



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/5/2020    **VisitType:** Licensing Study    **Arrival:** 4:00 PM    **Departure:** 5:30 PM

**CCLC-36137**

**Carrington Academy at Windermere**

4410 Front Nine Drive Cumming, GA 30041 Forsyth County  
 (770) 888-8011 christy.cha@nclinc.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/05/2020	Licensing Study	Good Standing	
01/14/2020	Monitoring Visit	Good Standing	
08/29/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	183 A		0	0	C	22	C	30	C	Not In Use
Main	105- Young Toddlers	PreK	1	8	C	17	C	NA	NA	Nap
Main	108- Toddler I	One Year Olds	1	4	C	19	C	NA	NA	Floor Play
Main	111- Toddler II	One Year Olds and Two Year Olds	2	7	C	22	C	NA	NA	Art
Main	115- Early Preschool		0	0	C	22	C	NA	NA	Not In Use
Main	117- Preschool II		0	0	C	22	C	NA	NA	Not In Use
Main	121- Preschool II	Three Year Olds	2	14	C	18	C	NA	NA	Nap
Main	123- GA Pre-K I	Two Year Olds and Three Year Olds	1	6	C	22	C	NA	NA	Nap
Main	127- Trans K	PreK	1	7	C	21	C	30	C	Nap
Main	131- Pre-K II		0	0	C	21	C	29	C	Not In Use
Main	135- Pre-K I	PreK	1	8	C	21	C	29	C	Nap
Main	145- Infant II	Infants and One Year Olds	2	7	C	18	C	NA	NA	Feeding, Floor Play
Main	148- Infant I		0	0	C	13	C	NA	NA	Not In Use
Main	183B- Kindergarden		0	0	C	12	C	17	C	Not In Use
Main	201- 2nd Floor		0	0	C	19	C	NA	NA	Not In Use
Main	202-2nd Floor		0	0	C	28	C	NA	NA	Not In Use
Main	Flex Room-2nd Floor (Entry Hallway)	Six Year Olds and Over	1	8	NC	9	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 326						Total Capacity @25 sq. ft.: 364				

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Total # Children this Date: 69

Total Capacity @35 sq. ft.: 326

Total Capacity @25 sq.  
ft.: 364

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR A Infants	7	C
Main	PGR- B Toddlers	48	C
Main	PGR C 3-12	66	C

**Comments**

An Administrative Review was conducted on August 5, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was conducted on August 7, 2020 with the Director. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on July 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Christina Cha, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk though on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

## Facility

### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/24/2020

Corrected on 8/5/2020

.25(3) - The previous citation was corrected on this date as the center was observed to be kept clean, free of debris and in good repair. Further, the toilets in the girls restroom in Room 115 were observed to be in working order, the toilets in the boys restroom in room 115 was observed to be in working order and the hole in the wall of the girls restroom in room 127 was observed to be repaired.

### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Handwashing and sanitizing requirements for diapering were discussed with the Provider on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Handwashing requirements were discussed with the Provider on this date.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

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<b>Staff Records</b>
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**Records Reviewed: 43****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 02/16/2015	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 07/12/2017	
Staff # 6	Met
Date of Hire: 07/28/2016	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 03/02/2020	
Staff # 9	Met
Date of Hire: 01/31/2020	
Staff # 10	Met

Staff # 11	Met
Staff # 12	Met
Date of Hire: 07/25/2016	
Staff # 13	Met
Date of Hire: 02/06/2019	
Staff # 14	Met
Staff # 15	Met
Date of Hire: 07/25/2016	
Staff # 16	Met
Date of Hire: 06/01/2016	
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Date of Hire: 12/30/2019	
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Date of Hire: 08/26/2019	
Staff # 25	Met
Date of Hire: 04/14/2014	
Staff # 26	Met
Date of Hire: 11/25/2014	
Staff # 27	Met
Staff # 28	Met
Date of Hire: 07/30/2019	
Staff # 29	Met

Staff # 30	Met
Staff # 31	Met
Date of Hire: 01/05/2014	
Staff # 32	Met
Date of Hire: 12/12/2019	
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Date of Hire: 08/05/2020	
Staff # 36	Met
Staff # 37	Met
Date of Hire: 01/14/2013	
Staff # 38	Met
Date of Hire: 07/26/2019	
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Date of Hire: 06/12/2019	
Staff # 42	Met
Date of Hire: 09/13/2010	
Staff # 43	Met
Date of Hire: 04/21/2019	

**Staff Credentials Reviewed: 7**


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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Comment**

Criminal record checks were observed to be complete.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 16, 2020.



<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Adequate supervision observed on this date.