



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/27/2020    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 8:50 AM    **Departure:** 12:30 PM

**CCLC-37126**

**Legacy Academy Satellite**

1825 Satellite Blvd. Duluth, GA 30097 Gwinnett County  
 (770) 622-9200 lasatellite@legacyacademy.com

**Regional Consultant**

Malissa Champion

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malissa.champion@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/27/2020	Complaint Investigation Follow Up	Good Standing	
02/27/2020	Complaint Closure	Good Standing	
02/03/2020	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	Infants and One Year Olds	2	9	C	20	C	NA	NA	Floor Play, Nap, Feeding
Main	B/2L	One Year Olds	1	5	C	19	C	NA	NA	Free Play
Main	C/3L	One Year Olds and Two Year Olds	1	7	C	21	C	NA	NA	Free Play
Main	D/4L	Two Year Olds	1	9	C	26	C	NA	NA	Centers
Main	E/Center L	Two Year Olds and Three Year Olds	1	6	C	29	C	NA	NA	Centers
Main	F/Center R	Three Year Olds and Four Year Olds	1	14	C	30	C	NA	NA	Centers
Main	G/3R		0	0	C	31	C	NA	NA	
Main	H/2R	PreK	2	22	C	47	C	NA	NA	Centers
Main	I/1R	PreK	2	21	C	42	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.:			263			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Fire Marshall Limitations

Total # Children this Date: 93    Total Capacity @35 sq. ft.: 263    Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Left	65	C
Main	PG/B/Back	107	C
Main	PG/C/Right	97	C

### Comments

The purpose of this visit was to conduct a complaint investigation follow-up and to follow up on the previous visit conducted on February 3, 2020.

Plan of Improvement: Developed This Date 02/27/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Denise Isaza-Tobon, Program Official

Date

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Malissa Champion, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

### Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 2/3/2020

Corrected on 2/27/2020

.12(8) - The previous citation was observed to be corrected on this date. The consultant observed the chair to have been removed from the classroom on this date.

### Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 2/3/2020

Corrected on 2/27/2020

.08(1) - The previous citation was observed to be corrected. During a review of records the consultant observed child # 3's records to be complete on this date.

### Facility

591-1-1-.06 Bathrooms

Not Met

#### Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the ventilation fan in the girl's bathroom in the 2R classroom was not in working order.

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

**Correction Deadline: 3/6/2020**

**Recited on 2/27/2020**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 2/3/2020**

**Corrected on 2/27/2020**

.26(4) - The previous citation was observed to be corrected on this date. The consultant observed a new latch to have been installed on the back gate between the middle and right playgrounds closing the gap on this date.

**Correction Deadline: 2/3/2020**

**Corrected on 2/27/2020**

.26(9) - The previous citation was observed to be corrected on this date. The consultant observed the roots to be painted bright purple to assist children in being visually aware of the roots and to assist in preventing the roots from becoming a tripping hazard.

**Health and Hygiene**

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**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that the water in all classrooms was not warm for children to use for handwashing.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 3/6/2020**

**Recited on 2/27/2020**

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Correction Deadline: 2/8/2020**

**Corrected on 2/27/2020**

.21(3) - The previous citation was observed to be corrected on this date. The consultant observed emergency drills to have been conducted for February 2020 on this date.

**Safety**

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**591-1-1-.36 Transportation(CR)**

**Met**

**Correction Deadline: 2/13/2020**

Corrected on 2/27/2020

.36(3)(a-b) - The previous citation was observed to be corrected on this date. During a review of records the consultant observed staff #16 to have evidence of completed transportation training on this date.

**Staff Records**

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**591-1-1-.14 First Aid & CPR**

**Defer**

**Defer**

591-1-1-.14(2)- Consultant checked CPR for current staff. It was determined based on a review of records that two staff members (#2 and #20) had completed their CPR and First Aid training online which is not allowed to due to it missing the hands-on portion of the training. Consultant deferred the citation as the previous visit gave a correction deadline of March 4, 2020 for all staff to have completed health and safety training.

**POI (Plan of Improvement)**

All staff will complete the required CPR and First Aid training on Saturday, February 8, 2020, as scheduled. The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 3/13/2020**

**Recited on 1/1/0001**