



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/2/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:25 AM **Departure:** 2:00 PM

**CCLC-38120**

**Early Learning Scholars II**

3792 Memorial College Avenue Clarkston, GA 30021 DeKalb County  
 (404) 294-7010 IMtara319@gmail.com

**Mailing Address**  
 Same

**Regional Consultant**

Leslie Pettis

Phone: (770) 357-7022

Fax: (770) 357-7021

leslie.pettis@dec.al.ga.gov

Joint with: LaToyia Summers

**Quality Rated:** ★ ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/02/2019	Complaint Investigation Follow Up	Good Standing	
12/11/2018	Monitoring Visit	Good Standing	
03/14/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/1L	Three Year Olds and Four Year Olds	1	13	C	17	C	24	C	Centers
Single	B/2L	PreK	1	18	C	27	C	NA	NA	Circle Time
Single	C/Middle	Infants and One Year Olds and Two Year Olds	3	22	C	22	C	NA	NA	Outside
Single	D/1R	PreK	2	18	C	29	C	NA	NA	Story
		Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Playground Limitations			
Total # Children this Date: 71		Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Single	PG/A	24	C

**Comments**

May 2, 2019 - The purpose of this visit was to conduct a Complaint Investigation and follow up from previous visit conducted on December 11, 2018.

Plan of Improvement: Developed This Date 05/02/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Tara Armstrong, Program Official

Date

Leslie Pettis, Consultant

Date

LaToya Summers, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

### Activities and Equipment

**591-1-1-.03 Activities**

**Not Met**

#### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that lesson plans were not current and available in the left side of the toddler D 1/R.

#### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 5/2/2019**

**Recited on 5/2/2019**

**Facility**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 12/11/2018**

**Corrected on 5/2/2019**

**.25(3) - Previous citation corrected in that these citations were corrected on December 11, 2018.**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Correction Deadline: 12/12/2018**

Corrected on 5/2/2019

.15(2) - Previous citation corrected in that all feeding plans were current on this date.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 12/11/2018

Corrected on 5/2/2019

.30(2) - Previous citation corrected in that all rules were followed to ensure a safe sleep environment on this date.

## Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 12/05/2016

Staff # 2 Met

Date of Hire: 09/12/2018

Staff # 3 Met

Date of Hire: 11/01/2018

Staff # 4 Met

Date of Hire: 06/07/2016

Staff # 5 Met

Date of Hire: 08/14/2018

Staff # 6 Met

Date of Hire: 03/11/2019

Staff # 7 Met

Date of Hire: 05/15/2017

Staff # 8 Met

Date of Hire: 12/01/2018

Staff # 9 Met

Date of Hire: 07/30/2018

Staff # 10 Met

Date of Hire: 08/01/2016

Staff # 11 Met

Date of Hire: 04/15/2019

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

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Staff # 12	Met
Date of Hire: 08/15/2016	
Staff # 13	Met
Date of Hire: 04/26/2019	
Staff # 14	Met
Date of Hire: 01/12/2009	
Staff # 15	Met
Date of Hire: 08/05/2013	
Staff # 16	Met
Date of Hire: 03/22/2018	

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**Staff Credentials Reviewed: 16**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

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**Met****Correction Deadline: 12/11/2018****Corrected on 5/2/2019****.09(1)(d) - Previous citation corrected in that all employees had a comprehensive records check determination letter on this date.**

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**591-1-1-.14 First Aid & CPR**

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**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined that one employee hired on August 14, 2018, did not have current evidence of first aid and CPR certification within 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 5/25/2019****Recited on 5/2/2019**

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**591-1-1-.33 Staff Training**

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**Met****Correction Deadline: 1/10/2019****Corrected on 5/2/2019****.33(3) - Previous citation corrected in that all employees had their health and safety training on this date.**