



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/20/2017 **VisitType:** Licensing Study **Arrival:** 11:55 AM **Departure:** 2:45 PM

CCLC-374

Sikes School

3947 Highway 5, #5 Douglasville, GA 30135 Douglas County
(770) 942-1082 sikesschool@aol.com

Regional Consultant

Maranda Powell

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laura.davis@dec.al.gov

Mailing Address

Same

Compliance Zone Designation		
09/20/2017	Licensing Study	Good Standing
05/16/2017	Monitoring Visit	Good Standing
09/28/2016	LS POI Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	One Year Olds	2	6	C	12	C	NA	NA	Nap
Main	1R	Three Year Olds and Four Year Olds	1	8	C	17	C	NA	NA	Nap
Main	Back Middle	PreK	2	16	C	29	C	NA	NA	Nap
Main	Far Back Right	PreK	2	21	C	22	C	NA	NA	Nap
Main	Far Left	Two Year Olds	1	10	C	13	C	NA	NA	Transitioning, Nap
Main	Far Right	PreK	2	22	C	24	C	NA	NA	Nap
Main	Front Right	Infants	1	2	C	11	C	NA	NA	Feeding, Nap
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 09/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rick Richards, Program Official

Date

Maranda Powell, Consultant

Date



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Findings Report

Date: 9/20/2017 **VisitType:** Licensing Study **Arrival:** 11:55 AM **Departure:** 2:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in the one year old classroom the changing table which stored diaper creams was observed to be unlocked. It was further determined based on observation that in the two year old classroom there was a staff purse open and accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/20/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that there were exposed tree roots and an exposed black drain pipe on the playground area.

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that an exposed black drain pipe was observed on the playground area.

POI (Plan of Improvement)

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will cover the exposed tree roots and the exposed drain pipe.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/4/2017**Recited on 9/20/2017**

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

Please ensure that children and staff practice handwashing when coming in from outside.

Correction Deadline: 9/20/2017

591-1-1-.20 Medications(CR)**Met****Comment**

Observed-Complete Documentation

Safety

591-1-1-.05 Animals**Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Not Met****Finding**

591-1-1-.11(2) requires that Personnel not: physically or sexually abuse a child or engage or permit others to engage in sexually overt conduct in the presence of any child enrolled in the Center; inflict corporal/physical punishment upon a child; shake, jerk, pinch or handle a child roughly; verbally abuse or humiliate a child which includes, but is not limited to, the use of threats, profanity or belittling remarks about a child or his family; isolate a child in a dark room, closet or unsupervised area; use mechanical or physical restraints or devices to discipline children; use medication to discipline or control children's behavior without written medical authorization issued by a licensed professional and given with the parent's written consent; restrict unreasonably a child from going to the bathroom; punish toileting accidents; force-feed a child or withhold feeding a child regularly scheduled meals and/or snacks; force or withhold naps; allow children to discipline or humiliate other children; or confine a child for disciplinary purposes to a swing, highchair, infant carrier, walker or jump seat. It was determined based on observation that a staff member in the one's classroom was observed to push a kids head down on the mat during rest time.

POI (Plan of Improvement)

The Center will take immediate action to ensure the action/conduct has ceased; train/review appropriate child guidance techniques with center staff; and have a system in place to monitor and identify inappropriate actions.

Correction Deadline: 9/20/2017

591-1-1-.13 Field Trips(CR) Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

Comment

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/13/2016	
Staff # 2	Met
Date of Hire: 07/29/2016	
Staff # 3	Met
Date of Hire: 03/19/2018	
Staff # 4	Met
Date of Hire: 08/01/2016	
Staff # 5	Met
Date of Hire: 02/11/2000	
Staff # 6	Met
Date of Hire: 04/20/2017	
Staff # 7	Met
Date of Hire: 04/24/2017	
Staff # 8	Met
Date of Hire: 08/01/2016	
Staff # 9	Met
Date of Hire: 07/26/2016	

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 10	Met
Staff # 11	Met
Date of Hire: 05/10/2013	
Staff # 12	Met
Date of Hire: 09/20/2008	
Staff # 13	Met
Date of Hire: 06/08/2017	
Staff # 14	Met
Date of Hire: 07/08/2015	
Staff # 15	Met
Date of Hire: 05/31/2016	
Staff # 16	Met
Date of Hire: 06/27/2017	
Staff # 17	Met
Date of Hire: 08/26/2016	
Staff # 18	Met
Date of Hire: 10/28/2015	

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR)	Met
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Correction Deadline: 5/16/2017

Corrected on 9/20/2017

Citation observed to be corrected on this date.

591-1-1-.33 Staff Training	Not Met
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Finding

Previously Cited: 591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on a review of records that the center had five of seven staff that did not have the required ten hours of annual training for 2016.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that the center had five of seven staff that did not have the required ten hours of annual training for 2016.

POI (Plan of Improvement)

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/31/2017

Recited on 9/20/2017

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Adequate Supervision

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision