



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/7/2018 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 12:15 PM

CCLC-35740

The Learning Center

1518 Huie Road Lake City, GA 30260 Clayton County
(770) 960-1999 travis.barnes@att.net

Regional Consultant

Ruby Norman

Phone: (770) 405-7959

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laura.davis@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/07/2018	Licensing Study	Good Standing	
06/06/2018	Monitoring Visit	Good Standing	
12/01/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A- Infants	Infants and One Year Olds	1	6	C	19	C	NA	NA	Feeding, Floor Play
Main	Rm. B- Afterschool		0	0	C	18	C	NA	NA	
Main	Rm. C: 18mth - 2yrs	One Year Olds and Two Year Olds	2	14	C	19	C	NA	NA	Centers
Main	Rm. D	Three Year Olds and Four Year Olds and Five Year Olds	1	10	C	20	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 76						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants - 1yrs	6	C
Main	B-2 TO 3yrs	54	C

Comments

Plan of Improvement: Developed This Date 09/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tabitha Johnson, Program Official

Date

Ruby Norman, Consultant

Date



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Findings Report

Date: 9/7/2018 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 12:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Correction Deadline: 6/6/2018

Corrected on 9/7/2018

.12(1) - Previous citation corrected, there were no children not strapped in a high chair on this date.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that three boards that divide the cubbies were loose and unattached. It was further determined that the handle on the play stove in dramatic play center was hanging and unattached in Classroom D.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 9/7/2018

Correction Deadline: 6/6/2018

Corrected on 9/7/2018

.12(4) Previous citation corrected, the television was anchored and secure on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that there was a purse in an unlocked cabinet under the sink in Classroom A. It was further determined that there was a purse on the floor behind the music shelf in Classroom C.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/7/2018

Correction Deadline: 6/4/2018

Corrected on 9/7/2018

.25(8) - Previous citation corrected, there were hanging cords accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(6) - Please ensure to monitor the s hooks on the swings for large gaps or openings.

Correction Deadline: 9/17/2018

Technical Assistance

591-1-1-.26(9) - Please ensure to monitor the playground regularly for pine cones and sticks and remove them as needed.

Correction Deadline: 9/7/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 6/4/2018

Corrected on 9/7/2018

.15(3) - Previous citation corrected, the bottles were labeled on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge of when hand washing occurs.

Correction Deadline: 9/7/2018

591-1-1-.20 Medications(CR)

Met

Comment

The director stated that no medication is dispensed.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

The director stated that the transportation documentation and vehicle were located off site. Transportation was unable to be reviewed. Transportation documentation will be forwarded to the consultant.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 6/4/2018

Corrected on 9/7/2018

.30(1)(a)3 - Previous citation corrected, the staff stated that crib sheets are changed daily or more often as needed on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 08/06/2018

Staff # 2

Met

Date of Hire: 02/15/2018

Staff # 3

Met

Date of Hire: 02/01/2016

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 4 Met
Date of Hire: 06/08/2014

Staff # 5 Not Met
Date of Hire: 05/26/2015

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 6 Met
Date of Hire: 01/17/2013

Staff # 7 Met
Date of Hire: 06/04/2013

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Not Met

Finding

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that a lead teacher did not have credentials as required.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 9/7/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.