

#### Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date:	10/3/2019	VisitType: Licensing Study	
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Arrival: 11:00 AM Depa

Departure: 3:25 PM

# CCLC-35740

#### The Learning Center

1518 Huie Road Lake City, GA 30260 Clayton County (770) 960-1999 travis.barnes@att.net

### Mailing Address

Same



Regional Consultant

Ebony Kern

Phone: (770) 359-5448 Fax: (404) 478-8126 ebony.kern@decal.ga.gov

Joint with: Morgan Stahl

<u>Co</u>	<u>mpliance Zone Desi</u>	<u>gnation</u>	<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good
10/03/2019	Licensing Study	Good Standing	standing, support, and deficient.
03/18/2019	Monitoring Visit	Good Standing	Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
09/07/2018	Licensing Study	Good Standing	Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

#### Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.		25 SF. Comp.	Notes
Main	Rm. A- Infants	Infants	2	11	С	19	С	NA	NA	Nap
Main	Rm. B- Afterschool		0	0	С	18	С	NA	NA	Not In Use
Main	Rm. C: 18mth - 2yrs	One Year Olds and Two Year Olds	2	14	С	19	С	NA	NA	Nap
Main	Rm. D	Three Year Olds and Four Year Olds	1	13	С	20	С	NA	NA	Nap
		Total Capacity @35 sq. ft.: 7	6		Total C ft.: 0	apacity @	25 sq.			
Total # Cl	hildren this Date: 38	Total Capacity @35 sq. ft.: 7	6		Total C ft.: 0	apacity @	25 sq.			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants - 1yrs	6	C
Main	B-2 TO 3yrs	54	С

#### **Comments**

The purpose of this visit was to conduct a Licensing Study and to follow up on the previous Monitoring Visit. Consultant left Food Allergy Plan, Asthma Treatment Plan and First Aid List.

Plan of Improvement: Developed This Date 10/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

|--|

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

**Refutation Process:** 

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date

2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached

3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





#### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Tabitha Johnson, Program Official

Date

Ebony Kern, Consultant

Date

Morgan Stahl, Consultant

Date

**Findings Report** Date: 10/3/2019 Arrival: 11:00 AM VisitType: Licensing Study CCLC-35740 **Regional Consultant** Ebony Kern The Learning Center 1518 Huie Road Lake City, GA 30260 Clayton County Phone: (770) 359-5448 (770) 960-1999 travis.barnes@att.net Fax: (404) 478-8126 **Mailing Address** Same The following information is associated with a Licensing Study: **Activities and Equipment** 591-1-1-.12 Equipment & Toys(CR) **Technical Assistance** Discussed rule with Provider to ensure all equipment is used according to the manufacturer's directions. 591-1-1-.12(2) - requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. Correction Deadline: 10/3/2019 591-1-1-.35 Swimming Pools & Water-related Activities(CR) Comment Center does not provide swimming activities. **Children's Records Records Reviewed: 5 Records with Missing/Incomplete Components: 0** Child # 1 Met Child # 2 Met Child #3 Met Child #4 Met Child # 5 Met



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**Technical Assistance** 

Met

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#### 591-1-1-.08 Children's Records

#### Comment

Records were observed to be complete and well organized.

591-1-1-.06 Bathrooms Comment Reminder to check restrooms often throughout the day. 591-1-1-.19 License Capacity(CR) Comment Licensed capacity observed to be routinely met by center. 591-1-1-.25 Physical Plant - Safe Environment(CR) Correction Deadline: 3/22/2019

Corrected on 10/3/2019

## .25(13) - Previous citation corrected in that the cabinet under the diapering table was locked.

### 591-1-1-.26 Playgrounds(CR)

#### Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the bottom of the fence near the one and two year old classroom had a five inch opening. Further, the back of the fence near the yellow swings had a four inch gap which posed an entrapment hazard for children in care and the top of the left side of the fence was not observed to be secured.

#### POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

#### Correction Deadline: 10/3/2019

#### **Technical Assistance**

591-1-1-.26(9) - requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete.

#### Correction Deadline: 10/3/2019

#### 591-1-1-15 Food Service & Nutrition

### Comment

Please ensure that bottles are covered and fully labeled with child's full name.

#### Comment

Please ensure that infant feeding forms are updated regularly.

