



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/30/2018 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 1:30 PM

CCLC-36027

Stepping Stones Academy

9835 Old Dogwood Rd. Roswell, GA 30075 Fulton County
 (770) 518-8333 kidslovessa@gmail.com

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/30/2018	Monitoring Visit	Good Standing	
01/29/2018	Licensing Study	Good Standing	
07/13/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Upstairs: Back Left	One Year Olds	3	12	C	12	C	NA	NA	Lunch, Transitioning
Main	B:Upstairs R Hall 1R	Infants	2	6	C	14	C	NA	NA	Floor Play, Nap, Feeding, Diapering
Main	C: Upstairs R Hall 2R	One Year Olds	2	8	C	13	C	NA	NA	Diapering, Free Play, Floor Play
Main	D: Upstairs R Hall 1L	One Year Olds	2	8	C	17	C	NA	NA	Diapering, Free Play
Main	E: Upstairs R Hall 2L	Three Year Olds	3	13	C	18	C	NA	NA	Transitioning, Lunch
Main	F: Downstairs 1L	Three Year Olds	3	10	C	20	C	NA	NA	Lunch, Transitioning
Main	G: Downstairs 1R-Right Hall		0	0	C	14	C	NA	NA	Not In Use
Main	H: Downstairs R Hall Back L	PreK	2	22	C	22	C	NA	NA	Lunch, Transitioning
Main	I: Downstaris 1R	Five Year Olds	2	11	C	23	C	NA	NA	Story
Total Capacity @35 sq. ft.: 153					Total Capacity @25 sq. ft.: 0					
Main Left	1L- Bunnies		0	0	C	14	C	NA	NA	Not In Use

Main Left	1R- Lions	Three Year Olds	3	16	C	19	C	NA	NA	Lunch,Transitioning
Main Left	2L- Rhino	Three Year Olds	2	13	C	18	C	NA	NA	Lunch,Transitioning
Main Left	2R- Zebras	Two Year Olds	2	13	C	18	C	NA	NA	Transitioning,Diapering,Lunch
Main Left	3L- Hippos	Two Year Olds	3	12	C	17	C	NA	NA	Nap,Lunch,Transitioning
Main Left	3R- Giraffes	Four Year Olds	2	14	C	20	C	NA	NA	Nap,Transitioning
Main Left	4L-Penguins	One Year Olds	4	14	C	18	C	NA	NA	Transitioning,Nap
Main Left	4R- Turtles	One Year Olds	2	10	C	18	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			142		Total Capacity @25 sq. ft.:		0			
Total # Children this Date:			182		Total Capacity @35 sq. ft.:		295			
					Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG C: Upstairs Infant	5	C
Main	PG: A Downstairs	6	C
Main	PG: B Right Front	45	C
Main Left	Left PG A	14	C
Main Left	Left PG B	15	C
Main Left	Left PG C	16	C


Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on January 29, 2018.

Consultant discussed new requirements for required reporting on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Jessica Nahay, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Center appears clean and well maintained.

Comment
No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 62**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/08/2017

Staff # 2

Met

Date of Hire: 01/03/2017

Staff # 3

Met

Date of Hire: 03/06/2014

Staff # 4

Met

Date of Hire: 05/05/2015

Staff # 5

Met

Date of Hire: 01/15/2018

Staff # 6

Met

Date of Hire: 02/16/2018

Staff # 7

Met

Date of Hire: 03/17/2017

Staff # 8 Met

Date of Hire: 07/24/2017

Staff # 9 Met

Date of Hire: 08/26/2015

Staff # 10 Met

Date of Hire: 10/05/2017

Staff # 11 Met

Date of Hire: 01/15/2018

Staff # 12 Met

Date of Hire: 06/07/2018

Staff # 13 Met

Date of Hire: 10/02/2017

Staff # 14 Met

Date of Hire: 10/01/2015

Staff # 15 Met

Staff # 16 Met

Date of Hire: 07/31/2017

Staff # 17 Met

Staff # 18 Met

Date of Hire: 05/04/2016

Staff # 19 Met

Date of Hire: 10/01/2013

Staff # 20 Met

Date of Hire: 12/01/2017

Staff # 21 Met

Date of Hire: 04/30/2018

Staff # 22 Met

Date of Hire: 02/24/2015

Staff # 23 Met

Date of Hire: 04/18/2016

Staff # 24 Met

Date of Hire: 02/28/2016

Staff # 25 Met

Date of Hire: 01/15/2018

Staff # 26 Met

Date of Hire: 09/14/2015

Staff # 27 Met

Date of Hire: 05/01/2016

Staff # 28 Met

Date of Hire: 10/01/2013

Staff # 29 Met

Date of Hire: 10/26/2015

Staff # 30 Met

Date of Hire: 05/16/2018

Staff # 31 Met

Date of Hire: 10/16/2017

Staff # 32 Met

Date of Hire: 03/26/2018

Staff # 33 Met

Staff # 34 Met

Date of Hire: 07/08/2015

Staff # 35 Met

Date of Hire: 07/16/2018

Staff # 36 Met

Date of Hire: 02/19/2015

Staff # 37 Met

Date of Hire: 01/19/2016

Staff # 38 Met

Date of Hire: 04/02/2016

Staff # 39 Date of Hire: 10/16/2017	Met
Staff # 40 Date of Hire: 06/07/2018	Met
Staff # 41 Date of Hire: 06/23/2015	Met
Staff # 42 Date of Hire: 08/08/2016	Met
Staff # 43 Date of Hire: 02/09/2018	Met
Staff # 44 Date of Hire: 05/04/2018	Met
Staff # 45 Date of Hire: 05/29/2018	Met
Staff # 46 Date of Hire: 05/14/2018	Met
Staff # 47 Date of Hire: 10/01/2013	Met
Staff # 48	Met
Staff # 49 Date of Hire: 03/14/2018	Met
Staff # 50 Date of Hire: 10/01/2013	Met
Staff # 51 Date of Hire: 01/01/2015	Met
Staff # 52 Date of Hire: 05/21/2018	Met
Staff # 53 Date of Hire: 08/31/2016	Met
Staff # 54	Met

Records Reviewed: 62

Records with Missing/Incomplete Components: 0

Date of Hire: 05/11/2016

Staff # 55 Met

Date of Hire: 04/11/2016

Staff # 56 Met

Date of Hire: 06/08/2018

Staff # 57 Met

Date of Hire: 01/02/2017

Staff # 58 Met

Date of Hire: 08/22/2016

Staff # 59 Met

Date of Hire: 08/26/2013

Staff # 60 Met

Date of Hire: 12/28/2016

Staff # 61 Met

Date of Hire: 06/06/2018

Staff # 62 Met

Date of Hire: 01/17/2016

Staff Credentials Reviewed: 62

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete for all staff on this date.

Comment

Director provided fourteen files for employees hired since last visit.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.