



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/25/2019 **VisitType:** Licensing Study **Arrival:** 11:15 AM **Departure:** 2:00 PM

CCLC-37402

Little Lambs Daycare

10510 Clara Drive Roswell, GA 30075 Fulton County
(770) 885-6020 rwright@little-lambsdaycare.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/25/2019	Licensing Study	Good Standing	
12/10/2018	Complaint Closure	Good Standing	
10/30/2018	Complaint Investigation Follow Up	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A	Infants	1	3	C	8	C	NA	NA	Outside	
Main	B	Three Year Olds	1	3	C	6	C	NA	NA	Outside	
Main	C		0	0	C	9	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.:						23	Total Capacity @25 sq. ft.:				0
Total # Children this Date: 6			Total Capacity @35 sq. ft.:			23	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	12	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on July 10, 2018.

Plan of Improvement: Developed This Date 02/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Rachel Wright, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed daily schedule for each age group present on this date.

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant's observations a current lesson plan was not posted that reflects age-appropriate instruction practices and activities to support children's development on this date.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 2/25/2019

Correction Deadline: 12/10/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed positive interactions with staff and children on this date.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(2)-Immunization,.08(1)(a)-Name of both parents	
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Name of both parents	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(2)-Immunization,.08(1)(a)-Name of both parents	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Name of both parents	

591-1-1-.08 Children's Records

Not Met

Technical Assistance

Discussed with the Director to ensure enrollment packets are completed entirely with both parents information on this date.

Correction Deadline: 2/25/2019

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on consultant's review of children's records that two of the five children records did not have evidence of age-appropriate immunizations on file on this date.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

Correction Deadline: 3/7/2019

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed all hazardous equipment, materials and supplies inaccessible to children in care on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed with the Director to ensure water hose is stored out of reach of children on this date prior to children accessing the play area.

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed the playground fencing in good repair on this date. Consultant observed fence replaced on the far back side of the playground on this date.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed all children engaged in positive learning environment on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed evidence of monthly fire drills conducted as of February 8, 2019 on this date.

Correction Deadline: 3/2/2019

591-1-1-.27 Posted Notices **Met**

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed posted notice of responsible person in charge on this date.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on consultant's observations of the transportation vehicle the 1st seat on the left-side of the vehicle is torn with exposed foam on this date.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 3/26/2019

Correction Deadline: 10/31/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed children's information of children that are transported on this date.

Correction Deadline: 10/31/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed emergency medical information forms for children in care that are transported on this date.

Correction Deadline: 10/31/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed evidence of transportation checklist for the week of February 18 through February 22, 2019 on this date.

Correction Deadline: 10/31/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed weekly passenger checklist for the weeks of February 4-8, 2019, February 11-15 and February 18-22, 2019 on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed a safe sleep environment on this date.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/01/2017	
Staff # 2	Met
Date of Hire: 10/29/2018	
Staff # 3	Met
Date of Hire: 08/21/2017	
Staff # 4	Met
Date of Hire: 09/25/2018	
Staff # 5	Met
Date of Hire: 07/26/2016	
Staff # 6	Met
Date of Hire: 01/03/2017	
Staff # 7	Met
Date of Hire: 01/15/2016	
Staff # 8	Met
Date of Hire: 12/16/2017	
Staff # 9	Met
Date of Hire: 08/06/2018	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided two files for employees hired since last visit.

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed current CBC's on file on this date for all staff.

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed all staff current satisfactory fingerprint records check determination on file on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete first aid kits observed in center and on vehicles.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR) **Met**

Correction Deadline: 10/30/2018

Corrected on 2/25/2019

Previous citation corrected. Consultant observed staff supervise children in care to the restroom on this date.