



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/22/2020 **VisitType:** Licensing Study

**Arrival:** 2:45 PM

**Departure:** 3:45 PM

**CCLC-36957**

**Semaj Learning Academy**

1420 Northwest Drive Atlanta, GA 30318 Fulton County  
(404) 794-1006 jameswalton790@yahoo.com

**Regional Consultant**

Lajuana Williams

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**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2020	Licensing Study	Good Standing	
11/20/2019	Licensing Study	Good Standing	
05/30/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Front	Five Year Olds and Six Year Olds and Over	1	2	C	26	C	NA	NA	Homework
Main	B/Middle		0	0	C	26	C	NA	NA	Not In Use
Main	C/Back		0	0	C	11	C	NA	NA	Not In Use
Main	D/R		0	0	C	14	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 2			Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	38	C

**Comments**

An Administrative Review was conducted on October 22, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 23, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 10/22/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Keisha Reeves, Program Official

Date

Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 10/22/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Not Evaluated**

**Comment**

591-1-1-.03(5) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**Correction Deadline: 10/22/2020**

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12 - A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

During an administrative review children records and attendance records were observed to be complete.

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through an appropriate number of children were observed and the center was in compliance with the licensed capacity. Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center appeared to free of hazards this date. Storage of cleaning supplies and materials was discussed. No hazards were observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Defer****Defer**

. 591-1-1-.26(9)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit due to technical issues.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/20/2019**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

During an administrative review the current menu was observed. Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

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**Health and Hygiene**

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**591-1-1-.07 Children's Health****Technical Assistance****Technical Assistance**

591-1-1-.07(3) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Amended rules regarding required reporting of communicable diseases was sent via email to the program.

**Correction Deadline: 10/22/2020**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through, as there were not children in diapers present. Diapering areas were observed to be compliant. Regulations regarding proper diapering were discussed with the Director on this date.

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Regulations regarding proper handwashing were discussed with the Director on this date.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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**591-1-1-.29 Required Reporting****Not Evaluated****Comment**

Amended rules regarding reporting requirements sent to the program via email

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.13 Field Trips(CR)****Not Evaluated****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Defer****Defer**

591-1-1-.36(6)-During an administrative review the Director stated the center had not conducted transportation. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**POI (Plan of Improvement)**

The Center will obtain the required written parental authorization.

**Correction Deadline: 11/21/2019**

**Defer**

591-1-1-.36(7)(d)- During an administrative review the Director stated the center had not conducted transportation. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

**POI (Plan of Improvement)**

The Center will ensure routes are separated onto two separate checklist (corrected on site). The center will ensure that the vehicle is thoroughly checked by a staff person who was present on the vehicle during the trip and also checked by a second staff person. The center will ensure that a telephone call is documented by the center providing transportation after the vehicle is empty and if and when the vehicle does not return to this center.

**Correction Deadline: 11/21/2019**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

N/A

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. During the virtual visit there were no infants in care and the school age children present did not nap.

## Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 11/14/2014

Staff # 2

Met

Date of Hire: 08/25/2019

Staff Credentials Reviewed: 1

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

During an administrative review of records the Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback.

### 591-1-1-.14 First Aid & CPR

Met

#### Comment

During an administrative review evidence observed of 100% of center staff certified in First Aid and CPR.

### 591-1-1-.33 Staff Training

Not Met

Correction Deadline: 11/20/2019

Corrected on 10/22/2020

.33(1) - During an administrative review previous cite observed corrected.

#### Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined during an administrative review that the Director did not have four hours of training on file. Two hours of nutrition training was observed.

#### POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 11/21/2020

Correction Deadline: 12/20/2019

Corrected on 10/22/2020

.33(5) - Previous cite corrected. Ten hours of training for license year 2019 was observed during an administrative review of records.

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020

**Staffing and Supervision**

Correction Deadline: 11/20/2019

Corrected on 10/22/2020

.32(4) - Previous cite corrected.

Correction Deadline: 11/20/2019

Corrected on 10/22/2020

.32(7) - Previous cite corrected. During a virtual visit adequate supervision was observed.