



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/23/2017    **VisitType:** Licensing Study    **Arrival:** 9:50 AM    **Departure:** 1:00 PM

**CCLC-375**

**Rising Star Learning Center**

6736 Mableton Parkway Mableton, GA 30126 Cobb County  
 (770) 948-6387 jlbwhitehead@yahoo.com

**Mailing Address**

5877 Brookstone Walk  
 Acworth, GA 30101

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921

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alison.benson@dec.al.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/23/2017	Licensing Study	Good Standing	
03/01/2017	Monitoring Visit	Good Standing	
12/12/2016	Licensing Study	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Infants and One Year Olds	1	2	C	12	C	NA	NA	Floor Play
Main	2R	One Year Olds	1	6	C	13	C	NA	NA	Nap
Main	3R	Three Year Olds	1	6	C	15	C	NA	NA	Nap
Main	4R	PreK	2	19	C	18	NC	25	C	Nap
Main	LEFT	PreK	2	42	C	41	NC	57	C	Nap
Total Capacity @35 sq. ft.: 95			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 95			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	LFT PGROUND	31	C
Main	RT FRNT PGROUND	19	C
Main	RT REAR PGROUND	24	C

**Comments**

Fingerprint letters observed for all staff.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jessica Whitehead, Program Official

Date

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Alison Benson, Consultant

Date



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Atlanta, GA 30334  
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### Findings Report

**Date:** 8/23/2017 **VisitType:** Licensing Study

**Arrival:** 9:50 AM

**Departure:** 1:00 PM

#### CCLC-375

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

Observed-Variety Throughout Center

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

No Swimming Activities Provided

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

##### Comment

Observed-Records Complete/Well Organized

### Facility

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed Capacity Routinely Met

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

Observation-No Hazards Accessible

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Technical Assistance</b>
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**Technical Assistance**

591-1-1-.26 - Discussed-Fluff/Redistribute Surface.

	<b>Food Service</b>
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<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
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**Comment**

Kitchen Appears Clean/Well Organized

	<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff Stated Proper Knowledge

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Observed-Staff Remind Children Wash Hand

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Observed-Complete Documentation

	<b>Policies and Procedures</b>
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<b>591-1-1-.21 Operational Policies &amp; Procedures</b>	<b>Met</b>
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**Comment**

Per documentation, the center is conducting emergency drills timely.

**Correction Deadline: 8/28/2017**

	<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff stated proper discipline practice.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

No Field Trips at This Time

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Not Met</b>
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**Comment**

Observed-Complete Documentation

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of staff records, the director was observed not to have a current transportation training. The training that was observed was dated 8/11/14.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 9/6/2017****Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)4 requires that a light cover be available for each child's use on a cot or mat and shall be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the following classrooms had children sleeping without covers on this date:

3R- Six children were observed to be sleeping without covers.

Left (1st Pre-K Room)- Nine of twenty-two children were observed to sleep without covers.

Left (2nd Pre-K room)- All twenty children were observed to be sleeping without covers.

**POI (Plan of Improvement)**

The Center will ensure that a light cover is available for each child and will meet the requirements for laundering.

**Correction Deadline: 9/6/2017****Staff Records****Records Reviewed: 18****Records with Missing/Incomplete Components: 2**

Staff # 1	Met
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Date of Hire: 12/18/2018	
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Staff # 2	Met
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Date of Hire: 07/13/2015	
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Staff # 3	Met
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Date of Hire: 08/15/2012	
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Staff # 4	Met
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Date of Hire: 07/24/2017	
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Staff # 5	Met
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Date of Hire: 09/08/2016	
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**Records Reviewed: 18****Records with Missing/Incomplete Components: 2**

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Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/13/2015	
Staff # 8	Met
Date of Hire: 11/30/2016	
Staff # 9	Met
Date of Hire: 07/31/2013	
Staff # 10	Met
Date of Hire: 05/01/2017	
Staff # 11	Met
Date of Hire: 08/31/2015	
Staff # 12	Not Met
Date of Hire: 12/18/2018	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-c)-2 hrs. Transportation Training missing	
Staff # 13	Met
Staff # 14	Met
Staff # 15	Not Met
Date of Hire: 07/24/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 16	Met
Date of Hire: 01/16/2007	
Staff # 17	Met
Date of Hire: 07/27/2015	
Staff # 18	Met
Date of Hire: 08/13/2015	

**Staff Credentials Reviewed: 18**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met**

**Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that one employee present did not have a satisfactory fingerprint determination on file.

**POI (Plan of Improvement)**

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

1-day letter given on August 23, 2017.

**Correction Deadline: 8/24/2017**

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

Observed-50% Certified First Aid & CPR

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Lead staff education requirements met.

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Observed-Appropriate Staff:Child Ratios

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Observed-Adequate Supervision