



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/20/2018 **VisitType:** Monitoring Visit **Arrival:** 9:25 AM **Departure:** 1:00 PM

CCLC-37053

The Bradley School of Augusta

1219 George C. Wilson Dr. Augusta, GA 30909 Richmond County
 (706) 860-3543 sstarkey@thebradleyschools.com

Regional Consultant

Melyn Smith

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Mailing Address

P.O. Box 212147
 Augusta, GA 30907

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/20/2018	Monitoring Visit	Good Standing	
08/09/2018	Complaint Closure	Good Standing	
07/17/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Infant	Infants	3	12	C	15	C	NA	NA	Floor Play, Feeding, Nap
Main	B: T-1	One Year Olds	4	17	C	20	C	NA	NA	Outside
Main	C: T2-A	Two Year Olds	4	13	C	20	C	NA	NA	Centers
Main	D: T2-B	Two Year Olds	3	14	C	28	C	NA	NA	Outside
Main	E: T3	Three Year Olds	3	16	C	25	C	NA	NA	Transitioning
Main	F: PreK-3	Three Year Olds and Four Year Olds	3	15	C	15	C	NA	NA	Transitioning
Main	G: GA PreK	PreK	2	19	C	31	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 154						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 106			Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	29	C
Main	Preschool/School Age	139	C

Comments

The consultant discussed the upcoming deadline of October 1, 2018 and the new changes for the Comprehensive Background Checks at this visit.

Plan of Improvement: Developed This Date 09/20/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shannon Starkey, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Swimming activities provided off site.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Not Met****Comment**

Staff were observed to remind children to wash hands.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined, based on observation, that hand sanitizer was observed present in Room D: T2-B and staff stated that teachers sometimes use the hand sanitizer instead of warm running water and soap to clean their hands at various times throughout the day.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 9/20/2018

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Technical Assistance****Technical Assistance**

591-1-1-.13(2) - Please ensure parental permission is signed and dated on Field Trip Forms for all children participating.

Correction Deadline: 9/20/2018

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined, based on review of records, that ten of ten children were not marked as unloaded when they arrived at the Center from Lake Forest Hills Elementary School on the afternoon of September 19, 2018 during routine transportation.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 9/20/2018**Sleeping & Resting Equipment**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 28**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 07/30/2018	Met
Staff # 2 Date of Hire: 01/11/2016	Met
Staff # 3 Date of Hire: 08/30/2018	Met
Staff # 4 Date of Hire: 09/04/2018	Met
Staff # 5 Date of Hire: 03/06/2007	Met
Staff # 6 Date of Hire: 07/30/2018	Met
Staff # 7 Date of Hire: 08/04/2008	Met
Staff # 8 Date of Hire: 06/20/2011	Met
Staff # 9 Date of Hire: 06/06/2017	Met
Staff # 10 Date of Hire: 01/19/2015	Met
Staff # 11 Date of Hire: 10/07/2013	Met
Staff # 12 Date of Hire: 03/30/2018	Met
Staff # 13 Date of Hire: 09/27/2011	Met

Staff # 14 Date of Hire: 04/24/2017	Met
Staff # 15 Date of Hire: 05/22/2018	Met
Staff # 16 Date of Hire: 04/24/2017	Met
Staff # 17 Date of Hire: 03/15/2017	Met
Staff # 18 Date of Hire: 06/22/2015	Met
Staff # 19 Date of Hire: 09/10/2018	Met
Staff # 20 Date of Hire: 12/04/2017	Met
Staff # 21 Date of Hire: 07/31/2017	Met
Staff # 22 Date of Hire: 07/26/2006	Met
Staff # 23 Date of Hire: 06/06/2017	Met
Staff # 24 Date of Hire: 05/08/2017	Met
Staff # 25 Date of Hire: 01/19/2010	Met
Staff # 26 Date of Hire: 03/17/2017	Met
Staff # 27 Date of Hire: 03/12/2018	Met
Staff # 28 Date of Hire: 10/21/2017	Met

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.