



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/6/2018 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:15 PM

CCLC-3606

Montessori School Of Douglas County

8014 Duralee Lane Douglasville, GA 30134 Douglas County
(770) 949-3115 douglasmontessori@yahoo.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991

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coty.cummings@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/06/2018	Licensing Study	Good Standing	
07/13/2017	Monitoring Visit	Good Standing	
02/15/2017	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg III	A - Primary IV - Leftside		0	0	C	9	C	NA	NA	Not In Use
Bldg III	B - Primary IV - Front		0	0	C	6	C	NA	NA	Not In Use
Bldg III	C - Middle		0	0	C	7	C	NA	NA	Not In Use
Bldg III	D - Lrg. Back - 3-6 yrs		0	0	C	22	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 44						Total Capacity @25 sq. ft.: 0				
Main	A - Front Far Left (Office)		0	0	C	8	C	NA	NA	Not In Use
Main	B - Back Left 18 mos-2 yrs	Two Year Olds	2	9	C	29	C	NA	NA	Outside
Main	C - Back 3-5 yrs	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	11	C	23	C	NA	NA	Transitioning, Outside
Main	D - Front 3 - 6 yrs		0	0	C	25	C	NA	NA	
Main	E - Front Left - 3-6 yrs		0	0	C	4	C	NA	NA	
Total Capacity @35 sq. ft.: 89						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 20			Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Side	34	C
Main	Right Side	53	C

Comments

Plan of Improvement: Developed This Date 06/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Maria Villegas, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records

Not Met

Comment

Parent agreements observed obtained/completed.

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that the center did not have documentation of daily arrival and departure records signed by the parents.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, and will ensure the documentation includes all of the required information.

Correction Deadline: 6/11/2018

	Facility
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591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - The consultant discussed ensuring that all potentially hazardous items are stored high enough to be out of reach for all children in care, and the maintenance of the light in the bathroom of classroom A and the water faucet in the right bathroom of classroom C.

591-1-1-.26 Playgrounds(CR)

Not Met

Correction Deadline: 7/27/2017

Corrected on 6/6/2018

.26(4) - This citation was observed to be corrected on this date.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that chipped paint was observed on two monkey bars, and two see saws on the left playground.

POI (Plan of Improvement)

The Center will repaint the equipment with chipping paint.

Correction Deadline: 6/20/2018

Recited on 6/6/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that on the left playground, there were exposed tree roots on the left side of the playground, an uneven bottom step leading to the bottom playground and a hole beside the step as well as a water hose draped across the wooden fence near the flower garden.

POI (Plan of Improvement)

The Center will cover the tree roots, fill the hole, remove the water hose and repair the step.

Correction Deadline: 6/20/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

The children attending the center bring meals from home. The center staff monitor to ensure that the meals meet the USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 7/13/2017

Corrected on 6/6/2018

.10(4) - This citation was observed to be corrected on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

The consultant observed proper hand washing.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(3) - The consultant discussed the current emergency preparedness plan and the lock down drill.

Correction Deadline: 6/11/2018

Safety

591-1-1-.05 Animals

Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Finding

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that the sleeping mats for classroom C were stored stacked together with the sheets attached and touching other sleeping mats.

POI (Plan of Improvement)

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

Correction Deadline: 6/7/2018

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/01/2000	
Staff # 2	Met
Date of Hire: 08/01/1995	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 06/06/2016	
Staff # 7	Met
Date of Hire: 01/01/2003	
Staff # 8	Met
Date of Hire: 09/01/1982	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 06/01/2018	

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

The consultant observed documentation of the required health and safety training and of annual training for 2017.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.