



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/2/2018    **VisitType:** Monitoring Visit    **Arrival:** 12:55 PM    **Departure:** 2:35 PM

**CCLC-37783**

**Smart Start Learning Center, LLC**

942 Linton Road Sandersville, GA 31082 Washington County  
 (478) 552-8447 smartstartlearningcenter@yahoo.com

**Regional Consultant**

Valarie Musselwhite

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Fax: (678) 302-2440

valarie.musselwhite@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/02/2018	Monitoring Visit	Deficient	
11/28/2017	Licensing Study	Good Standing	
06/21/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A /B- 1R	Infants and One Year Olds	1	7	C	11	C	NA	NA	Feeding,Nap
Main	C - School Age		0	0	C	5	C	NA	NA	
Main	D - 4's 2nd R		0	0	C	7	C	NA	NA	
Main	E-3's - 3rd L	Two Year Olds and Three Year Olds	1	7	C	6	NC	NA	NA	Nap
Total Capacity @35 sq. ft.: 29			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 14			Total Capacity @35 sq. ft.: 29			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	34	C

**Comments**

Plan of Improvement: To Be Submitted 03/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Nateshia Scott, Program Official

Date

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Valarie Musselwhite, Consultant

Date



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### Findings Report

**Date:** 3/2/2018 **VisitType:** Monitoring Visit **Arrival:** 12:55 PM **Departure:** 2:35 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on an observation that lesson plans for Classroom A and E were not posted and available.

**Correction Deadline: 3/5/2018**

**Recited on 3/2/2018**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed adding equipment and toys to enhance variety.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

## Met

**Corrected on 3/2/2018**

### Evening Care

## Met

Consultant observed sign in and sign out sheets for all children in evening care.

## Facility

## Met

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**Not Met**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on an observation that seven children were housed in Classroom E that is licensed for six children.

**Recited on 3/2/2018**

## Met

No hazards observed accessible to children on this date.

## Met

Playground observed to be clean and in good repair.

## Food Service

## Met

**Corrected on 3/2/2018**

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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on an observation that two infants in Room A had pacifier clips attached to their clothing.

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**Correction Deadline: 3/2/2018**

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on an observation that one staff member entered the infant room and handled an infant before washing their hands upon entering the room.

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**Correction Deadline: 3/2/2018**

**Recited on 3/2/2018**

**591-1-1-.20 Medications(CR)****Met****Comment**

Director stated medication is not being given at this time.

**Safety**

Met

Staff were observed to maintain a positive learning environment on this date.

Met

Center does not provide routine transportation.

## Sleeping & Resting Equipment

**Not Met**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on an observation that three of five crib sheets were observed to be loose and not tight fitting.

591-1-1-.30(1)(b)4 - Ensure a light cover is provided for each child resting on a mat.

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## Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on an observation that a five month old infant was sleeping in a crib with a pacifier clip attached to their clothing. Furthermore, the crib had clothing hanging over the side.

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**Correction Deadline: 3/2/2018**

**Recited on 3/2/2018**

<b>Staff Records</b>
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**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 2**

Staff # 1

Not Met

Date of Hire: 08/22/2014

"Missing/Incomplete Components"

.14(2)-First Aid Missing,.14(2)-CPR missing

Staff # 2

Met

Staff # 3

Not Met

Date of Hire: 05/01/2016

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 4 Hrs. Missing

Staff # 4

Met

Staff # 5

Met

Date of Hire: 06/06/2014

Staff # 6

Met

Date of Hire: 01/08/2016

**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that one staff member was without First Aid and CPR training.

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**Correction Deadline: 5/31/2018**

**Recited on 3/2/2018****591-1-1-.33 Staff Training****Not Met****Finding**

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591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on review of records that a staff hired in 2016 has not completed the required hours of training for infectious diseases.

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**Correction Deadline: 3/30/2018**

**Recited on 3/2/2018**



**Finding**

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on an observation that the assigned cook did not have the required nutrition training.

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**Correction Deadline: 3/30/2018**

**Recited on 3/2/2018**

**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that one lead teacher does not have the required lead teacher credentials.

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**Correction Deadline: 3/30/2018**

**Recited on 3/2/2018**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on the Director's statement that the center does not have parent permission on file for the combined classroom of two and three year olds.

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**Correction Deadline: 3/2/2018**

Correction Deadline: 11/28/2017

Corrected on 3/2/2018

.32(7) - Correction of previous citation in that consultant observed adequate supervision in all classrooms on this date.