



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/13/2019 **VisitType:** Monitoring Visit **Arrival:** 2:00 PM **Departure:** 4:50 PM

CCLC-36660

Stepping Stone Montessori

820 Sanders Road Cumming, GA 30041 Forsyth County
 (770) 205-0317 info@steppingstonemontessori.com

Regional Consultant

Mandi Sloan

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
02/13/2019	Monitoring Visit	Good Standing
10/01/2018	Licensing Study	Good Standing
09/14/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	A 1st Left	Infants	1	3	C	12	C	NA	NA	Floor Play					
Main	B 2nd left	One Year Olds	2	7	C	12	C	NA	NA	Floor Play, Diapering					
Main	C 3rd left	One Year Olds and Two Year Olds	2	15	C	19	C	NA	NA	Snack					
Main	D 1st Right	One Year Olds and Two Year Olds	2	18	C	21	C	NA	NA	Nap					
Main	E 2nd Right		0	0	C	24	C	NA	NA						
Main	F 3rd Right	Four Year Olds and Five Year Olds	1	9	C	26	C	NA	NA	Centers					
Main	G 4th Right	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	10	C	29	C	NA	NA	Centers					
Main	H 5th right	Three Year Olds and Four Year Olds	3	19	C	36	C	NA	NA	Nap					
Total Capacity @35 sq. ft.: 179						Total Capacity @25 sq. ft.: 0									
Total # Children this Date: 81						Total Capacity @35 sq. ft.: 179					Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A PG Front Left	17	C
Main	B PG Rear	114	C
Main	C PG Right	76	C

Comments

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Catherine Mauragas, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25 - Please be mindful to monitor glass items used for fine motor skills (such as pouring and sorting) and ensure proper supervision during use of these items.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were present:
Room B 2L: A staff member's purse was found on the floor of an unlocked closet accessible to children.
Room G 4R: A tube of aquaphor lotion stating "KEEP OUT OF THE REACH OF CHILDREN" was found in a low hanging child's backpack accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/13/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute when the ground is dry. Please monitor for water that may puddle due to recent rain.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on review of records that the time given was not documented for albuterol medication administered on 12/4/2019.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 2/13/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 10/30/2018

Staff # 2

Met

Date of Hire: 07/17/2018

Staff # 3 Date of Hire: 12/12/2013	Met
Staff # 4 Date of Hire: 07/31/2017	Met
Staff # 5 Date of Hire: 02/11/2019	Met
Staff # 6 Date of Hire: 01/16/2017	Met
Staff # 7 Date of Hire: 12/15/2014	Met
Staff # 8 Date of Hire: 11/26/2018	Met
Staff # 9 Date of Hire: 09/15/2014	Met
Staff # 10 Date of Hire: 08/13/2018	Met
Staff # 11 Date of Hire: 08/03/2016	Met
Staff # 12 Date of Hire: 09/04/2018	Met
Staff # 13 Date of Hire: 08/01/2016	Met
Staff # 14 Date of Hire: 03/03/2014	Met
Staff # 15 Date of Hire: 09/28/2018	Met
Staff # 16 Date of Hire: 04/08/2018	Met
Staff # 17 Date of Hire: 04/14/2014	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Discussed combining children of mixed ages and maintaining appropriate ratios.