



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/17/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:30 AM

**CCLC-36133**

**Carrington Academy at McFarland**

6140 Atlanta Highway Alpharetta, GA 30004 Forsyth County  
 (770) 777-6771 jillhuber@carringtonacademy.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
 Fax: (770) 357-5098  
 mandi.sloan@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                                |               |
|------------------------------------|--------------------------------|---------------|
| 02/17/2021                         | Licensing Study                | Good Standing |
| 07/22/2020                         | Monitoring Visit               | Good Standing |
| 02/06/2020                         | Incident Investigation Closure | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                        | Room                   | Age Group                 | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes          |
|---------------------------------|------------------------|---------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|----------------|
| Main                            | Room A 1RT             | Infants                   | 1                               | 3        | C    | 17                            | C            | NA         | NA           | Floor Play,Nap |
| Main                            | Room B 2RT             | Infants and One Year Olds | 1                               | 5        | C    | 19                            | C            | NA         | NA           | Nap            |
| Main                            | Room C 3 Rt            |                           | 0                               | 0        | C    | 21                            | C            | NA         | NA           |                |
| Main                            | Room D Bk end RT       | Two Year Olds             | 1                               | 3        | C    | 26                            | C            | NA         | NA           | Nap            |
| Main                            | Room E Bk RT Ga. Pre-k | PreK                      | 2                               | 18       | C    | 27                            | C            | NA         | NA           | Nap            |
| Main                            | Room F Back left       |                           | 0                               | 0        | C    | 30                            | C            | NA         | NA           | Not In Use     |
| Main                            | Room G 3L              |                           | 0                               | 0        | C    | 30                            | C            | NA         | NA           | Not In Use     |
| Main                            | Room H 2L              | Three Year Olds           | 1                               | 11       | C    | 30                            | C            | NA         | NA           | Nap            |
| Main                            | Room I 1LF             | Four Year Olds            | 1                               | 16       | C    | 40                            | C            | NA         | NA           | Nap            |
| Total Capacity @35 sq. ft.: 240 |                        |                           |                                 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                |
| Total # Children this Date: 56  |                        |                           | Total Capacity @35 sq. ft.: 240 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                |

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | Playground A | 44                   | C                     |
| Main     | Playground B | 21                   | C                     |
| Main     | Playground C | 47                   | C                     |
| Main     | Playground D | 57                   | C                     |

### Comments

An Administrative Review was conducted on February 17, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 24, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed. The new infant feeding plan was shared with the provider on this date.

Plan of Improvement: Developed This Date 02/17/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jill Huber, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

### Food Service

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Hand washing requirements were discussed with the Director/Provider on this date.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.29 Required Reporting** **Technical Assistance**

**Technical Assistance**

591-1-1-.29 - The consultant discussed the new required reporting requirements with the provider on this date.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

**Staff Records****Records Reviewed: 25****Records with Missing/Incomplete Components: 1**

|  |     |
|--|-----|
| Staff # 1<br>Date of Hire: 07/30/2020  | Met |
| Staff # 2<br>Date of Hire: 08/16/2018  | Met |
| Staff # 3<br>Date of Hire: 02/13/2020  | Met |
| Staff # 4<br>Date of Hire: 12/20/2010  | Met |
| Staff # 5<br>Date of Hire: 07/23/2013  | Met |
| Staff # 6<br>Date of Hire: 02/21/2020  | Met |
| Staff # 7                              | Met |
| Staff # 8<br>Date of Hire: 07/30/2012  | Met |
| Staff # 9                              | Met |
| Staff # 10<br>Date of Hire: 07/26/2019 | Met |
| Staff # 11                             | Met |
| Staff # 12<br>Date of Hire: 09/10/2019 | Met |
| Staff # 13<br>Date of Hire: 07/30/2017 | Met |
| Staff # 14                             | Met |

**Records Reviewed: 25****Records with Missing/Incomplete Components: 1**

Date of Hire: 03/11/2015

Staff # 15 Met

Date of Hire: 09/12/2017

Staff # 16 Met

Date of Hire: 01/06/2021

Staff # 17 Met

Date of Hire: 01/20/2020

Staff # 18 Met

Date of Hire: 12/02/2020

Staff # 19 Not Met

Date of Hire: 08/11/2011

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 20 Met

Date of Hire: 12/09/2019

Staff # 21 Met

Date of Hire: 07/09/2018

Staff # 22 Met

Date of Hire: 12/27/2016

Staff # 23 Met

Date of Hire: 08/16/2010

Staff # 24 Met

Date of Hire: 02/06/2020

Staff # 25 Met

Date of Hire: 09/02/2020

**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided four file(s) for employees hired since the last visit conducted on July 22, 2020.

**591-1-1-.33 Staff Training Not Met**

**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff person # 22, the program's director, had not obtained the required ten hours of annual training for the year 2020.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 3/19/2021**

**591-1-1-.31 Staff(CR)****Met****Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order.

**Correction Deadline: 2/17/2021**

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.