



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2019 **VisitType:** Licensing Study **Arrival:** 11:40 AM **Departure:** 3:30 PM

CCLC-36137

Carrington Academy at Windermere

4410 Front Nine Drive Cumming, GA 30041 Forsyth County
 (770) 888-8011 christy.cha@nclinc.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/29/2019	Licensing Study	Good Standing	
05/22/2019	POI Follow Up	Good Standing	
04/24/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	183 A	Four Year Olds and Five Year Olds	1	6	C	22	C	30	C	Circle Time
Main	105- Young Toddlers		0	0	C	17	C	NA	NA	
Main	108- Toddler I	One Year Olds	1	7	C	19	C	NA	NA	Nap
Main	111- Toddler II	Two Year Olds	1	6	C	22	C	NA	NA	Nap
Main	115- Early Preschool	Two Year Olds	2	12	C	22	C	NA	NA	Nap
Main	117- Preschool II	Two Year Olds and Three Year Olds	2	12	C	22	C	NA	NA	Nap
Main	121- Preschool II	Three Year Olds	1	8	C	18	C	NA	NA	Nap
Main	123- GA Pre-K I	Three Year Olds	2	10	C	22	C	NA	NA	Nap
Main	127- Trans K	Three Year Olds	1	10	C	21	C	30	C	Outside
Main	131- Pre-K II	PreK	1	10	C	21	C	29	C	Outside
Main	135- Pre-K I	Four Year Olds	1	7	C	21	C	29	C	Outside
Main	145- Infant II	Infants and One Year Olds	2	8	C	18	C	NA	NA	Nap,Diapering,F eeding
Main	148- Infant I	Infants	2	8	C	13	C	NA	NA	Floor Play,Diapering,N ap
Main	183B- Kindergarden	PreK	1	6	C	12	C	17	C	Centers
Main	201- 2nd Floor	PreK	2	20	C	19	NC	NA	NA	Outside
Main	202-2nd Floor	PreK	2	21	C	28	C	NA	NA	Outside
Main	Flex Room-2nd Floor (Entry Hallway)		0	0	C	9	C	NA	NA	

Total Capacity @35 sq. ft.: 326		Total Capacity @25 sq. ft.: 364
Total # Children this Date: 151	Total Capacity @35 sq. ft.: 326	Total Capacity @25 sq. ft.: 364

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR A Infants	7	C
Main	PGR- B Toddlers	48	C
Main	PGR C 3-12	66	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 08/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Christina Cha, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 8/29/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to ensure the water hose used for watering the garden is removed from the playground after use.

Correction Deadline: 8/29/2019

Food Service

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper knowledge of hand washing.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures**591-1-1-.29 Required Reporting****Met**

Correction Deadline: 3/13/2019

Corrected on 8/29/2019

.29(3) - Previous citation is corrected on this date as staff stated there have been no incidents which have required reporting within 24 hours. Staff stated proper knowledge of required reporting requirements.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/ completed inspection was reviewed for bus with tag number DQN 103 with completion date of 4/2/2019.

A current/ completed inspection was reviewed for bus with tag number DQN 127 with completion date of 4/4/2019.

A current/ completed inspection was reviewed for bus with tag number DQN 125 with completion date of 4/4/2019. This vehicle was not available for inspection as it was at the mechanic.

Sleeping & Resting Equipment

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that one infant was asleep wearing a swaddle blanket incorrectly (with arms out) while the physician's statement for swaddling expired in June of 2019.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 8/29/2019

Staff Records

Records Reviewed: 17

Records with Missing/Incomplete Components: 2

Staff # 1	Not Met
Date of Hire: 07/12/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 2	Met
Date of Hire: 07/28/2016	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 07/25/2016	
Staff # 5	Met
Date of Hire: 02/06/2019	
Staff # 6	Met
Date of Hire: 07/25/2016	
Staff # 7	Met

Records Reviewed: 17**Records with Missing/Incomplete Components: 2**

Date of Hire: 06/01/2016

Staff # 8 Met

Date of Hire: 08/26/2019

Staff # 9 Met

Date of Hire: 04/14/2014

Staff # 10 Met

Date of Hire: 11/25/2014

Staff # 11 Met

Date of Hire: 07/30/2019

Staff # 12 Met

Staff # 13 Met

Date of Hire: 01/05/2014

Staff # 14 Met

Date of Hire: 01/14/2013

Staff # 15 Met

Date of Hire: 06/12/2019

Staff # 16 Not Met

Date of Hire: 08/28/2019

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.09-Criminal Records Check Dissatisfied

Staff # 17 Met

Date of Hire: 09/13/2010

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation and review of records that one employee (assistant teacher) with hire date of 8/28/2019 was present at the Center without evidence of a valid and current satisfactory Comprehensive Records Check Determination. A one day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 8/29/2019

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that one Employee (Program Director) did not possess valid evidence of CPR and First Aid Training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 9/28/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.