



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/26/2018    **VisitType:** POI Follow Up    **Arrival:** 12:05 PM    **Departure:** 1:15 PM

**CCLC-37103**

**Caring and Sharing Learning Center**

105 Mimosa Terrace LaGrange, GA 30241 Troup County  
(706) 443-6787 caringandsharing305@gmail.com

**Regional Consultant**

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
04/26/2018	POI Follow Up	Good Standing
03/29/2018	POI Follow Up	Support
03/01/2018	POI Follow Up	Support

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B-2's	One Year Olds and Two Year Olds	1	6	C	8	C	NA	NA	Nap
Main	C- Infants		0	0	C	10	C	NA	NA	
Main	Rm. A	Three Year Olds and Four Year Olds	1	8	C	9	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 27						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 14			Total Capacity @35 sq. ft.: 27			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	12	C
Main	Special Use Area (Car Port Area)	2	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Courtney Wilkinson, Program Official

Date

Laura Swann, Consultant

Date



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### Findings Report

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The following information is associated with a POI Follow Up:

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 3/29/2018**

**Corrected on 4/26/2018**

**.08(1) - Correction was observed on this date. Children's enrollment files were complete.**

**Correction Deadline: 3/29/2018**

**Corrected on 4/26/2018**

**.08(6) - Correction observed on this date. Sign in and out sheets were completed.**

**Facility**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 3/30/2018**

**Corrected on 4/26/2018**

**.26(6) - Correction was observed on this date. The playhouse was removed from the playground.**

**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 3/30/2018**

**Corrected on 4/26/2018**

**.14(1) - Correction observed on this date. Four of four staff completed CPR and First Aid training.**

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**591-1-1-.33 Staff Training**

**Defer**

**Correction Deadline: 3/30/2018**

**Corrected on 4/26/2018**

**.33(3) - Correction observed on this date. Four of four staff completed the health and safety training.**

**Defer**

591-1-1-.33(6)-Defer until December 31, 2018.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2018**

**Correction Deadline: 3/30/2018**

**Corrected on 4/26/2018**

**.33(7) - Correction observed on this date. Four of four staff had evidence of orientation in files.**