



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/26/2017 **VisitType:** Monitoring Visit

Arrival: 2:35 PM

Departure: 4:00 PM

CCLC-3581

Prime Time - Manning Oaks

405 Cumming Street Alpharetta, GA 30004 Fulton County
 (770) 664-3547 sarahf@ymcaatlanta.org

Mailing Address

3655 PRESTON RIDGE ROAD
 ALPHARETTA, GA 30005

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.gov

Compliance Zone Designation		
10/26/2017	Monitoring Visit	Good Standing
04/11/2017	Licensing Study	Good Standing
10/18/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	4	45	C	103	C	NA	NA	Homework,Snack,Transitioning	
Main	F105		0	0	C	25	C	NA	NA	Not In Use	
Main	Gym		0	0	C	126	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.:			254			Total Capacity @25 sq. ft.:					0
Total # Children this Date: 45			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:					0


Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 10/26/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ouida Lyons, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

The program does not have diapered children enrolled.

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

Comment

The director stated that medication is not currently administered.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR) Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

The after school program does not provide a rest period.

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Staff # 1 Met
Date of Hire: 08/03/2013

Staff # 2 Not Met
Date of Hire: 08/22/2016

"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Not Met
Date of Hire: 08/04/2013

"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4 Not Met

"Missing/Incomplete Components"
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 5 Met
Date of Hire: 08/07/2017

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Checks were observed to be complete. The director provided two files for staff hired since the previous visit.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined, based on review of files, that the director and less than 50% of staff were observed to have current evidence of CPR and first aid on file on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 11/25/2017

591-1-1-.33 Staff Training**Met****Comment**

Please ensure new staff obtain health and safety orientation training within 90 days of hire.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision