



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/20/2019 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 3:40 PM

CCLC-36308

Childcare Network #235

655 Strickland Rd. Locust Grove, GA 30248 Henry County
 (706) 898-9500 CNI235@childcarenetwork.com

Mailing Address
 Same

Regional Consultant

April Brown

Phone: (770) 357-5101

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april.brown@decal.ga.gov

Joint with: LaToya Summers

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/20/2019	Licensing Study	Good Standing	
11/26/2018	Monitoring Visit	Good Standing	
06/21/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. Preschool 3A-4th Right	Three Year Olds	2	15	C	22	C	NA	NA	Circle Time
Main	A 1st L-Crawlers		0	0	C	16	C	NA	NA	Not In Use
Main	C 3rd L	Two Year Olds	2	9	C	17	C	NA	NA	Snack
Main	H - 1st R	Infants	2	7	C	13	C	NA	NA	Nap,Free Play
Main	Rm. AfterSchool-Back Middle	Six Year Olds and Over	1	14	C	20	C	NA	NA	Centers
Main	Rm. Preschool 4B-PreK		0	0	C	23	C	NA	NA	Not In Use
Main	Rm. Toddler A-3rd Right	Two Year Olds and Three Year Olds	2	10	C	22	C	NA	NA	Centers
Main	Rm.Preschool 3B-5th Right	Three Year Olds	2	13	C	22	C	NA	NA	Centers
Main	Rm.Preschool 4A-Prek		0	0	C	23	C	NA	NA	Not In Use
Main	Rm.Preschool 4C-PreK		0	0	C	22	C	NA	NA	Not In Use
Main	Rm.Week ToddlerA-2nd Right		0	0	C	18	C	NA	NA	Not In Use
Main	Wee Toddler B-2nd left	One Year Olds	1	8	C	17	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 76

Total Capacity @35 sq. ft.: 235

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants/Toddlers	31	C
Main	Playground B-3yrs	34	C
Main	Playground C-PreK- School Age	93	C
Main	Playground D-2's	71	C

Comments

Plan of Improvement: Developed This Date 02/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Stephanie Ellis, Program Official

Date

April Brown, Consultant

Date

LaToyia Summers, Consultant

Date



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Findings Report

Date: 2/20/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Please ensure that all equipment such as desktop monitors, keyboards, cd players, and radios are secured as required in the Pre-K four B and Pre-K four C classrooms. Both classrooms were not in use on this date.

Correction Deadline: 2/20/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked on this date.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 4**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 3

Met

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Parent Names, Work Numbers

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records**Not Met****Comment**

Parent authorizations was observed to be obtained and completed on this date.

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records four out of five children's records were missing parent's work number, work address, and primary source of health care name, address, and phone number.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed. The center director will obtain all required information for children's files.

Correction Deadline: 2/20/2019**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained. Consultant discussed with the director to ensure that all screws are cut down and covered on the sides of the toilets in the third left bathroom.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Correction Deadline: 11/26/2018****Corrected on 2/20/2019**

Correction of citation in that there were no hazardous materials observed accessible to children on this date. All drawers were observed to be properly secured as required on this date.

Technical Assistance

Please ensure that all cords are properly secured as required in Pre-K four B and Pre-K four C classrooms. Both classrooms were not in use on this date.

Correction Deadline: 2/20/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation the following classrooms were observed to have chipped paint on walls and baseboards throughout the classrooms: third left, third right, fourth right, fifth right, Pre-K four C, and the after school back middle classroom.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The center will paint and repair all walls and baseboards in each classroom.

Correction Deadline: 3/6/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Please ensure that the spinning red tri-cycle play structure is in good repair and free of chipped paint and rust on Playground C. Also, please monitor the plastic yellow chain covers connected to the swing sets on Playground C. The plastic yellow chain covers were observed to be peeling on this date.

Correction Deadline: 3/2/2019

Correction Deadline: 12/14/2018

Corrected on 2/20/2019

Correction of citation in that there were no visible tripping hazards observed on the playground on this date. Mulch was observed to be distributed throughout the playground areas.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu met USDA guidelines. The children were served whole grain brown rice, lima beans, fish sticks, and mandarin oranges for lunch on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appeared to be clean and well organized on this date.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed on this date.

Correction Deadline: 11/26/2018

Corrected on 2/20/2019

Correction of citation in that the diapering changing surface appeared to be clean on this date. Additionally, two-year-old children are changed on a diapering surface if not potty trained.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands on this date.

591-1-1-.20 Medications(CR)**Met**

Correction Deadline: 11/26/2018

Corrected on 2/20/2019

Correction of citation in that three out of three children's authorization for medication forms were observed to have signatures or initials as required on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Consultant observed and discussed with the director the new emergency plan on this date.

Correction Deadline: 2/25/2019

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices on this date.

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises at this time.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and redirection observed on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current completed inspection was observed for both vehicles used in transporting children on this date. Vehicles with tag numbers ending in X5453 and X5455 had annual inspections completed on November 19, 2018.

Comment

Both vehicles used in routine transportation had an approved fire extinguisher and first aid kit on this date.

Comment

Complete documentation of transportation observed on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records two drivers responsible for routine transportation did not have two hours of transportation training as required.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 3/2/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position on this date.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 01/11/2019

Staff # 2 Not Met

Date of Hire: 03/02/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 3 Met

Date of Hire: 02/03/2009

Staff # 4 Met

Date of Hire: 01/16/2013

Staff # 5 Met

Date of Hire: 11/07/2017

Staff # 6 Met

Date of Hire: 06/06/2009

Staff # 7 Met

Date of Hire: 10/12/2018

Staff # 8 Met

Date of Hire: 09/24/2012

Staff # 9 Met

Date of Hire: 07/28/2016

Staff # 10 Met

Date of Hire: 09/20/2018

Staff # 11 Met

Date of Hire: 02/13/2009

Staff # 12	Met
Date of Hire: 07/24/2017	
Staff # 13	Met
Date of Hire: 02/23/2016	
Staff # 14	Met
Date of Hire: 10/12/2018	
Staff # 15	Met
Date of Hire: 10/17/2011	
Staff # 16	Met
Date of Hire: 12/28/2018	
Staff # 17	Met
Date of Hire: 07/17/2018	
Staff # 18	Met
Date of Hire: 10/17/2011	
Staff # 19	Met
Date of Hire: 11/13/2010	
Staff # 20	Met
Date of Hire: 08/31/2015	
Staff # 21	Met
Date of Hire: 12/10/2018	
Staff # 22	Met
Date of Hire: 07/25/2018	
Staff # 23	Met
Date of Hire: 08/06/2009	
Staff # 24	Met
Date of Hire: 07/16/2018	
Staff # 25	Met
Date of Hire: 04/12/2018	

Staff Credentials Reviewed: 25

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete on this date.

Comment

Director provided three files for employees hired since last visit which was conducted on November 26, 2018.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on both vehicles on this date.

Correction Deadline: 12/26/2018

Corrected on 2/20/2019

Correction of citation in that 100% of staff were observed to have completed CPR and first aid training on this date.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on Consultant review of staff records that valid evidence of Health and Safety Orientation training was not on file within 90 days of hire, regarding one Staff employed after September 30, 2016.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 3/2/2019

Recited on 2/20/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met**

Correction Deadline: 11/26/2018

Corrected on 2/20/2019

Correction of citation observed in that all classrooms were within ratio as required on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.