



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/6/2019 **VisitType:** Monitoring Visit **Arrival:** 1:40 PM **Departure:** 4:00 PM

CCLC-36694

1st Step Learning Academy L.L.C

3217 New MacLand Road Suite 120 & 130 Powder Springs, GA 30127
 Cobb County
 (678) 401-2379 1ststeplearningacademy1@gmail.com

Mailing Address
 Same

Regional Consultant

Karyn Presley

Phone: (770) 342-7904
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 karyn.presley@dec.al.gov

Joint with: Tomekia Hudson

Quality Rated: ★

Compliance Zone Designation		
06/06/2019	Monitoring Visit	Good Standing
01/14/2019	Complaint Closure	Good Standing
12/11/2018	Complaint Investigation Follow Up	Deficient

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	One room	Five Year Olds and Six Year Olds and Over	1	15	C	25	C	NA	NA	Transitioning, Nap
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0							
Main	B- 2nd Right	Two Year Olds	1	4	C	10	C	NA	NA	Nap
Main	C-1st Left	Three Year Olds and Four Year Olds and Five Year Olds	1	7	C	18	C	NA	NA	Nap
Main	D- 2nd Left	One Year Olds	1	8	C	9	C	NA	NA	Nap
Main	Rm. A-1st Right	Infants	1	4	C	6	C	NA	NA	Nap,Feeding
Total Capacity @35 sq. ft.: 43			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground-Back of Center	29	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kai Kyser, Program Official

Date

Karyn Presley, Consultant

Date

Tomekia Hudson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.03(2) - Previous citation was observed to be corrected in that all classrooms had a lesson plan available.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.25(13) - Previous citation was observed to be corrected in that no hazards were observed in the classroom on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.26(4) - Previous citation was observed to be corrected in that the fence was in good condition on this date.

Consultant discussed the height of the gate with the provider.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.36(4)(c) - Previous citation was observed to be corrected in that fire extinguishers were observed on the vehicles.

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.36(7)(c)2. - Previous citation was observed to be corrected in that consultant observed complete transportation documentation on this date.

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.36(7)(d)2. - Previous citation was observed to be corrected in that consultant observed complete transportation documentation of second checks.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.30(4) - Previous citation was observed to be corrected in that consultant observed sheets and blankets to be stored in the children's cubbies not touching.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 02/04/2019	Met
Staff # 2 Date of Hire: 03/16/2017	Met
Staff # 3 Date of Hire: 02/15/2019	Met
Staff # 4 Date of Hire: 03/29/2016	Met
Staff # 5 Date of Hire: 03/25/2019	Met
Staff # 6 Date of Hire: 05/24/2018	Met
Staff # 7 Date of Hire: 02/17/2019	Met
Staff # 8 Date of Hire: 03/25/2019	Met
Staff # 9 Date of Hire: 04/15/2019	Met
Staff # 10 Date of Hire: 02/15/2019	Met
Staff # 11 Date of Hire: 07/05/2016	Met
Staff # 12 Date of Hire: 10/27/2010	Met
Staff # 13 Date of Hire: 02/26/2019	Met
Staff # 14 Date of Hire: 03/08/2018	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided eight files for employees hired since last visit.

Correction Deadline: 11/7/2018

Corrected on 6/6/2019

.09(1)(b) - Previous citation was observed to be corrected.

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.09(1)(c) - Previous citation was observed to be corrected in that all staff had comprehensive fingerprints on this date.

Consultant discussed hire dates and fingerprint dates with the provider.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Comment

Consultant discussed the following rule with the provider 591-1-1.31(2)(b)3.(iii) requires the Center to maintain the lead teacher's professional development plan in the file and available for inspection by Department staff upon request.

Correction Deadline: 6/6/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 12/11/2018

Corrected on 6/6/2019

.32(4)(b) - Previous citation was observed to be corrected in that children were observed separated appropriately by age on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.