



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/5/2018    **VisitType:** Licensing Study    **Arrival:** 9:40 AM    **Departure:** 1:15 PM

**CCLC-37833**

**North Lanier Christian Academy**

829 Atlanta Road Cumming, GA 30040 Forsyth County  
 (770) 205-8422 liliampenalver@northlanier.org

**Regional Consultant**

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Joint with: Tasha McDonald

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/05/2018	Licensing Study	Good Standing	
09/18/2017	Monitoring Visit	Good Standing	
02/02/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
ED Building	F (102)	Five Year Olds and Six Year Olds and Over	2	3	C	15	C	NA	NA	Free Play
ED Building	G (104)	Three Year Olds and Four Year Olds	1	10	C	15	C	NA	NA	Snack
ED Building	H (106)	Four Year Olds and Five Year Olds	1	8	C	15	C	NA	NA	Snack
ED Building	I (108)	Three Year Olds	2	9	C	15	C	NA	NA	Story
ED Building	J (111)	Five Year Olds	1	5	C	12	C	NA	NA	Art
Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0							
Main WAC Bldg	A (106)	Infants	2	6	C	8	C	NA	NA	Floor Play
Main WAC Bldg	B (108)	One Year Olds	2	6	C	11	C	NA	NA	Outside
Main WAC Bldg	C (110)	One Year Olds and Two Year Olds	2	9	C	11	C	NA	NA	Transitioning
Main WAC Bldg	D (111)	Two Year Olds	2	5	C	12	C	NA	NA	Art
Main WAC Bldg	E (112)	Three Year Olds	1	3	C	12	C	NA	NA	Centers

Main WAC Bldg	F (113)	Two Year Olds	2	8	C	13	C	NA	NA	Outside
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Total Capacity @35 sq. ft.: 67	Total Capacity @25 sq. ft.: 0
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Total # Children this Date: 72	Total Capacity @35 sq. ft.: 139	Total Capacity @25 sq. ft.: 0
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Building	Playground	Playground Occupancy	Playground Compliance
ED Building	B	28	C
Main WAC Bldg	A	97	C

**Comments**

The purpose of the visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 03/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

Staff were observed to provide developmentally appropriate activities.

**Correction Deadline: 3/5/2018**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based observation, that the following hazards were accessible to children in care:

- Scissors and an adult coffee cup were present on the table in the ED Building Room (H 106)
- A staff bag was present on a hook in the restroom and adult drinks were present on the bookshelf in the ED Building Room (I 108)
- Hand sanitizer and scissors were present in an unlocked cabinet in the ED Building Room (J 111)
- Staff bags were present on hooks in the restroom in the Main WAC Building between rooms (E 112) and (F 113)
- Diapering creams were in open bins stored beneath the changing table in the Main WAC Building Room (F 113)

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 3/5/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that infant feeding forms are updated regularly (at least once every two to three months). Food and bottles were observed to be appropriately stored.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Complete documentation of emergency drills was observed on file.

Correction Deadline: 3/10/2018

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Safety approved cribs and mats was observed. Staff stated appropriate laundering routines for sheets and blankets.

## Staff Records

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/21/2015	
Staff # 2	Met
Date of Hire: 08/06/2014	
Staff # 3	Met
Date of Hire: 10/01/2002	
Staff # 4	Met
Date of Hire: 07/28/2015	
Staff # 5	Met
Date of Hire: 08/06/2015	
Staff # 6	Met
Date of Hire: 08/01/2003	
Staff # 7	Met

Date of Hire: 08/13/2017

Staff # 8 Met

Date of Hire: 10/01/1995

Staff # 9 Met

Date of Hire: 01/10/2018

Staff # 10 Met

Date of Hire: 08/06/2015

Staff # 11 Met

Date of Hire: 08/06/2015

Staff # 12 Met

Date of Hire: 01/22/2018

Staff # 13 Met

Date of Hire: 09/05/2016

Staff # 14 Met

Date of Hire: 11/07/2016

Staff # 15 Met

Date of Hire: 02/21/2018

Staff # 16 Met

Date of Hire: 08/01/1992

Staff # 17 Met

Date of Hire: 02/21/2018

Staff # 18 Met

Date of Hire: 05/09/2017

Staff # 19 Met

Date of Hire: 08/06/2015

Staff # 20 Met

Date of Hire: 08/06/2015

Staff # 21 Met

Date of Hire: 01/24/2018

Staff # 22 Met

Date of Hire: 08/06/2015

**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 0**

Staff # 23 Date of Hire: 08/07/2014	Met
Staff # 24 Date of Hire: 07/31/2017	Met
Staff # 25 Date of Hire: 08/06/2015	Met
Staff # 26 Date of Hire: 08/01/1997	Met
Staff # 27 Date of Hire: 01/24/2018	Met
Staff # 28 Date of Hire: 07/31/2017	Met
Staff # 29 Date of Hire: 07/31/2017	Met

**Staff Credentials Reviewed: 29**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete. The director provided seven files for staff hired since the previous visit.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR. Please ensure that new staff obtain first aid/CPR within 90 days of hire.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training. Please ensure that new staff obtain health and safety orientation within 90 days of hire.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff were observed to comply with regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.



**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.