



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/14/2018 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 2:15 PM

CCLC-37052

The Bradley School of Martinez

3804 Evans-to-Locks Road Martinez, GA 30907 Columbia County
 (706) 860-8300 cdeluca@thebradleyschools.com

Regional Consultant

Melyn Smith

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Mailing Address

P.O. Box 213149
 Augusta, GA 30907

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2018	Licensing Study	Good Standing	
05/16/2018	Monitoring Visit	Good Standing	
09/26/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Infant	Infants	4	14	C	28	C	NA	NA	Floor Play,Nap
Main	Pre-K Back 2nd Right	PreK	2	21	C	34	C	NA	NA	Centers
Main	Pre-K/Afterschool	PreK	2	21	C	54	C	NA	NA	Centers
Main	T-1A	One Year Olds	4	16	C	18	C	NA	NA	Outside
Main	T-1B	One Year Olds	4	15	C	21	C	NA	NA	Outside
Main	T-2A	Two Year Olds	4	19	C	23	C	NA	NA	Story,Centers
Main	T-2B	Two Year Olds and Three Year Olds	4	18	C	23	C	NA	NA	Centers
Main	T-3A	Three Year Olds	3	21	C	25	C	NA	NA	Outside
Main	T-3B	Three Year Olds	3	23	C	29	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 255						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 168						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG-Left Playground	268	C
Main	PG-Right	113	C

Comments

Plan of Improvement: Developed This Date 11/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Carolyn Deluca, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 11/14/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 5/18/2018

Corrected on 11/14/2018

.12(2) - Previous citation corrected, based on observation, in that all equipment and furniture was observed to be in good repair, clean, and free from hazardous conditions on this date.

Technical Assistance

591-1-1-.12(3) - Please ensure chairs are not stacked in classrooms when children are present and active.

Correction Deadline: 11/14/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming activities provided off site.

Facility

591-1-1-.06 Bathrooms

Not Met

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined, based on observation, that the exhaust fan in the boy's bathroom between T-3A and T-3B was observed to be not operational on this date.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 12/14/2018

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Not Met
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Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that the following potential hazards were observed:

- T-2A – Insect Repellent spray and tubes of sunscreen were observed accessible to children in an unsecured cabinet under the diapering surface on this date.
- T-2B – Plastic bags were observed accessible to children in a child's cubby and in an unsecured cabinet under the diapering surface on this date.
- T-3A – Insect Repellent spray and a tube of sunscreen were observed accessible to children in a child's cubby on this date.
- Pre-K 2 / Afterschool – A scrub brush was observed accessible to children in an unsecured cabinet in the boy's bathroom and a toilet brush was observed accessible to children in an unsecured cabinet in the girl's bathroom on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/14/2018

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete for the field trip taken October 24, 2018 to the Pumpkin Patch at Marvin UMC.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Correction Deadline: 5/18/2018

Corrected on 11/14/2018

.30(1)(b)1 - Previous citation corrected, based on observation, in that mats were observed to be of sound construction and in good repair on this date.

Staff Records**Records Reviewed: 41****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/27/2018	
Staff # 2	Met
Date of Hire: 10/29/2018	
Staff # 3	Met
Date of Hire: 09/25/2007	
Staff # 4	Met
Date of Hire: 04/01/2008	
Staff # 5	Met
Date of Hire: 03/27/2017	
Staff # 6	Met
Date of Hire: 05/30/2008	
Staff # 7	Met
Date of Hire: 10/10/2007	
Staff # 8	Met
Date of Hire: 05/02/2018	

Staff # 9 Date of Hire: 05/17/2018	Met
Staff # 10 Date of Hire: 01/17/2005	Met
Staff # 11 Date of Hire: 09/11/2007	Met
Staff # 12 Date of Hire: 05/07/2015	Met
Staff # 13 Date of Hire: 08/18/2015	Met
Staff # 14 Date of Hire: 08/01/2009	Met
Staff # 15 Date of Hire: 02/27/2009	Met
Staff # 16 Date of Hire: 10/22/2018	Met
Staff # 17 Date of Hire: 08/15/2018	Met
Staff # 18 Date of Hire: 02/07/2018	Met
Staff # 19 Date of Hire: 06/01/2015	Met
Staff # 20 Date of Hire: 11/11/2014	Met
Staff # 21 Date of Hire: 11/06/2017	Met
Staff # 22 Date of Hire: 04/18/2016	Met
Staff # 23 Date of Hire: 06/18/2018	Met

Staff # 24 Date of Hire: 08/15/2018	Met
Staff # 25 Date of Hire: 12/28/2015	Met
Staff # 26 Date of Hire: 09/16/2010	Met
Staff # 27 Date of Hire: 01/14/2011	Met
Staff # 28 Date of Hire: 06/11/2018	Met
Staff # 29 Date of Hire: 08/08/2016	Met
Staff # 30 Date of Hire: 03/28/2016	Met
Staff # 31 Date of Hire: 09/01/2017	Met
Staff # 32 Date of Hire: 04/13/2017	Met
Staff # 33 Date of Hire: 07/23/2007	Met
Staff # 34 Date of Hire: 04/30/2018	Met
Staff # 35 Date of Hire: 04/30/2018	Met
Staff # 36 Date of Hire: 12/18/2013	Met
Staff # 37 Date of Hire: 07/28/2015	Met
Staff # 38 Date of Hire: 07/11/2016	Met

Records Reviewed: 41

Records with Missing/Incomplete Components: 0

Staff # 39 Met
Date of Hire: 12/22/2017

Staff # 40 Met
Date of Hire: 02/25/2016

Staff # 41 Met
Date of Hire: 05/29/2018

Staff Credentials Reviewed: 41

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided ten files for employees hired since last visit.

591-1-1-.33 Staff Training Met

Correction Deadline: 5/31/2018

Corrected on 11/14/2018

.33(3) - Previous citation corrected, based on review of records, in that all staff had evidence of completing the Health and Safety Orientation Training within 90 days of hire on this date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.