



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/6/2017 **VisitType:** Licensing Study **Arrival:** 3:00 PM **Departure:** 4:45 PM

CCLC-36873

Horizons Kids

1015 Edgewood Avenue NE Atlanta, GA 30307 Fulton County
 (404) 963-7853 horizonskidsatlanta@gmail.com

Mailing Address

424A Euclid Terrace NE
 Atlanta, GA 30307

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

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margarita.collier@dec.al.ga.gov

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/06/2017	Licensing Study	Good Standing	
01/10/2017	Monitoring Visit	Good Standing	
08/17/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Entrance	Six Year Olds and Over	1	12	C	15	C	21	C	Outside, Homework, Transitioning
Main	D/2L	Six Year Olds and Over	1	5	C	5	C	7	C	Outside
Main	E/2R	Six Year Olds and Over	1	16	C	16	C	22	C	Outside
Main	F/3R	Six Year Olds and Over	1	14	C	14	C	20	C	Outside
Main	G/3L	Six Year Olds and Over	1	7	C	7	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 75							
Total # Children this Date: 54		Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 75		Building @25 capacity limited by Insufficient Toilets/Sinks			

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/Large	78	C
Main	PG/Small	12	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on January 10, 2017.

Consultant discussed the criminal records check comprehensive background check with the director on this date. Please ensure that all staff members complete the comprehensive background check consent form to the department by October 1, 2017. Please ensure that all staff members that lived outside of the state of Georgia within the past five years complete their comprehensive background check instructions sent via email.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kether Mayen, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Comment

Parent Authorizations Obtained/Completed

Facility
<div style="display: flex; justify-content: space-between;"> 591-1-1-.19 License Capacity(CR) Met </div> <div style="margin-top: 5px;"> Comment Licensed Capacity Routinely Met </div>
<div style="display: flex; justify-content: space-between;"> 591-1-1-.25 Physical Plant - Safe Environment(CR) Met </div> <div style="margin-top: 5px;"> Comment Observation-Center Clean/Well Maintained </div> <div style="margin-top: 5px;"> Comment Observation-No Hazards Accessible </div>
<div style="display: flex; justify-content: space-between;"> 591-1-1-.26 Playgrounds(CR) Met </div> <div style="margin-top: 5px;"> Comment Observation-Clean/Good Repair </div>
Health and Hygiene
<div style="display: flex; justify-content: space-between;"> 591-1-1-.10 Diapering Areas & Practices(CR) Met </div> <div style="margin-top: 5px;"> Comment There were no diapered children requiring services enrolled at the center on this date. The center only offers afterschool services to school-aged children only. </div>
<div style="display: flex; justify-content: space-between;"> 591-1-1-.17 Hygiene(CR) Met </div> <div style="margin-top: 5px;"> Comment Observed-Staff Remind Children Wash Hand </div>
<div style="display: flex; justify-content: space-between;"> 591-1-1-.20 Medications(CR) Met </div> <div style="margin-top: 5px;"> Comment Per director the center does not administer any medications at this time. </div>
Policies and Procedures
<div style="display: flex; justify-content: space-between;"> 591-1-1-.21 Operational Policies & Procedures Met </div> <div style="margin-top: 5px;"> Comment Consultant observed the center to have complete documentation of fire, tornado, and lockdown drills on this date. </div> <div style="margin-top: 5px;"> Correction Deadline: 9/11/2017 </div>
<div style="display: flex; justify-content: space-between;"> 591-1-1-.27 Posted Notices Met </div> <div style="margin-top: 5px;"> Comment Observed-All Notices Posted </div>
<div style="display: flex; justify-content: space-between;"> 591-1-1-.29 Required Reporting Met </div> <div style="margin-top: 5px;"> Comment Discussed-Reporting Requirements </div>
Safety

591-1-1-.05 Animals	Met
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Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	Met
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	Met
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Comment

Consultant observed the center to conduct transportation services on this date. Consultant observed the staff members to complete a first and second check of the vehicle on this date.

Comment

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The center only offers afterschool services to school-aged children.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 12/02/2016

Staff # 2	Met
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Date of Hire: 08/20/2015

Staff # 3	Met
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Date of Hire: 07/06/2017

Staff # 4	Met
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Date of Hire: 08/14/2012

Staff # 5	Met
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Date of Hire: 08/01/2017

Staff # 6	Met
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Date of Hire: 08/09/2016

Staff # 7	Met
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Date of Hire: 08/23/2012

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Staff # 8	Met
Date of Hire: 08/01/2012	
Staff # 9	Met
Date of Hire: 08/01/2016	
Staff # 10	Met
Date of Hire: 08/01/2017	
Staff # 11	Met
Date of Hire: 08/01/2017	
Staff # 12	Met
Date of Hire: 08/01/2017	

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records Check(CR)

Met**Comment**

Consultant discussed monitoring the expiration dates of staff members criminal records check letters with the director on this date.

Comment

Consultant reviewed nine staff files and three independent contractor files on this date. Consultant observed nine of nine staff members and three of three independent contractors to have evidence of a current satisfactory determination letter on file.

Comment

The director provided four files for staff members hired since the previous visit was conducted on January 10, 2017. Consultant observed four of four staff members to have evidence of a current satisfactory determination letter on file on this date.

591-1-1-.14 First Aid & CPR

Met**Comment**

Observed-100% Certified First Aid & CPR

Comment

Observed-Center/Vehicle Kits Complete

591-1-1-.33 Staff Training

Met**Comment**

Observed - Documentation Of Training

591-1-1-.31 Staff(CR)

Met**Comment**

Consultant observed all staff members to comply with rules and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff