



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/25/2019    **VisitType:** Licensing Study    **Arrival:** 9:55 AM    **Departure:** 4:00 PM

**CCLC-36308**

**Childcare Network #235**

655 Strickland Rd. Locust Grove, GA 30248 Henry County  
 (706) 898-9500 CNI235@childcarenetwork.com

**Mailing Address**  
 Same

**Regional Consultant**

April Brown

Phone: (770) 357-5101

Fax: (770) 357-5102

april.brown@decal.ga.gov

Joint with: Charlene Story

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |                                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--|
| 07/25/2019                         | Licensing Study                   | Good Standing |  |
| 03/26/2019                         | Complaint Closure                 | Good Standing |  |
| 02/21/2019                         | Complaint Investigation Follow Up | Good Standing |  |

**Ratios/License Capacity**

| Building | Room                        | Age Group                         | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes          |
|----------|-----------------------------|-----------------------------------|-------|----------|------|------------|--------------|------------|--------------|----------------|
| Main     | Rm. Preschool 3A-4th Right  | Three Year Olds                   | 1     | 14       | C    | 22         | C            | NA         | NA           | Circle Time    |
| Main     | A 1st L-Crawlers            | One Year Olds                     | 2     | 12       | C    | 16         | C            | NA         | NA           | Transitioning  |
| Main     | C 3rd L                     | Two Year Olds                     | 1     | 10       | C    | 17         | C            | NA         | NA           | Outside        |
| Main     | H - 1st R                   | Infants                           | 2     | 8        | C    | 13         | C            | NA         | NA           | Floor Play,Nap |
| Main     | Rm. AfterSchool-Back Middle | Six Year Olds and Over            | 1     | 23       | C    | 20         | NC           | NA         | NA           | Free Play      |
| Main     | Rm. Preschool 4B-PreK       |                                   | 0     | 0        | C    | 23         | C            | NA         | NA           | Not In Use     |
| Main     | Rm. Toddler A-3rd Right     | Two Year Olds and Three Year Olds | 2     | 14       | C    | 22         | C            | NA         | NA           | Free Play      |
| Main     | Rm.Preschool 3B-5th Right   | Three Year Olds                   | 1     | 13       | C    | 22         | C            | NA         | NA           | Free Play      |
| Main     | Rm.Preschool 4A-Prek        |                                   | 0     | 0        | C    | 23         | C            | NA         | NA           | Not In Use     |
| Main     | Rm.Preschool 4C-PreK        |                                   | 0     | 0        | C    | 22         | C            | NA         | NA           | Not In Use     |
| Main     | Rm.Week ToddlerA-2nd Right  |                                   | 0     | 0        | C    | 18         | C            | NA         | NA           | Not In Use     |
| Main     | Wee Toddler B-2nd left      |                                   | 0     | 0        | C    | 17         | C            | NA         | NA           | Not In Use     |

Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 94

Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

| Building | Playground                   | Playground<br>Occupancy | Playground<br>Compliance |
|----------|------------------------------|-------------------------|--------------------------|
| Main     | A- Infants/Toddlers          | 31                      | C                        |
| Main     | Playground B-3yrs            | 34                      | C                        |
| Main     | Playground C-PreK-School Age | 93                      | C                        |
| Main     | Playground D-2's             | 71                      | C                        |

### Comments

Plan of Improvement: Developed This Date 07/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Stephanie Ellis, Program Official

Date

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April Brown, Consultant

Date

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Charlene Story, Consultant

Date



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### Findings Report

**Date:** 7/25/2019 **VisitType:** Licensing Study

**Arrival:** 9:55 AM

**Departure:** 4:00 PM

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Joint with: Charlene Story

The following information is associated with a Licensing Study:

|                                 |
|---------------------------------|
| <b>Activities and Equipment</b> |
|---------------------------------|

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**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**Technical Assistance**

Please ensure that all toys and equipment are in good repair ie: soft chairs in the pre-k classrooms. Contact paper was also observed to be peeling on top of tables and bookshelves in the forth right and fifth right classrooms.

**Correction Deadline:** 7/25/2019

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Swimming rules discussed with the director on this date. Two lifeguards were observed to have a certificate of completion dated for May 4, 2019 which were both valid for two years. A current swimming pool inspection was observed to be completed on June 15, 2019 with a satisfactory score of 95.

|                           |
|---------------------------|
| <b>Children's Records</b> |
|---------------------------|

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**Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

**Correction Deadline: 2/20/2019****Corrected on 7/25/2019****Correction of citation in that children's files were observed to be complete as required.****Facility****591-1-1-.19 License Capacity(CR)****Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation the after school back middle classroom was over capacity in that there were 23 children in a classroom with a licensed capacity for 20 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 7/25/2019****591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the following classrooms were observed to have the following hazards present:

- \* Chipped paint was observed on walls and baseboards throughout in the third left, third right, fourth right, fifth right, Pre-K four B and C, and the after school back middle classrooms.
- \* Chipped paint was observed on the hand rails of the infant changing table in the first right classroom.
- \* Cabinets surrounding the diaper changing tables in the second left and third left classrooms were observed to be warped and not in good repair.
- \* Carpet in the after school back middle classroom was observed to not be in good repair as the carpet was observed to be frayed and separated from the floor throughout the middle of the classroom area.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The center will paint and repair all walls and baseboards in each classroom.

**Correction Deadline: 8/8/2019****Recited on 7/25/2019****591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair on this date.

**Technical Assistance**

Please monitor Playground C for tripping hazards. Consultant discussed with the director to ensure two small holes were covered and even with the ground level.

**Correction Deadline: 7/25/2019****Food Service**

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|   |            |
|---|------------|
| <b>591-1-1-.15 Food Service &amp; Nutrition</b> | <b>Met</b> |
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**Comment**

Center menu meets USDA guidelines on this date. Children were served turkey and gravy, mashed potatoes, diced peaches, whole wheat bread and milk for lunch on this date.

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|---------------------------------------|------------|
| <b>591-1-1-.18 Kitchen Operations</b> | <b>Met</b> |
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**Comment**

Kitchen appears clean and well organized on this date.

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| <b>Health and Hygiene</b> |
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| <b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b> | <b>Met</b> |
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**Comment**

Staff stated proper knowledge of diapering procedures on this date.

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|--------------------------------|----------------|
| <b>591-1-1-.17 Hygiene(CR)</b> | <b>Not Met</b> |
|--------------------------------|----------------|

**Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation children were observed to transition from outside into the first left classroom and did not wash their hands immediately upon entering the classroom as required. Additionally, no hand soap was available for children to wash their hands in the fifth right classroom.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 7/25/2019**

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|------------------------------------|------------|
| <b>591-1-1-.20 Medications(CR)</b> | <b>Met</b> |
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**Comment**

Documentation for medication dispensing observed complete on this date.

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|--------------------------------|
| <b>Policies and Procedures</b> |
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| <b>591-1-1-.21 Operational Policies &amp; Procedures</b> | <b>Met</b> |
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**Comment**

Program observed complete emergency drills on this date.

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|---------------------------------------|------------|
| <b>591-1-1-.29 Required Reporting</b> | <b>Met</b> |
|---------------------------------------|------------|

**Comment**

Discussed reporting requirements on this date.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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|                            |            |
|----------------------------|------------|
| <b>591-1-1-.05 Animals</b> | <b>N/A</b> |
|----------------------------|------------|

**Comment**

Center does not keep animals on premises on this date.

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| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
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**Comment**

Age-appropriate discussion and redirection observed on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete on this date. The last field trip was completed on July 16, 2019. Children took a field trip to Regal McDonough.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current and completed inspection was observed for both vehicles used in transporting children on this date. Vehicles with license plate ending in X5453 and X5455 had completed inspections dates of November 19, 2018.

**Comment**

Both vehicles used in routine transportation had an approved fire extinguisher and first aid kit on this date.

**Comment**

Complete documentation of transportation observed on this date.

**Correction Deadline: 3/2/2019**

**Corrected on 7/25/2019**

**Correction of citation in that the two drivers completed transportation training as required. Both staff members completed transportation training on February 20, 2019.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

Discussed SIDS and infant sleeping position on this date.

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation blankets in the second left and fifth right classrooms were observed to be touching and not stored properly as required.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 7/25/2019**

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**Staff Records**

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**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 01/03/2009

Staff # 2

Met

Date of Hire: 07/23/2019

Staff # 3

Met

Date of Hire: 10/17/2011

Staff # 4 Met

Date of Hire: 03/08/2019

Staff # 5 Met

Date of Hire: 06/14/2019

Staff # 6 Met

Date of Hire: 03/06/2019

Staff # 7 Met

Date of Hire: 07/28/2016

Staff # 8 Met

Date of Hire: 01/12/2011

Staff # 9 Met

Date of Hire: 02/13/2009

Staff # 10 Met

Date of Hire: 05/17/2019

Staff # 11 Met

Date of Hire: 03/21/2019

Staff # 12 Met

Date of Hire: 06/05/2019

Staff # 13 Met

Date of Hire: 06/06/2009

Staff # 14 Met

Date of Hire: 07/09/2019

Staff # 15 Met

Date of Hire: 10/22/2018

Staff # 16 Met

Date of Hire: 08/06/2009

Staff # 17 Met

Date of Hire: 07/25/2016

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**Staff Credentials Reviewed: 15**



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|   |            |
|---|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
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**Comment**

Criminal record checks were observed to be complete on this date.

**Comment**

Director provided seven files for employees hired since last visit which was completed on February 21, 2019.

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| <b>591-1-1-.14 First Aid &amp; CPR</b> | <b>Met</b> |
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**Comment**

Complete first aid kits observed in center and on vehicles on this date.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.33 Staff Training</b> | <b>Met</b> |
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**Correction Deadline: 3/2/2019**

**Corrected on 7/25/2019**

**Correction of citation in that the staff member completed Health and Safety training on March 2, 2019.**

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|                              |            |
|------------------------------|------------|
| <b>591-1-1-.31 Staff(CR)</b> | <b>Met</b> |
|------------------------------|------------|

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

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|---------------------------------|
| <b>Staffing and Supervision</b> |
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|--|------------|
| <b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b> | <b>Met</b> |
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**Comment**

Center observed to maintain appropriate staff:child ratios on this date.

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|------------------------------------|------------|
| <b>591-1-1-.32 Supervision(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Adequate supervision observed on this date.