



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/25/2019 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 1:30 PM

CCLC-38027

Primrose School of Brookhaven

3575 Durden Drive Atlanta, GA 30319 DeKalb County
 (404) 844-9775 ovaughn@primrosebrookhaven.com

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

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elim.tekie@decal.ga.gov

Mailing Address

3575 Durden Drive NE
 Brookhaven, GA 30319

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/25/2019	Monitoring Visit	Good Standing	
09/12/2019	Incident Investigation & Follow Up	Good Standing	
07/17/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Young Infants 1	Infants	2	7	C	13	C	NA	NA	Free Play
Building 2	Young Infants 2	Infants	2	5	C	11	C	NA	NA	Feeding, Floor Play
Building 2	Young Toddlers	One Year Olds and Two Year Olds	2	11	C	13	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.:			37	Total Capacity @25 sq. ft.: 0						
Main	Lside/A/Front	Infants	3	7	C	8	C	NA	NA	Floor Play
Main	Lside/C/Right	One Year Olds	2	6	C	14	C	NA	NA	Floor Play
Main	Rside/D/L	Two Year Olds	2	10	C	18	C	NA	NA	Circle Time
Main	Rside/E/Mid	Two Year Olds	3	10	C	18	C	NA	NA	Centers
Main	Rside/F/Front	Two Year Olds	2	14	C	17	C	NA	NA	Outside
Main	Upstairs G/1L	Four Year Olds	1	10	C	31	C	NA	NA	Centers
Main	Upstairs H/2L	Two Year Olds and Three Year Olds	3	16	C	30	C	NA	NA	Lunch
Main	Upstairs I/Mid R	Three Year Olds	2	10	C	24	C	NA	NA	Centers
Main	Upstairs J/1R	Three Year Olds and Four Year Olds	2	18	C	24	C	NA	NA	Outside
Main	Upstairs K/2R	PreK	2	19	C	25	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.:			209	Total Capacity @25 sq. ft.: 0						
Total # Children this Date:			143	Total Capacity @35 sq. ft.: 246						
				Total Capacity @25 sq. ft.: 0						


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Front R	21	C
Main	PG B/ R Back	28	C
Main	PG C/L Back	27	C
Main	PG D/Front L	7	C

Comments

The purpose of this visit was to conduct a Monitoring visit and follow-up on previous citations from July 17, 2019.

Plan of Improvement: Developed This Date 09/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Valerie Flanigan, Program Official

Date

Elim Tekie, Consultant

Date



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Findings Report

Date: 9/25/2019 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a bottle of sunscreen was in a child's bookbag in room G/1L labeled Keep Out Of Reach Of Children. It was further determined that a staff members purse was on top of the cots and accessible to the children in room F Front.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/25/2019

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 61

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met

Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Date of Hire: 10/16/2018	
Staff # 31	Met

Staff # 32	Met
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45	Met
Staff # 46	Met
Staff # 47	Met
Staff # 48	Met
Staff # 49	Met
Staff # 50	Met
Staff # 51	Met
Staff # 52	Met
Staff # 53	Met
Staff # 54	Met
Staff # 55	Met
Staff # 56	Met

Records Reviewed: 61

Records with Missing/Incomplete Components: 0

Staff # 57	Met
Staff # 58	Met
Staff # 59	Met
Staff # 60	Met
Staff # 61	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training Met

Correction Deadline: 7/27/2019

Corrected on 9/25/2019

.33(3) - Previous citation was corrected. All staff members completed the required Health and Safety Orientation training.

Correction Deadline: 7/27/2019

Corrected on 9/25/2019

.33(5) - Previous citation was corrected. Cook has completed six hours of f training in food nutrition planning, preparation, serving, proper dish washing and food storage within the first year of employment.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.