



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2018 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 1:00 PM

CCLC-37832

Caterpillar Clubhouse Academy & Daycare

3840 New Macland Rd. Powder Springs, GA 30127 Cobb County
 (678) 557-4416 ubettateachdj@gmail.com

Regional Consultant

Morgan Stahl

Phone: (770) 357-7042
 Fax: (770) 357-7041
 morgan.stahl@decal.ga.gov

Mailing Address

3840 New Macland Road
 Powder Springs, GA 30127

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2018	Licensing Study	Good Standing	
08/15/2017	Monitoring Visit	Good Standing	
04/04/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Left classroom	One Year Olds and Two Year Olds	2	6	C	10	C	NA	NA	Transitioning
Main	B- Right Classroom	Three Year Olds and Four Year Olds	1	9	C	15	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 15			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	playground	30	C

Comments

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Debra Johnson, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

Date: 2/21/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Consultant observed detailed lesson plans for each classroom.

Correction Deadline: 2/21/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

All required equipment observed secured.

Correction Deadline: 3/23/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records	Met
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Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Correction Deadline: 8/15/2017

Corrected on 2/21/2018

.25(13) - Hazardous items observed stored inaccessible to children.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Please ensure the playground is inspected following inclement weather to ensure it is free from litter and hazards.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

Per center Director, no medication has been dispensed since the last regulatory visit.

Correction Deadline: 2/21/2018

Correction Deadline: 8/15/2017

Corrected on 2/21/2018

.20(4) - No medication observed accessible to children.

Organization

591-1-1-.16 Governing Body & License	Met
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Comment

2018 license observed.

Correction Deadline: 3/7/2018

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Not Met****Comment**

Consultant observed updated emergency plan.

Correction Deadline: 2/26/2018

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that there was no documentation of a fire drill conducted in January, 2018.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 2/26/2018

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Comment

The center does not provide care for infants.

Correction Deadline: 3/3/2018

Staff Records**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/15/2006

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 2	Met
Date of Hire: 12/01/2014	
Staff # 3	Met
Date of Hire: 03/01/2017	
Staff # 4	Met
Date of Hire: 04/03/2017	
Staff # 5	Met
Date of Hire: 10/15/2014	
Staff # 6	Met
Date of Hire: 10/02/2017	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal records checks were observed to be complete for all staff.

591-1-1-.14 First Aid & CPR	Met
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Correction Deadline: 9/14/2017

Corrected on 2/21/2018

.14(2) - Observed 100% of staff first aid and CPR certified.

591-1-1-.33 Staff Training	Met
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Correction Deadline: 9/14/2017

Corrected on 2/21/2018

.33(3) - Consultant observed health and safety training documentation for all staff.

591-1-1-.31 Staff(CR)	Met
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Comment

Observed staff in compliance with laws and regulations.

Correction Deadline: 2/21/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.