



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/22/2020 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:30 AM

CCLC-37833

North Lanier Christian Academy

829 Atlanta Road Cumming, GA 30040 Forsyth County
 (770) 205-8422 liliampenalver@northlanier.org

Regional Consultant

Mandi Sloan

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mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2020	Monitoring Visit	Support	
05/20/2020	Licensing Study	Good Standing	
10/17/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
ED Building	F (102)	Five Year Olds	1	3	C	15	C	NA	NA	Centers
ED Building	G (104)	Three Year Olds	2	3	C	15	C	NA	NA	Circle Time
ED Building	H (106)		0	0	C	15	C	NA	NA	Not In Use
ED Building	I (108)	Three Year Olds	2	8	C	15	C	NA	NA	Centers
ED Building	J (109)		0	0	C	14	C	NA	NA	Not In Use
ED Building	K (111)		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 87			Total Capacity @25 sq. ft.: 0							
Main WAC Bldg	A (106)		0	0	C	8	C	NA	NA	Not In Use
Main WAC Bldg	B (108)	One Year Olds	2	4	C	11	C	NA	NA	Outside
Main WAC Bldg	C (110)	Two Year Olds	2	4	C	11	C	NA	NA	Story
Main WAC Bldg	D (111)		0	0	C	12	C	NA	NA	Not In Use

Main WAC Bldg	E (112)		0	0	C	12	C	NA	NA	Not In Use
Main WAC Bldg	F (113)		0	0	C	13	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 67

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 22

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
ED Building	B	28	C
Main WAC Bldg	A	97	C

Comments

A virtual inspection was conducted on October 22, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection. The new infant feeding plan was shared with the provider on this date.

Plan of Improvement: Developed This Date 10/22/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Liliam PENALVER, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1 Met

Child # 2 Met

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Emergency Contact information Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 5 Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that two of five children's records reviewed did not contain the address to whom the child may be released. Further, one of five children's records reviewed did not contain the telephone number of the child's physician.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 10/29/2020**Recited on 10/22/2020**

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)**Not Met****Correction Deadline: 5/20/2020****Corrected on 10/22/2020**

.20(1) - The previous citation was corrected on this date as the program was observed to obtain written authorization from the parent in order to dispense prescription and non-prescription medications. Further, three of three medication records reviewed contained the complete dates that the medication was to be dispensed. Consultant discussed with provider to ensure that the prescription number is obtained for prescription medications.

Finding

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that the center failed to maintain a record for the following medications:

- Dispensing records to include the date, time, and amount of medication were not maintained from September 14, 2020 through September 22, 2020 for the non prescription medication of "Zarbee's".
- Dispensing records to include the date, time, and amount of medication were not maintained on September 11, 2020 or September 18, 2020 for one non prescription medication of "Zarbee's Cough and Cold".

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 10/22/2020**Recited on 10/22/2020**

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/01/1995	
Staff # 2	Met
Date of Hire: 01/05/2010	
Staff # 3	Met
Date of Hire: 09/10/2018	
Staff # 4	Met
Date of Hire: 03/04/2020	
Staff # 5	Met
Date of Hire: 08/13/2020	
Staff # 6	Met
Date of Hire: 08/01/1997	
Staff # 7	Met
Date of Hire: 10/31/2018	
Staff # 8	Met
Date of Hire: 05/30/2017	
Staff # 9	Met
Date of Hire: 07/31/2018	
Staff # 10	Met
Date of Hire: 07/23/2015	
Staff # 11	Met
Date of Hire: 08/01/2006	
Staff # 12	Met
Date of Hire: 02/15/2018	
Staff # 13	Met
Date of Hire: 08/13/2020	
Staff # 14	Met
Date of Hire: 04/20/2020	

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 15 Date of Hire: 08/06/2020	Met
Staff # 16 Date of Hire: 09/02/2019	Met
Staff # 17 Date of Hire: 12/02/2019	Met
Staff # 18 Date of Hire: 11/03/2014	Met
Staff # 19 Date of Hire: 08/19/2019	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided three file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) **Met**

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15 , 2020.

Correction Deadline: 10/22/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.