



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/16/2017 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 10:30 AM

CCLC-37401

CGTC Early Childhood Learning Center

3300 Macon Tech Drive Macon, GA 31206 Bibb County
(478) 757-3492 bcopeland@centralgatech.edu

Mailing Address

80 Cohen Walker Drive
Warner Robins, GA 31088

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@dec.al.ga.gov

Joint with: Valarie Musselwhite

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/16/2017	Monitoring Visit	Good Standing	
01/18/2017	Licensing Study	Good Standing	
08/26/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (3-5 years)	PreK	2	12	C	21	C	NA	NA	Breakfast, Music
Total Capacity @35 sq. ft.:			21		Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 12		Total Capacity @35 sq. ft.:		21		Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	20	C

Comments

Plan of Improvement: Developed This Date 08/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Brett Copeland, Program Official

Date

Sondra Paster, Consultant

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant did not observe any equipment to be hazardous to children on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Consultant discussed ensuring that stakes which hold mulch enclosure are flush to the equipment. Stakes were made flush while consultant was on site. No children were present on outdoor play area.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

The center does not provide care to children that require diapering services.

591-1-1-.17 Hygiene(CR)**Not Met****Comment**

Observed-Proper Hand Washing Throughout

Finding

591-1-1-.17(11) requires that containers used for the storage of disposable and non-disposable items such as diapers, washcloths and bed linens be: leak proof or have a leak proof disposable liner, covered, easily cleaned and maintained so contents are not accessible to the children. It was determined based on observation that two plastic bags containing soiled clothing were stored in cubbie area, which is accessible to children.

POI (Plan of Improvement)

The Center will store soiled clothing out of reach of children.

Correction Deadline: 8/16/2017

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The director stated that medication had not been dispensed since the consultant's last visit on January 18, 2017.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Comment

Observed-Complete Documentation for field trip on April 26,2017.

Comment

The vehicle inspection was observed to be completed May 15, 2017.

Correction Deadline: 8/21/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**N/A****Comment**

Center does not provide care for infants.

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 11/15/2010

Staff # 2

Met

Date of Hire: 01/17/2017

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Staff # 3 Met
Date of Hire: 07/25/2016

Staff # 4 Not Met
Date of Hire: 07/24/2016

"Missing/Incomplete Components"
.33(2)-Health & Safety Certificate

Staff # 5 Met
Date of Hire: 12/01/2016

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

591-1-1-.09 - Consultant discussed that all staff obtain comprehensive background checks by October 1, 2017.

Comment

Criminal Records Check complete

Comment

No new hires

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that one staff was missing health and safety orientation on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/15/2017

591-1-1-.31 Staff(CR)

Met

Comment

Staff were observed to follow all applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision