

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/27/2019 VisitType: Complaint Investigation & Arrival: 9:35 AM Departure: 1:30 PM

Monitoring Visit

CCLC-374 Sikes School

3947 Highway 5, #5 Douglasville, GA 30135 Douglas County

(770) 942-1082 sikesschool@aol.com

Mailing Address

Same

Quality Rated: No

Regional Consultant

Tomekia Hudson

Phone: (770) 544-5978 Fax: (770) 544-5980

tomekia.hudson@decal.ga.gov

Joint with: Alison Benson

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good		
08/27/2019	Complaint Investigation & Monitoring Visit		standing, suppor		
08/27/2019	Complaint Closure	Good Standing		the rules. - Program performance is demonstrating a need for improvement in meeting	
03/27/2019	Licensing Study	Good Standing	Deficient	rules. - Program is not demonstrating an acceptable level of performance in meeting	
				the rules.	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	One Year Olds	1	5	С	12	С	NA	NA	Free Play
Main	1R	PreK	2	15	С	17	С	NA	NA	Centers
Main	Back Middle	PreK	3	18	С	29	С	NA	NA	Centers
Main	Far Back Right	PreK	1	15	С	22	С	NA	NA	Centers
Main	Far Left	Two Year Olds	1	8	С	13	С	NA	NA	Art
Main	Far Right	Three Year Olds	1	9	С	24	С	NA	NA	Story
Main	Front Right	Infants	1	4	С	11	С	NA	NA	Diapering,Nap
		Total Capacity @35 sq. ft.: 1	Total Capacity @35 sq. ft.: 128 T			apacity @	25 sq.			

Total # Children this Date: 74 Total Capacity @35 sq. ft.: 128 Total Capacity @25 sq. ft.: 0

		Playground	Playground
Building	Playground	Occupancy	Compliance

Comments

Plan of Improvement: Developed This Date 08/26/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Rick Richards, Program Official	Date	Tomekia Hudson, Consultant	Date
Alison Benson, Consultant	Date		



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Findings Report

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CCLC-374 Regional Consultant

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The following information is associated with a Monitoring Visit:

Activities and Equipment

Joint with: Alison Benson

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 2

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

Child # 2 Met

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's records the following items were found not to be included in the records: 1 of 3 records did not have telephone number of the child's primary source of health care and 1 of 3 records did not have special needs information completed.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/10/2019

Recited on 8/27/2019

	Facility
591-1-119 License Capacity(CR)	Met
Comment Licensed capacity observed to be routinely met by center.	

Comment

No hazards observed accessible to children on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Met

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute under the red and yellow play structure.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Comment Proper diapering procedures observed. 591-1-1-.17 Hygiene(CR) Comment Proper hand washing observed throughout the center. 591-1-1-.20 Medications(CR) Met Comment The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records the Director and one staff member who participate in the transportation of children did not receive (2) hours of state-approved or state-accepted transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 9/6/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 13	Records with Missing/Incomplete Components: 0
Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

Records Reviewed: 13	Records with Missing/Incomplete Components: 0	Records with Missing/Incomplete Components: 0			
Staff # 12	Met				
Staff # 13	Met				
Staff Credentials Reviewed: 4					
591-1-109 Criminal Records and Co	mprehensive Background Checks(CR)	Met			
Comment Criminal record checks were observed t	to be complete.				
591-1-133 Staff Training	·	Met			
Correction Deadline: 4/10/2019					
Corrected on 8/27/2019 .33(3) - Center provided evidence of I	Health and Safety Orientation training for employees.				
591-1-131 Staff(CR)		Met			
Comment Staff observed to be compliant with app	olicable laws and regulations.				
	Staffing and Supervis	sion			
591-1-132 Staff:Child Ratios and Gre	oup Size(CR)	Met			

Comment

Comment

Center observed to maintain appropriate staff:child ratios.

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met