



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/16/2018 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 1:15 PM

CCLC-37052

The Bradley School of Martinez

3804 Evans-to-Locks Road Martinez, GA 30907 Columbia County
 (706) 860-8300 cdeluca@thebradleyschools.com

Regional Consultant

Melyn Smith

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Mailing Address

P.O. Box 213149
 Augusta, GA 30907

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/16/2018	Monitoring Visit	Good Standing	
09/26/2017	Licensing Study	Good Standing	
03/27/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Infant	Infants	5	14	C	28	C	NA	NA	Floor Play, Feeding, Nap
Main	Pre-K Back 2nd Right	PreK	2	20	C	34	C	NA	NA	Story, Art
Main	Pre-K/Afterschool	PreK	2	21	C	54	C	NA	NA	Story
Main	T-1A	One Year Olds	4	13	C	18	C	NA	NA	Diapering, Floor Play
Main	T-1B	One Year Olds	4	18	C	21	C	NA	NA	Floor Play, Diapering
Main	T-2A	Two Year Olds	4	16	C	23	C	NA	NA	Outside
Main	T-2B	Two Year Olds and Three Year Olds	4	21	C	23	C	NA	NA	Outside
Main	T-3A	Three Year Olds	3	22	C	25	C	NA	NA	Centers, Art
Main	T-3B	Three Year Olds	3	25	C	29	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 255					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 170					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-Left Playground	268	C
Main	PG-Right	113	C

Comments

The consultant discussed the upcoming deadline of October 1, 2018 for the Comprehensive Background Checks at this visit.

Plan of Improvement: Developed This Date 05/16/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Carolyn Deluca, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 5/16/2018 **VisitType:** Monitoring Visit

Arrival: 9:00 AM

Departure: 1:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined, based on observation, that vinyl furniture in Rooms T-2A, T-2B, and T-3A was observed to have tears with foam exposed on this date which prevented the furniture from being kept clean as required.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 5/18/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Correction Deadline: 10/10/2017

Corrected on 5/16/2018

.25(3) - Previous citation corrected, based on observation, in that the Center and surrounding premises was observed to be clean, free of debris, and in good repair on this date.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete for the field trips to River Ridge Elementary School on April 25 and 26, 2018.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Not Met
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Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined, based on observation, that mats were observed to have tears with foam exposed which prevented the mats from being washable and able to be sanitized in Rooms Pre-K 2 / Afterschool and T-3A.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 5/18/2018

Staff Records

Records Reviewed: 33

Records with Missing/Incomplete Components: 1

Staff # 1 Date of Hire: 09/25/2007	Met
Staff # 2 Date of Hire: 04/01/2008	Met
Staff # 3 Date of Hire: 02/26/2018	Met
Staff # 4 Date of Hire: 03/27/2017	Met
Staff # 5 Date of Hire: 05/30/2008	Met
Staff # 6 Date of Hire: 10/10/2007	Met
Staff # 7 Date of Hire: 01/17/2005	Met
Staff # 8 Date of Hire: 09/11/2007	Met
Staff # 9 Date of Hire: 05/07/2015	Met
Staff # 10 Date of Hire: 08/18/2015	Met
Staff # 11 Date of Hire: 08/01/2009	Met
Staff # 12 Date of Hire: 02/27/2009	Met
Staff # 13 Date of Hire: 06/01/2015	Met
Staff # 14 Date of Hire: 07/24/2017	Met
Staff # 15	Met

Date of Hire: 11/11/2014

Staff # 16

Not Met

Date of Hire: 11/06/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 17

Met

Date of Hire: 04/18/2016

Staff # 18

Met

Date of Hire: 12/28/2015

Staff # 19

Met

Date of Hire: 09/16/2010

Staff # 20

Met

Date of Hire: 01/14/2011

Staff # 21

Met

Date of Hire: 08/08/2016

Staff # 22

Met

Date of Hire: 03/28/2016

Staff # 23

Met

Date of Hire: 09/01/2017

Staff # 24

Met

Date of Hire: 04/13/2017

Staff # 25

Met

Date of Hire: 04/30/2018

Staff # 26

Met

Date of Hire: 04/30/2018

Staff # 27

Met

Date of Hire: 12/18/2013

Staff # 28

Met

Date of Hire: 07/28/2015

Staff # 29

Met

Date of Hire: 07/11/2016

Staff # 30	Met
Date of Hire: 02/25/2016	
Staff # 31	Met
Date of Hire: 08/03/2016	
Staff # 32	Met
Date of Hire: 01/10/2018	
Staff # 33	Met
Date of Hire: 08/02/2012	

Staff Credentials Reviewed: 33

591-1-1-.09 Criminal Records Check(CR)

Met**Comment**

Criminal records checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit.

Correction Deadline: 9/27/2017

Corrected on 5/16/2018

.09(1)(d) - Previous citation corrected, based on review of records, that all employees and Center Director had satisfactory Fingerprint Records Check Determinations letters dated within 12 months of their hire date on file on this date.

Correction Deadline: 9/27/2017

Corrected on 5/16/2018

.09(1)(i) - Previous citation corrected, based on review of records, in that all employees had Satisfactory Fingerprint Criminal Records Check Determination Letters dated within the preceding 12 months from their hire date on file on this date.

591-1-1-.33 Staff Training

Not Met**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on review of records, that one staff hired in November 2017 did not have evidence of completing the mandatory Health and Safety Orientation training within 90 days of their hire date as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/31/2018

Recited on 5/16/2018

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) The consultant observed Center staff to comply with all applicable laws and regulations on this date.

Correction Deadline: 5/16/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.