



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/1/2018 **VisitType:** Licensing Study **Arrival:** 8:25 AM **Departure:** 12:25 PM

CCLC-37305

Childcare Network #239

2001 Kia Blvd West Point, GA 31833 Troup County
 (706) 645-2261 cni239@childcarenetwork.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

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laura.swann@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/01/2018	Licensing Study	Good Standing	
04/18/2018	Monitoring Visit	Good Standing	
11/21/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants	1	5	C	16	C	NA	NA	Feeding,Nap,Flo or Play
Main	B- 2nd Right	One Year Olds	2	7	C	17	C	NA	NA	Free Play
Main	C- 3rd Right	Two Year Olds	2	8	C	19	C	NA	NA	Circle Time
Main	D-4th Right		0	0	C	21	C	NA	NA	
Main	E- 5th Right		0	0	C	27	C	NA	NA	
Main	F-4th Left Head Start	Three Year Olds and Four Year Olds	3	13	C	23	C	NA	NA	Centers
Main	H-2nd Left	Two Year Olds	1	10	C	16	C	NA	NA	Centers
Main	I-1st Left Early Head Start	One Year Olds and Two Year Olds	2	2	C	16	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 155

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 45

Total Capacity @35 sq. ft.: 155

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- 1st Right	16	C
Main	B- 2nd Right	19	C
Main	C-Back Third Right	31	C
Main	D- Center Back	47	C
Main	E- Back Left	67	C

Comments

Plan of Improvement: Developed This Date 11/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Lawanda Davis, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(9) - Please monitor the tree roots behind the gazebo on the back center playground and the protective coating on the climbing structure on the back right playground.

Correction Deadline: 11/1/2018

Food Service

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 4/18/2018

Corrected on 11/1/2018

.07(5) - Correction observed on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 08/17/2018	
Staff # 2	Met
Date of Hire: 11/27/2017	
Staff # 3	Met
Date of Hire: 08/17/2018	
Staff # 4	Met
Date of Hire: 07/31/2014	
Staff # 5	Met
Date of Hire: 08/16/2018	
Staff # 6	Met
Date of Hire: 04/21/2017	
Staff # 7	Met
Date of Hire: 08/17/2018	
Staff # 8	Met
Date of Hire: 01/08/2018	
Staff # 9	Met
Date of Hire: 02/01/2016	
Staff # 10	Met
Date of Hire: 08/27/2015	
Staff # 11	Met

Records Reviewed: 14**Records with Missing/Incomplete Components: 1**

Date of Hire: 09/14/2018

Staff # 12

Met

Date of Hire: 06/07/2016

Staff # 13

Not Met

Date of Hire: 08/27/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14

Met

Date of Hire: 11/30/2015

Staff Credentials Reviewed: 14**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided six file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff had not completed the required ten hours of annual training in 2017

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018**Recited on 11/1/2018****591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

Correction Deadline: 4/18/2018

Corrected on 11/1/2018

.32(4) - Correction observed on this date.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(7) - Consultant discussed active supervision with the director and left a handout to share with staff.

Correction Deadline: 11/1/2018