



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/29/2018 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:45 PM

CCLC-37337

Childcare Network #241

2130 Bridgestone Business Pkwy Conyers, GA 30012 Rockdale County
 (678) 374-5410 cni241@childcarenetwork.com

Regional Consultant

Jacquelyn Sims

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jacquelyn.sims@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/29/2018	Licensing Study	Good Standing	
03/05/2018	Incident Investigation Closure	Good Standing	
02/01/2018	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R	Infants and One Year Olds	2	9	C	17	C	NA	NA	Free Play, Floor Play
Main	B/2R		0	0	C	19	C	NA	NA	Not In Use
Main	C/3R	One Year Olds	1	8	C	18	C	NA	NA	Free Play
Main	D/4R	Two Year Olds	2	12	C	23	C	NA	NA	Art
Main	E/Mid/1R	Six Year Olds and Over	2	20	C	22	C	NA	NA	Free Play
Main	F/Mid/2R	Three Year Olds	1	12	C	16	C	NA	NA	Centers
Main	G/Mid/3R		0	0	C	23	C	NA	NA	Not In Use
Main	H/1L	Four Year Olds and Five Year Olds	2	22	C	22	C	NA	NA	Centers
Main	I/2L		0	0	C	22	C	NA	NA	Not In Use
Main	J/3L	Two Year Olds and Three Year Olds	2	14	C	23	C	NA	NA	Art

Total Capacity @35 sq. ft.: 205

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 97

Total Capacity @35 sq. ft.: 205

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	11	C
Main	PG B	22	C
Main	PG C	83	C
Main	PG D	176	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on previous rule violation. Director not present during the visit. New "Look Again" information was provided to the assistant director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Cynthia Jeffries, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

Date: 5/29/2018 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 12:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 3/5/2018

Corrected on 5/29/2018

.03(9) - Correction of previous citation in that the consultant did not observe staff to engage in any activities that were detrimental to children's health.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation, that two tubes of lotion and a full bottle of bleach/ water solution were observed on the counter of the 3L classroom, which housed two and three-year-olds. When asked by the consultant, the responsible staff person stored the items to be inaccessible to the children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 5/29/2018

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Inclement weather observed on this date.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed documentation of complete emergency drills for December 2017 through May 2018.

Correction Deadline: 6/3/2018

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

Annual vehicle safety check observed to be completed on April 2, 2018.

Correction Deadline: 6/3/2018

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records, that responsible staff failed to document with a signature to show that a second check of vehicle #2 (PJZ704) after the completion of the p.m. route from C.J. Hicks Elementary School on January 5, 2018.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 5/29/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 04/17/2017	
Staff # 2	Met
Date of Hire: 06/10/2013	
Staff # 3	Met
Date of Hire: 10/11/2017	
Staff # 4	Met
Date of Hire: 06/02/2014	
Staff # 5	Met
Date of Hire: 07/12/2012	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 04/17/2017	
Staff # 8	Met
Date of Hire: 02/09/2011	

Staff # 9 Date of Hire: 05/23/2016	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12 Date of Hire: 10/30/2017	Met
Staff # 13 Date of Hire: 03/06/2017	Met
Staff # 14 Date of Hire: 06/26/2017	Met
Staff # 15 Date of Hire: 01/23/2013	Met
Staff # 16 Date of Hire: 05/23/2016	Met
Staff # 17	Met
Staff # 18 Date of Hire: 07/21/2014	Met
Staff # 19 Date of Hire: 05/21/2018	Met
Staff # 20 Date of Hire: 11/16/2015	Met
Staff # 21 Date of Hire: 02/20/2018	Met
Staff # 22	Met
Staff # 23 Date of Hire: 08/15/2016	Met
Staff # 24 Date of Hire: 05/21/2018	Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Comment

Director provide files for three employees hired since last visit.

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on a review of records, that an employee with a hire date of May 21, 2018, lacked documentation of a satisfactory criminal records check determination. Consultant left a one day letter, which was included with the report.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 5/29/2018

591-1-1-.33 Staff Training

Met

Correction Deadline: 3/3/2018

Corrected on 5/29/2018

.33(3) - Correction of previous citation in that consultant observed a health and safety orientation training certificate for the employee.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.