



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/5/2017 **VisitType:** Monitoring Visit

Arrival: 9:40 AM

Departure: 11:30 AM

CCLC-36572

Toddler University

1216 Sandtown Road Marietta, GA 30008 Cobb County
 (770) 299-9901 shanaisaac@todduflexcare.com

Mailing Address

709 Peteywood Dr
 Austell, GA 30106

Regional Consultant

Courtney Moody

Phone: (800) 796-7861

Fax: (800) 798-6764

courtney.moody@dec.al.ga.gov

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/05/2017	Monitoring Visit	Good Standing	
01/18/2017	Licensing Study	Good Standing	
09/08/2016	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B 1st Left	Two Year Olds and Three Year Olds and Four Year Olds	1	11	C	12	C	16	C	Free Play
Main	C right		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 22			Building @35 capacity limited by Fire Marshall Limitations				
Total # Children this Date: 11			Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 22				
						Building @25 capacity limited by Fire Marshall Limitations				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	23	C

Comments

A one-day letter was left at the center on this date.

Plan of Improvement: Developed This Date 10/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shana Isaac, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

Date: 10/5/2017 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 1/18/2017

Corrected on 10/5/2017

.08(a)-(f) - Previous citation observed corrected on this date. The facility has a plan in place to ensure that children's records are not a concern in the future.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Not Evaluated

Comment

No evaluated on this date.

Facility

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)	Not Met
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Correction Deadline: 1/18/2017

Corrected on 10/5/2017

.25(3) - Previous citation observed corrected on this date.

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that two electrical outlets were not covered in the right classroom. It was further determined that one electrical outlet was not covered in the left classroom.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 10/5/2017

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Observation-Clean/Good Repair

Correction Deadline: 1/28/2017

Corrected on 10/5/2017

.26(6) - Previous citation observed corrected on this date. The facility has a plan in place to ensure that playground maintenance is not a concern in the future.

Food Service

591-1-1-.15 Food Service & Nutrition	Technical Assistance
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Technical Assistance

Discussed food preparation with center director.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)	Met
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Comment

No medication at this time.

Policies and Procedures

591-1-1-.27 Posted Notices	Met
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Correction Deadline: 1/18/2017

Corrected on 10/5/2017

.27(g) - Previous citation observed corrected on this date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

N/A

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 12/14/2016

Staff # 2

Met

Date of Hire: 05/22/2017

Staff # 3

Not Met

Date of Hire: 08/17/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 4

Met

Date of Hire: 12/16/2016

Staff # 5

Not Met

Date of Hire: 08/17/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 6

Met

Date of Hire: 03/13/2013

Staff # 7

Met

Date of Hire: 12/01/2013

Staff # 8

Met

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of records that one employee was hired to work within the center on August 17, 2017. The employee did not first obtain a local background check and did not have evidence of submitting fingerprints to the department.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 10/5/2017**Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that an employee was hired on August 17, 2017 to work within the center. The center was observed to have satisfactory local clearance dated August 8, 2017, however the employee did not have evidence of submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. A one day letter was left with the center.

POI (Plan of Improvement)

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

Correction Deadline: 10/5/2017**591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that three, two-year-old, three, four-year-old, and five, three-year old children were housed together in the left classroom. It was further determined based on staff statement that children are housed together during the morning hours when meals are prepared.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 10/5/2017**591-1-1-.32 Supervision(CR)****Met****Comment**

Discussed-Combining Mixed Ages

Comment

Observed-Direct Supervision/Attentive Staff