



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/2/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:30 PM **Departure:** 4:00 PM

CCLC-37951

Happy Hearts Learning Academy

1190 King George Boulevard, Suite A-2 Savannah, GA 31419 Chatham County
 (912) 920-5022 sylathia_sanders@hotmail.com

Mailing Address
 Same

Regional Consultant

Kimberly Stoy

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 kimberly.stoy@dec.al.ga.gov

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/02/2019	Complaint Closure	Good Standing	
01/02/2019	Complaint Investigation & Licensing Study	Good Standing	
12/17/2018	Complaint Investigation & Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-1st Left	Three Year Olds and Four Year Olds	1	11	C	11	C	NA	NA	Nap
Main	2-2nd Left	Two Year Olds	1	6	C	7	C	NA	NA	Nap
Main	3-1st Right	Five Year Olds and Six Year Olds and Over	1	6	C	6	C	NA	NA	Free Play
Main	4-2nd Right	One Year Olds and Two Year Olds	1	4	C	6	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 27			Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	4	C
Main	B	8	C

Comments

This was the second visit of the fiscal year.

Plan of Improvement: Developed This Date 01/02/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sylathia Sanders, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

Date: 1/2/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:30 PM **Departure:** 4:00 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Discussed with Director about securing the coat rack in the first room on the left.

Correction Deadline: 1/2/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

591-1-1-.06 Bathrooms
Met
Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)
Met

Correction Deadline: 12/17/2018

Corrected on 1/2/2019

.19(1) - Consultant observed the facility to meet the license capacity on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)
Not Met
Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on consultant's observation that the flooring throughout the facility is not tight in that the foam matting on the floor has bubbled up underneath leaving ripples throughout the facility.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary. Director stated on last visit that the flooring was being replaced, however it has not been done as of this date.

Correction Deadline: 1/25/2019

Recited on 1/2/2019

591-1-1-.26 Playgrounds(CR)
Not Met
Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the climbing equipment on the left side next to the gate is cracked exposing sharp plastic that is hazardous to the children.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 1/11/2019

Recited on 1/2/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)
Met
Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)
Met
Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that emergency drills were not conducted for the months of July, August, September, October, or November 2018.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/7/2019

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Defer****Defer**

591-1-1-.36(4)(a)- Facility has a vehicle inspection scheduled for January 5, 2018.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 1/4/2019

Correction Deadline: 12/21/2018

Corrected on 1/2/2019

.36(6) - Consultant observed transportation agreements for all children on file.

Correction Deadline: 12/21/2018

Corrected on 1/2/2019

.36(7)(b) Consultant observed that all children vehicle emergency forms on file.

Correction Deadline: 12/18/2018

Corrected on 1/2/2019

.36(7)(c)2. - Consultant observed that loading and unloading was documented since the last visit.

Correction Deadline: 12/18/2018

Corrected on 1/2/2019

.36(7)(d)1. - Consultant observed that first check was conducted for all schools since the last visit.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 12/17/2018

Corrected on 1/2/2019

.30(1)(d) - Consultant observed the appropriate space between mats on this date.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/15/2018	
Staff # 2	Met
Date of Hire: 11/05/2018	
Staff # 3	Met
Date of Hire: 04/23/2018	
Staff # 4	Met
Date of Hire: 12/18/2017	
Staff # 5	Met
Date of Hire: 01/25/2016	
Staff # 6	Met
Date of Hire: 04/18/2018	
Staff # 7	Met
Date of Hire: 12/02/2013	
Staff # 8	Met
Date of Hire: 05/10/2016	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 12/17/2018

Corrected on 1/2/2019

.09(1)(a) - Consultant observed evidence of satisfactory criminal records check on file for all employees.

591-1-1-.33 Staff Training

Met

Correction Deadline: 12/31/2018

Corrected on 1/2/2019

.33(6) - Consultant observed that all employees completed the ten hours of annual training for 2018.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.