



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/14/2020 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 11:50 AM

**CCLC-36137**

**Carrington Academy at Windermere**

4410 Front Nine Drive Cumming, GA 30041 Forsyth County  
 (770) 888-8011 christy.cha@nclinc.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/14/2020	Monitoring Visit	Good Standing	
08/29/2019	Licensing Study	Good Standing	
05/22/2019	POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	183 A	Four Year Olds	1	4	C	22	C	30	C	Transitioning, Circle Time
Main	105- Young Toddlers		0	0	C	17	C	NA	NA	
Main	108- Toddler I	One Year Olds and Two Year Olds	1	6	C	19	C	NA	NA	Circle Time
Main	111- Toddler II	Two Year Olds	2	11	C	22	C	NA	NA	Transitioning
Main	115- Early Preschool	Two Year Olds	2	12	C	22	C	NA	NA	Transitioning, Circle Time
Main	117- Preschool II	Three Year Olds and Four Year Olds	2	17	C	22	C	NA	NA	Transitioning, Centers
Main	121- Preschool II	Three Year Olds	2	10	C	18	C	NA	NA	Circle Time
Main	123- GA Pre-K I	Three Year Olds	1	4	C	22	C	NA	NA	Circle Time
Main	127- Trans K	Four Year Olds and Five Year Olds	1	4	C	21	C	30	C	Breakfast, Transitioning
Main	131- Pre-K II	PreK	1	8	C	21	C	29	C	Circle Time
Main	135- Pre-K I	PreK	1	8	C	21	C	29	C	Centers
Main	145- Infant II	Infants and One Year Olds	2	10	C	18	C	NA	NA	Breakfast, Free Play
Main	148- Infant I	Infants	2	7	C	13	C	NA	NA	Feeding, Floor Play
Main	183B- Kindergarden	Five Year Olds and Six Year Olds and Over	1	6	C	12	C	17	C	Circle Time

Main	201- 2nd Floor	PreK	2	21	C	19	NC	NA	NA	Centers
Main	202-2nd Floor	PreK	2	19	C	28	C	NA	NA	Transitioning, Centers
Main	Flex Room-2nd Floor (Entry Hallway)		0	0	C	9	C	NA	NA	
Total Capacity @35 sq. ft.: 326			Total Capacity @25 sq. ft.: 364							
Total # Children this Date: 147			Total Capacity @35 sq. ft.: 326			Total Capacity @25 sq. ft.: 364				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR A Infants	7	C
Main	PGR- B Toddlers	48	C
Main	PGR C 3-12	66	C

#### Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on citations from the visit conducted on August 29, 2019.

Plan of Improvement: Developed This Date 01/14/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Christina Cha, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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**Arrival:** 8:30 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items were not in good repair:

- One of two toilets in the girls restroom in Room 115 was not in working order.
- One of two toilets in the boys restroom in Room 115 was not in working order.
- A large hole measuring approximately 12 inches by 13 inches was observed in the wall of the girls restroom in Room 127.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 1/24/2020**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 8/29/2019****Corrected on 1/14/2020****.30(2) - The previous citation was corrected on this date as safe sleeping requirements were observed to be met. Further, no infant was observed to be asleep in a crib wearing a swaddle blanket.**

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**Staff Records**

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**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 07/12/2017

Staff # 2

Met

Date of Hire: 07/28/2016

Staff # 3

Met

Staff # 4

Met

**Records Reviewed: 18****Records with Missing/Incomplete Components: 0**

Date of Hire: 07/25/2016

Staff # 5 Met

Date of Hire: 02/06/2019

Staff # 6 Met

Staff # 7 Met

Date of Hire: 07/25/2016

Staff # 8 Met

Date of Hire: 06/01/2016

Staff # 9 Met

Date of Hire: 08/26/2019

Staff # 10 Met

Date of Hire: 04/14/2014

Staff # 11 Met

Date of Hire: 11/25/2014

Staff # 12 Met

Date of Hire: 07/30/2019

Staff # 13 Met

Staff # 14 Met

Date of Hire: 01/05/2014

Staff # 15 Met

Date of Hire: 12/12/2019

Staff # 16 Met

Date of Hire: 01/14/2013

Staff # 17 Met

Date of Hire: 06/12/2019

Staff # 18 Met

Date of Hire: 09/13/2010

**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided six files for employees hired since last visit.

**Correction Deadline: 8/29/2019**

**Corrected on 1/14/2020**

**.09(1)(c) - The previous citation was corrected on this date as criminal record checks were observed to be complete. Further, no employee was observed present at the Center without evidence of a valid and current satisfactory Comprehensive Record Check Determination.**

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**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 9/28/2019**

**Corrected on 1/14/2020**

**.14(1) - The previous citation was corrected on this date as CPR and First Aid requirements were observed to be met. Further, the Program Director was observed to have valid evidence of CPR and First Aid Training with an expiration date of September 4, 2021.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.