**Health and Hygiene** 

Met

Facility

Met

Met

Met

Not Met

**Food Service** 

	Safety
591-1-111 Discipline(CR)	Ме
<b>Comment</b> Staff were observed to maintain a positive learning environment o	on this date.
591-1-136 Transportation(CR)	Με
Comment Complete documentation of transportation observed.	
	Sleeping & Resting Equipmen
591-1-130 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
Technical Assistance	
Please be mindful of mats as they begin to show wear.	
Correction Deadline: 3/18/2019	
Correction Deadline: 3/18/2019 Corrected on 10/3/2019 .30(2) - Previous citation corrected.	
Corrected on 10/3/2019	Staff Records
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Corrected on 10/3/2019 30(2) - Previous citation corrected.	Staff Records
Corrected on 10/3/2019 30(2) - Previous citation corrected.	
Corrected on 10/3/2019 30(2) - Previous citation corrected. Records Reviewed: 4 Records w	th Missing/Incomplete Components: 2
Corrected on 10/3/2019 30(2) - Previous citation corrected. Records Reviewed: 4 Records w Staff # 1	th Missing/Incomplete Components: 2 Not Met
Corrected on 10/3/2019   30(2) - Previous citation corrected.   Records Reviewed: 4 Records w   Staff # 1   "Missing/Incomplete Components"   .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. /	th Missing/Incomplete Components: 2 Not Met
Corrected on 10/3/2019   30(2) - Previous citation corrected.   Records Reviewed: 4 Records w   Staff # 1   "Missing/Incomplete Components"   .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. /	th Missing/Incomplete Components: 2 Not Met
Corrected on 10/3/2019   30(2) - Previous citation corrected.   Records Reviewed: 4 Records w   Staff # 1   "Missing/Incomplete Components"   .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. /   Staff # 2	th Missing/Incomplete Components: 2 Not Met Annual Training Not Met
Corrected on 10/3/2019   30(2) - Previous citation corrected.   Records Reviewed: 4 Records with the second s	th Missing/Incomplete Components: 2 Not Met Annual Training Not Met
Corrected on 10/3/2019   30(2) - Previous citation corrected.   Records Reviewed: 4 Records w   Staff # 1 "Missing/Incomplete Components"   .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. /   Staff # 2 "Missing/Incomplete Components"   .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. /   Staff # 2 "Missing/Incomplete Components"   .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. /   Staff # 3	th Missing/Incomplete Components: 2 Not Met Annual Training Not Met Annual Training,.33(3)-Health & Safety Certificate
Corrected on 10/3/2019 30(2) - Previous citation corrected. Records Reviewed: 4 Records w Staff # 1 "Missing/Incomplete Components" .14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. / Staff # 2 "Missing/Incomplete Components"	th Missing/Incomplete Components: 2 Not Met Annual Training Not Met Annual Training,.33(3)-Health & Safety Certificate Met

591-1-1-.17 Hygiene(CR)

591-1-1-.20 Medications(CR)

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Comment

Comment

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591-1-1.10 Diapering Areas & Practices(CR)

Staff state proper knowledge of diapering procedures.

Proper hand washing observed throughout the center.

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Met

Met

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### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

#### Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit.

#### Comment

Criminal record checks were observed to be complete for all staff. Reminded Director of expiring Criminal Records Check for one staff member, the Criminal Records Check will expire on October 31, 2019.

### 591-1-1-.14 First Aid & CPR

#### Comment

Please add missing items: baking soda and scissors in first aid kits.

#### Comment

Please be mindful of transportation training expiration dates in December 2019

#### 591-1-1-.33 Staff Training

#### Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one staff member did not have evidence of their completed Health and Safety training.

#### POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

#### Correction Deadline: 11/2/2019

#### Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

#### Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that two out of eight staff members did not have evidence of their 10-hours of annual training.

#### POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

### Correction Deadline: 11/2/2019

### 591-1-1-.31 Staff(CR)

#### Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

### Correction Deadline: 4/2/2019

Met

Met

Not Met

# Staffing and Supervision

### 591-1-1-.32 Staff:Child Ratios and Group Size(CR)

#### Comment

Center observed to maintain appropriate staff:child ratios.

### 591-1-1-.32 Supervision(CR)

#### Comment

Adequate supervision observed on this date.

Met

Met