



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/27/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:10 PM

CCLC-36027

Stepping Stones Academy

9835 Old Dogwood Rd. Roswell, GA 30075 Fulton County
 (770) 518-8333 kidslovessa@gmail.com

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

Fax:

latoya.longshore@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
01/27/2021	Monitoring Visit	Good Standing
07/28/2020	Licensing Study	Good Standing
03/03/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Upstairs:Birds: Back Left	Infants	3	8	C	12	C	NA	NA	Nap
Main	Elephants: Upstairs R Hall 2R	Infants	3	8	C	13	C	NA	NA	Floor Play,Nap
Main	Foxes: Upstairs R Hall 1L	Two Year Olds	3	14	C	17	C	NA	NA	Centers
Main	Koalas: Downstaris 1R	PreK	2	17	C	23	C	NA	NA	Story
Main	Lambs: R Hall 1R		0	0	C	14	C	NA	NA	
Main	Monkeys: Upstairs R Hall 2L	Two Year Olds	3	18	C	18	C	NA	NA	Centers
Main	Owls: Downstairs 1R- Right Hall	Five Year Olds	2	13	C	14	C	NA	NA	Centers
Main	Pandas: Downstairs R Hall Back L	Five Year Olds	2	17	C	22	C	NA	NA	Centers
Main	Zebras: Downstairs 1L	PreK	2	16	C	20	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 153					Total Capacity @25 sq. ft.: 0					
Main Left	1L- Bunnies	Infants	3	12	C	14	C	NA	NA	Transitioning,Lunch
Main Left	1R- Penguins	Infants	3	18	C	19	C	NA	NA	Story
Main Left	2L- Rhino	Two Year Olds	2	18	C	18	C	NA	NA	Centers

Main Left	2R- Lions	Two Year Olds	3	15	C	18	C	NA	NA	Story	
Main Left	3L- Hippos	One Year Olds	2	9	C	17	C	NA	NA	Music	
Main Left	3R- Giraffes	Three Year Olds	2	18	C	20	C	NA	NA	Outside	
Main Left	4L-Ducks	One Year Olds	3	15	C	18	C	NA	NA	Transitioning,Na p	
Main Left	4R- Turtles	Three Year Olds	3	14	C	18	C	NA	NA	Story,Music	
Total Capacity @35 sq. ft.:			142		Total Capacity @25 sq. ft.:			0			
Total # Children this Date:			230		Total Capacity @35 sq. ft.:			295			
					Total Capacity @25 sq. ft.:			0			


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG C: Upstairs Infant	5	C
Main	PG: A Downstairs	6	C
Main	PG: B Right Front	45	C
Main Left	Left PG A	14	C
Main Left	Left PG B	15	C
Main Left	Left PG C	16	C

Comments

An Administrative Review was conducted on January 27, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on January 27, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Jessica Nahay, Program Official

Date

LaToya Longshore, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. Consultant also discussed with Director to ensure all trash cans have lids on them on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, diapering was not directly observed, however the provider displayed proper knowledge of the rules and regulations on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, discipline was not directly observed, however the provider displayed proper knowledge of the rules and regulations on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 52**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 06/11/2019

Staff # 2 Met

Date of Hire: 01/10/2020

Staff # 3 Met

Staff # 4 Met

Date of Hire: 10/01/2014

Staff # 5 Met

Date of Hire: 10/21/2020

Staff # 6 Met

Date of Hire: 07/23/2019

Staff # 7 Met

Date of Hire: 08/13/2020

Staff # 8 Met

Date of Hire: 01/01/2020

Staff # 9 Met

Date of Hire: 03/01/2018

Staff # 10 Met

Date of Hire: 03/28/2019

Staff # 11 Met

Date of Hire: 08/31/2016

Staff # 12 Met

Date of Hire: 09/15/2019

Staff # 13 Met

Date of Hire: 07/29/2019

Staff # 14 Met

Date of Hire: 06/05/2019

Staff # 15 Met

Date of Hire: 09/17/2018

Staff # 16 Met

Date of Hire: 08/30/2019

Staff # 17 Met

Date of Hire: 07/31/2017

Staff # 18 Met

Date of Hire: 04/18/2018

Staff # 19 Met

Staff # 20 Met

Date of Hire: 01/01/2018

Staff # 21 Met

Date of Hire: 02/15/2019

Staff # 22 Date of Hire: 01/12/2020	Met
Staff # 23 Date of Hire: 10/01/2013	Met
Staff # 24 Date of Hire: 07/11/2019	Met
Staff # 25 Date of Hire: 08/30/2019	Met
Staff # 26 Date of Hire: 01/16/2020	Met
Staff # 27 Date of Hire: 03/01/2018	Met
Staff # 28 Date of Hire: 06/16/2015	Met
Staff # 29 Date of Hire: 07/28/2025	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30 Date of Hire: 10/18/2019	Met
Staff # 31 Date of Hire: 08/15/2019	Met
Staff # 32 Date of Hire: 08/15/2019	Met
Staff # 33 Date of Hire: 06/12/2019	Met
Staff # 34 Date of Hire: 07/30/2020	Met
Staff # 35 Date of Hire: 10/14/2019	Met
Staff # 36 Date of Hire: 12/27/2016	Met

Staff # 37 Date of Hire: 10/01/2013	Met
Staff # 38 Date of Hire: 02/13/2019	Met
Staff # 39 Date of Hire: 01/19/2020	Met
Staff # 40 Date of Hire: 04/17/2015	Met
Staff # 41 Date of Hire: 09/09/2020	Met
Staff # 42	Met
Staff # 43 Date of Hire: 08/30/2019	Met
Staff # 44	Met
Staff # 45 Date of Hire: 09/09/2020	Met
Staff # 46 Date of Hire: 02/07/2020	Met
Staff # 47 Date of Hire: 05/01/2018	Met
Staff # 48 Date of Hire: 08/27/2015	Met
Staff # 49 Date of Hire: 04/08/2019	Met
Staff # 50 Date of Hire: 09/04/2015	Met
Staff # 51 Date of Hire: 02/15/2019	Met
Staff # 52 Date of Hire: 10/13/2019	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 7/28/2020

Corrected on 1/27/2021

Previous citation corrected. Consultant observed complete Comprehensive Records check on file for all staff on this date.

Correction Deadline: 7/28/2020

Corrected on 1/27/2021

Previous citation corrected. Consultant observed complete Comprehensive Records check on file for all staff on this date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.