



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/16/2021 **VisitType:** Licensing Study **Arrival:** 12:00 PM **Departure:** 2:00 PM

CCLC-36868

International Academia of Smyrna

3551 North Cooper Lake Road Smyrna, GA 30082 Cobb County
 (678) 653-8419 amanda@iaofsmyrna.com

Regional Consultant

Courtney Reid

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courtney.moody@dec.al.ga.gov

Mailing Address

428 Woodvalley Court
 Smyrna, GA 30082

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 02/16/2021 | Licensing Study | Good Standing | |
| 09/08/2020 | Monitoring Visit | Good Standing | |
| 03/11/2020 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|-----------------------------|-----------------|---------------------------------|----------|------|-------------------------------|--|------------|--------------|----------------------|
| Bldg 2 | Downstairs-Back Room | Three Year Olds | 1 | 7 | C | 13 | C | NA | NA | Free Play |
| Bldg 2 | Downstairs-Main Room | PreK | 1 | 6 | C | 27 | C | NA | NA | Free Play |
| Bldg 2 | Room Left | | 0 | 0 | C | 6 | C | NA | NA | Not In Use |
| Bldg 2 | Room Right | Three Year Olds | 2 | 10 | C | 13 | C | NA | NA | Nap |
| Total Capacity @35 sq. ft.: 34 | | | | | | Total Capacity @25 sq. ft.: 0 | Building @35 capacity limited by Fire Marshall Limitations | | | |
| Main | A- Infants -1st Left | Infants | 2 | 5 | C | 10 | C | NA | NA | Diapering,Floor Play |
| Main | B- 1's | | 0 | 0 | C | 7 | C | NA | NA | Not In Use |
| Main | C- 2's 2nd Left | One Year Olds | 2 | 6 | C | 9 | C | NA | NA | Outside |
| Main | D- Preschool-Downstairs | | 0 | 0 | C | 27 | C | NA | NA | Not In Use |
| Main | E-1st Right Downstairs- 3sS | Two Year Olds | 2 | 6 | C | 9 | C | NA | NA | Outside |
| Main | F-Downstairs -4's | Four Year Olds | 2 | 7 | C | 8 | C | NA | NA | Outside |
| Total Capacity @35 sq. ft.: 70 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 47 | | | Total Capacity @35 sq. ft.: 104 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|-------------------|----------------------|-----------------------|
| Bldg 2 | Bldg 2 Playground | 52 | C |

Comments

An Administrative Review was conducted on February 16, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 23, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive order was reviewed during the virtual inspection.

A one-day letter was emailed to the center on March 4, 2021.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Acela Cardenas-Vela, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

Date: 2/16/2021 **VisitType:** Licensing Study

Arrival: 12:00 PM

Departure: 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

| | |
|--------------------------------|------------|
| 591-1-1-.17 Hygiene(CR) | Met |
|--------------------------------|------------|

Comment

Proper hand washing of children and staff was discussed with the director on this date.

| | |
|------------------------------------|------------|
| 591-1-1-.20 Medications(CR) | Met |
|------------------------------------|------------|

Comment

The Provider currently does not dispense/administer medication.

| | |
|--|---------------|
| | Safety |
|--|---------------|

| | |
|-----------------------------------|------------|
| 591-1-1-.11 Discipline(CR) | Met |
|-----------------------------------|------------|

Comment

The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

| | |
|---------------------------------------|------------|
| 591-1-1-.36 Transportation(CR) | Met |
|---------------------------------------|------------|

Comment

Center does not provide routine transportation.

| | |
|--|---|
| | Sleeping & Resting Equipment |
|--|---|

| | |
|---|------------|
| 591-1-1-.30 Safe Sleeping and Resting Requirements(CR) | Met |
|---|------------|

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

| | |
|--|----------------------|
| | Staff Records |
|--|----------------------|

| | |
|-----------------------------|--|
| Records Reviewed: 14 | Records with Missing/Incomplete Components: 1 |
|-----------------------------|--|

| | |
|--|---------|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Staff # 5 | Met |
| Staff # 6 | Met |
| Staff # 7 | Not Met |
| <u>"Missing/Incomplete Components"</u> | |
| .09-Criminal Records Check Missing | |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Staff # 10 | Met |

| | |
|------------|-----|
| Staff # 11 | Met |
| Staff # 12 | Met |
| Staff # 13 | Met |
| Staff # 14 | Met |

Staff Credentials Reviewed: 1**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that Staff #7 had a criminal background check that expired on December 16, 2020. The staff member has been working at the center as a substitute. Staff interview revealed that the staff member has been present in the classroom with children a few times since January 2021.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will [] to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will [] to ensure the CRC rules are maintained.

Correction Deadline: 2/16/2021**Finding**

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of records that Staff #7 had a criminal background check that expired on December 16, 2020. The staff member has been working at the center as a substitute. Staff interview revealed that the staff member has been present in the classroom with children a few times since January 2021. The staff member did not obtain a new Comprehensive Records Check Determination at least once every five years, as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will [] to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will [] to ensure CRC rules are maintained.

Correction Deadline: 2/16/2021**591-1-1-.33 Staff Training****Met****Correction Deadline: 4/10/2020****Corrected on 2/16/2021****.33(5) - Annual training observed completed.**

Technical Assistance

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**Comment**

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.