



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/6/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 1:00 PM

CCLC-36139

The Goddard School

4875 Windward Parkway Alpharetta, GA 30004 Fulton County
 (770) 663-4155 Alpharetta3ga@goddardschools.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

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shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/06/2019	Licensing Study	Good Standing	
09/19/2018	Monitoring Visit	Good Standing	
03/15/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	A1R	Infants	3	10	C	13	C	NA	NA	Feeding,Nap,Flo or Play,Diapering
Bldg 1	B 2R	Infants and One Year Olds	2	7	C	13	C	NA	NA	Free Play
Bldg 1	C 3R	Two Year Olds	2	12	C	13	C	NA	NA	Free Play
Bldg 1	D 4R	Two Year Olds	3	11	C	16	C	NA	NA	Story
Bldg 1	E 4L	Two Year Olds	2	14	C	21	C	29	C	Free Play,Art
Bldg 1	F 3L	Three Year Olds	2	19	C	22	C	30	C	Outside
Bldg 1	G 2L	Three Year Olds	2	19	C	21	C	NA	NA	Outside
Bldg 1	H 1L	Four Year Olds	2	19	C	21	C	30	C	Transitioning
Total Capacity @35 sq. ft.: 140						Total Capacity @25 sq. ft.: 207				
Bldg 2	1L	Five Year Olds and PreK	2	13	C	21	C	NA	NA	Art,Centers
Bldg 2	1R		0	0	C	23	C	NA	NA	
Bldg 2	Gym	Five Year Olds	2	16	C	23	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 67						Total Capacity @25 sq. ft.: 207				
Total # Children this Date: 140			Total Capacity @35 sq. ft.: 207			Total Capacity @25 sq. ft.: 207				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	Preschool Playground	111	C
Bldg 1	Toddler Playground	61	C

Comments

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on September 19, 2018.

Consultant discussed the CBC requirements on this date.

Consultant observed Emergency Plan and 2019 License posted on this date.

Plan of Improvement: Developed This Date 05/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tara Hattery, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

Consultant discussed with Staff to please remove broken trash can from the restroom in the Dolphin Classroom on this date.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Consultant observed complete emergency drills as of April 4, 2019 on this date.

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete for a walking field trip on May 1, 2019 to Dr. Leach Pediatric Dentistry and on April 10, 2019 to Dunwoody Nature Center on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date as of March 2, 2019.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 41**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/23/2019	
Staff # 2	Met
Date of Hire: 10/22/2018	
Staff # 3	Met
Date of Hire: 03/27/2018	
Staff # 4	Met
Date of Hire: 07/16/2016	

Staff # 5 Date of Hire: 01/25/2018	Met
Staff # 6 Date of Hire: 09/05/2017	Met
Staff # 7 Date of Hire: 05/11/2015	Met
Staff # 8 Date of Hire: 07/16/2018	Met
Staff # 9 Date of Hire: 11/01/2011	Met
Staff # 10 Date of Hire: 06/29/2018	Met
Staff # 11 Date of Hire: 04/23/2019	Met
Staff # 12 Date of Hire: 07/21/2016	Met
Staff # 13 Date of Hire: 09/15/2017	Met
Staff # 14 Date of Hire: 08/26/2018	Met
Staff # 15 Date of Hire: 08/01/2017	Met
Staff # 16 Date of Hire: 03/11/2014	Met
Staff # 17 Date of Hire: 10/06/2014	Met
Staff # 18 Date of Hire: 03/26/2018	Met
Staff # 19 Date of Hire: 10/02/2017	Met

Staff # 20 Date of Hire: 08/05/2013	Met
Staff # 21 Date of Hire: 04/14/2017	Met
Staff # 22 Date of Hire: 11/18/2018	Met
Staff # 23 Date of Hire: 11/28/2018	Met
Staff # 24 Date of Hire: 04/13/2017	Met
Staff # 25 Date of Hire: 08/27/2018	Met
Staff # 26 Date of Hire: 02/20/2017	Met
Staff # 27 Date of Hire: 07/13/2018	Met
Staff # 28 Date of Hire: 06/29/2018	Met
Staff # 29 Date of Hire: 04/18/2018	Met
Staff # 30 Date of Hire: 12/09/2015	Met
Staff # 31 Date of Hire: 03/02/2018	Met
Staff # 32 Date of Hire: 03/01/2018	Met
Staff # 33 Date of Hire: 08/03/2017	Met
Staff # 34 Date of Hire: 12/06/2017	Met

Records Reviewed: 41

Records with Missing/Incomplete Components: 0

Staff # 35 Date of Hire: 01/08/2007	Met
Staff # 36 Date of Hire: 06/23/2016	Met
Staff # 37 Date of Hire: 06/27/2016	Met
Staff # 38 Date of Hire: 03/14/2018	Met
Staff # 39 Date of Hire: 01/28/2019	Met
Staff # 40 Date of Hire: 07/21/2008	Met
Staff # 41 Date of Hire: 04/16/2018	Met

Staff Credentials Reviewed: 41

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for all staff on this date.

Comment

Director provided five files for employees hired since last visit on September 19, 2018 on this date.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training for 2018 on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.