



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/30/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:40 AM    **Departure:** 12:45 PM

**CCLC-36957**

**Semaj Learning Academy**

1420 Northwest Drive Atlanta, GA 30318 Fulton County  
 (404) 794-1006 jameswalton790@yahoo.com

**Regional Consultant**

Lajuana Williams

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lajuana.williams@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/30/2019	Monitoring Visit	Good Standing	
12/18/2018	Licensing Study	Good Standing	
06/11/2018	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Front	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	18	NC	26	C	NA	NA	Transitioning, Nap
Main	B/Middle		0	0	C	26	C	NA	NA	Not In Use
Main	C/Back		0	0	C	11	C	NA	NA	Not In Use
Main	D/R	Infants and One Year Olds and Two Year Olds	1	6	C	14	C	NA	NA	Feeding, Nap
Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 77							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	38	C

**Comments**

Plan of Improvement: Developed This Date 05/30/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Keisha Reeves, Program Official

Date

Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 5/30/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 12/18/2018

Corrected on 5/30/2019

.12(4) - Previous cite corrected. The television was observed to be mounted.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

**Comment**

Center does not provide swimming activities.

#### Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 12/18/2018

Corrected on 5/30/2019

.06(4) - Previous cite corrected.

591-1-1-.19 License Capacity(CR)

Met

**Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 12/18/2018

Corrected on 5/30/2019

.25(3) - Previous cite observed to be corrected.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 12/18/2018

Corrected on 5/30/2019

.26(9) - Previous cite corrected. Discussed maintaining outside by covering any exposed concrete areas surrounding the bottom of posts at each corner to of the shed, at one corner of the ramp and one corner of the wood material surrounding the heating/cooling unit.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.10(4) - It was discussed that the diapering surfaces must be smooth and free of designs. Please ensure that the diaper changing mat observed with the pin pot design is removed and is not used for diapering.

Correction Deadline: 5/30/2019

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff stated proper knowledge.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

The Provider currently does not dispense/administer medication.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 12/19/2018

Corrected on 5/30/2019

.36(7) (c) (2)- Previous cite corrected. School transportation checklists for the week of May 20, 2019 and home transportation checklist for May 28, 2019 were reviewed in their entirety and observed to be correct.

Correction Deadline: 12/19/2018

Corrected on 5/30/2019

.36(7)(c)3. - Previous cite corrected. School transportation checklists for the week of May 20, 2019 and home transportation checklist for May 28, 2019 were reviewed in their entirety and observed to be correct.

Correction Deadline: 12/19/2018

Corrected on 5/30/2019

.36(7)(d)1. - Previous cite corrected. School transportation checklists for the week of May 20, 2019 and home transportation checklist for May 28, 2019 were reviewed in their entirety and observed to be correct.

Correction Deadline: 12/18/2018

Corrected on 5/30/2019

.36(7)(d)2. - Previous cite corrected. School transportation checklists for the week of May 20, 2019 and home transportation checklist for May 28, 2019 were reviewed in their entirety and observed to be correct.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 5****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 02/23/2016

Staff # 2

Met

Date of Hire: 01/01/2017

Staff # 3

Not Met

Date of Hire: 02/17/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 4

Met

Date of Hire: 04/29/2019

Staff # 5

Met

Date of Hire: 07/18/2016

**Staff Credentials Reviewed: 5****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined on observation of staff records that a newly hired staff person did not a clearance letter from the Department. It was confirmed on Gemalto's website that the staff person had submitted for fingerprinting, however, an application had not not been submitted to the Department.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center Director submitted the application this date. To ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center the center will submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review staff records at hire to ensure the CRC rules are maintained.

**Correction Deadline: 5/30/2019****591-1-1-.33 Staff Training****Defer****Correction Deadline: 12/18/2018****Corrected on 5/30/2019****.33(1) - Previous cite corrected.**

**Defer**

591-1-1-.33(3)-Training will be reviewed on the next licensing visit.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 1/17/2019**

**Defer**

591-1-1-.33(5)-Training will be reviewed on the next licensing visit .

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 1/17/2019**

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**591-1-1-.31 Staff(CR)****Technical Assistance****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Technical Assistance**

591-1-1-.31(11) - Discussed that back up staff, a substitute or floater was required to ensure adequate staffing in case of absences.

**Correction Deadline: 5/30/2019**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that two-year-old child was combined with children three and over in classroom A.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 5/30/2019**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.