



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/15/2018 **VisitType:** Monitoring Visit

**Arrival:** 11:00 AM

**Departure:** 1:15 PM

**CCLC-37833**

**North Lanier Christian Academy**

829 Atlanta Road Cumming, GA 30040 Forsyth County  
 (770) 205-8422 liliampenalver@northlanier.org

**Regional Consultant**

Mari M. Springs

Phone: (706) 434-7652

Fax: (706) 434-7651

mari.springs@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/15/2018	Monitoring Visit	Good Standing	
03/05/2018	Licensing Study	Good Standing	
09/18/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
ED Building	F (102)	Five Year Olds and Six Year Olds and Over	1	4	C	15	C	NA	NA	Centers
ED Building	G (104)	Three Year Olds	2	12	C	15	C	NA	NA	Centers
ED Building	H (106)	Four Year Olds	1	6	C	15	C	NA	NA	Centers,Outside
ED Building	I (108)	Three Year Olds	2	12	C	15	C	NA	NA	Centers,Lunch
ED Building	J (109)		0	0	C	14	C	NA	NA	
ED Building	K (111)	Four Year Olds and Five Year Olds	2	8	C	13	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 87			Total Capacity @25 sq. ft.: 0				
Main WAC Bldg	A (106)	Infants	1	4	C	8	C	NA	NA	Feeding,Floor Play
Main WAC Bldg	B (108)	One Year Olds	2	8	C	11	C	NA	NA	Music,Lunch,Centers
Main WAC Bldg	C (110)	One Year Olds and Two Year Olds	2	10	C	11	C	NA	NA	Floor Play
Main WAC Bldg	D (111)	Two Year Olds	2	7	C	12	C	NA	NA	Lunch,Outside

Main WAC Bldg	E (112)		0	0	C	12	C	NA	NA	
Main WAC Bldg	F (113)	Two Year Olds	2	7	C	13	C	NA	NA	Centers,Diapering

Total Capacity @35 sq. ft.: 67

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 78

Total Capacity @35 sq. ft.: 154

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
ED Building	B	28	C
Main WAC Bldg	A	97	C

**Comments**

The purpose of this visit was to complete a Monitoring Visit.

Plan of Improvement: Developed This Date 10/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Lilium PENALVER, Program Official

Date

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Mari M. Springs, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based observation, that the following hazards were accessible to children in care:

\* In the WAC Building, plastic grocery bags were observed under the sink near the diaper changing area in Rooms 106 and 110.

\* In the WAC Building, plastic trash bags were observed under the diaper changing station and sink near diaper changing station in Room 110.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 10/15/2018**

**Recited on 10/15/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined, based on consultants observation, that one of two children in Room 113 of the WAC Building did not wash their hands following a diaper change.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 10/15/2018**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 34****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/21/2015

Staff # 2

Met

Date of Hire: 08/06/2014

Staff # 3 Met

Date of Hire: 10/01/2002

Staff # 4 Met

Date of Hire: 07/28/2015

Staff # 5 Met

Date of Hire: 08/06/2015

Staff # 6 Met

Date of Hire: 09/10/2018

Staff # 7 Met

Date of Hire: 07/30/2018

Staff # 8 Met

Date of Hire: 08/01/2003

Staff # 9 Met

Date of Hire: 08/13/2017

Staff # 10 Met

Date of Hire: 10/01/1995

Staff # 11 Met

Date of Hire: 01/10/2018

Staff # 12 Met

Date of Hire: 08/06/2015

Staff # 13 Met

Date of Hire: 08/06/2015

Staff # 14 Met

Date of Hire: 01/22/2018

Staff # 15 Met

Date of Hire: 09/05/2016

Staff # 16 Met

Date of Hire: 11/07/2016

Staff # 17 Met

Date of Hire: 02/21/2018

Staff # 18 Date of Hire: 08/01/1992	Met
Staff # 19 Date of Hire: 02/21/2018	Met
Staff # 20 Date of Hire: 05/09/2017	Met
Staff # 21 Date of Hire: 10/05/2018	Met
Staff # 22 Date of Hire: 08/06/2015	Met
Staff # 23 Date of Hire: 08/06/2015	Met
Staff # 24 Date of Hire: 08/06/2018	Met
Staff # 25 Date of Hire: 01/24/2018	Met
Staff # 26 Date of Hire: 08/06/2015	Met
Staff # 27 Date of Hire: 08/07/2014	Met
Staff # 28 Date of Hire: 07/30/2018	Met
Staff # 29 Date of Hire: 07/31/2017	Met
Staff # 30 Date of Hire: 08/06/2015	Met
Staff # 31 Date of Hire: 08/01/1997	Met
Staff # 32 Date of Hire: 01/24/2018	Met

**Records Reviewed: 34**

**Records with Missing/Incomplete Components: 0**

Staff # 33

Met

Date of Hire: 07/31/2017

Staff # 34

Met

Date of Hire: 07/31/2017

**Staff Credentials Reviewed: 34**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided five file for employees hired since last visit. Consultant discussed the National Satisfactory Clearance for one employee currently at the center working in the classroom with another staff person.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.