met

Date of Hire: 06/07/2016

Staff # 7 Met

Date of Hire: 03/11/2019

Staff # 8 Not Met

Date of Hire: 05/15/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9 Met

Date of Hire: 05/17/2019

Staff # 10 Met

Date of Hire: 07/30/2018

Staff # 11 Met

Date of Hire: 08/01/2016

Staff # 12 Met

Date of Hire: 04/15/2019

Staff # 13 Met

Date of Hire: 08/15/2016

Staff # 14 Met

Date of Hire: 06/25/2014

Staff # 15 Not Met

Date of Hire: 01/12/2009

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 16 Met

Date of Hire: 08/05/2013

Staff # 17 Met

Date of Hire: 03/22/2018

Staff Credentials Reviewed: 17

Comment

Criminal record checks were observed to be complete. The consultant discussed the criminal background rule requirements for any external staff on the premises.

591-1-1-.14 First Aid & CPR**Not Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace and add missing items in the vehicle first aid kit.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined that one employee hired on May 1, 2017, did not have current evidence of first aid and CPR certification within 90 days of employment.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/31/2019

Recited on 6/26/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member hired on May 1, 2017 and had direct care responsibilities, did not complete the health and safety training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 7/26/2019

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Finding

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the cook hired on January 12, 2009, did not complete four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 7/26/2019

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff member hired on May 11, 2017 completed eight of ten training hours for the 2018 calendar year. Ten hours were required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Correction Deadline: 6/24/2019

Corrected on 6/26/2019

.31(2)(b)2. - The previous citation has been corrected on this date. The consultant observed lead teacher in the three-year-old classroom to meet the minimum academic requirement.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.