



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/22/2018 **VisitType:** Monitoring Visit **Arrival:** 9:35 AM **Departure:** 12:40 PM

CCLC-37405

Benjamin Preparatory School of Academics & Performing Arts

2445 Church Road SE Atlanta, GA 30339 Cobb County
(770) 436-5200 nkelly@benjaminprep.com

Mailing Address
Same

Regional Consultant

Courtney Moody

Phone: (800) 796-7861

Fax: (800) 798-6764

courtney.moody@decal.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2018	Monitoring Visit	Good Standing	
05/07/2018	Licensing Study	Good Standing	
11/14/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	5th Right- Shooting Stars B	Three Year Olds	1	11	C	14	C	NA	NA	Outside
Main	Rm. 107G-3rd Left	Two Year Olds	1	6	C	11	C	NA	NA	Clean Up
Main	Rm.-103D-Show Kids	Four Year Olds	1	12	C	12	C	NA	NA	Outside
Main	Rm.-106H-4th Left	Three Year Olds	2	14	C	17	C	NA	NA	Circle Time
Main	Rm.-108 F-2nd Left- Tiny Tappers		0	0	C	12	C	NA	NA	Not In Use
Main	Rm.-109B-1st Left- Tiny Tappers	One Year Olds	1	6	C	11	C	NA	NA	Free Play
Main	Rm.-4th Right- Shooting Stars A	Three Year Olds	1	10	C	10	C	NA	NA	Transitioning
Main	Rm.-Tiny Tappers A	Infants	3	7	C	8	C	NA	NA	Nap,Floor Play
Main	Rm-1st Right- Tiny Dreamers	Infants	3	7	C	17	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 112					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 73			Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	B- All Ages-Left side of Bldg	66	C
Main	Playgd A- Back of Bldg	15	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.decals.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov	

Nadia Galloway, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there was a hole in the wall of the conjoined bathroom between classrooms Shooting Stars A and Shooting Stars B.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/24/2018

Recited on 8/22/2018

Finding

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on observation that the laundry room door was open and accessible to children in care.

POI (Plan of Improvement)

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 8/22/2018

Recited on 8/22/2018

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 5/7/2018

Corrected on 8/22/2018

.15(2) - Feeding plans were observed current on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 5/12/2018

Corrected on 8/22/2018

.21(3) - Emergency drills were current on this date.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Technical Assistance

Discussed proper cots and mats storage with director on this date.

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 03/07/2017	
Staff # 2	Met
Date of Hire: 02/19/2016	
Staff # 3	Met
Date of Hire: 10/24/2016	
Staff # 4	Met
Date of Hire: 08/13/2018	
Staff # 5	Met
Date of Hire: 05/21/2016	
Staff # 6	Met
Date of Hire: 05/21/2016	
Staff # 7	Met
Date of Hire: 05/06/2016	
Staff # 8	Met
Date of Hire: 05/21/2016	
Staff # 9	Met
Date of Hire: 08/12/2018	
Staff # 10	Met
Date of Hire: 10/05/2015	
Staff # 11	Met
Date of Hire: 10/05/2016	
Staff # 12	Met

Records Reviewed: 18

Records with Missing/Incomplete Components: 0

Date of Hire: 11/17/2014

Staff # 13 Met

Date of Hire: 08/07/2018

Staff # 14 Met

Date of Hire: 10/22/2014

Staff # 15 Met

Date of Hire: 04/19/2017

Staff # 16 Met

Date of Hire: 02/26/2018

Staff # 17 Met

Date of Hire: 09/15/2017

Staff # 18 Met

Date of Hire: 07/19/2016

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 5/7/2018

Corrected on 8/22/2018

.09(1)(i) - Staff members no longer employed

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.