



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/10/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:15 AM **Departure:** 3:00 PM

CCLC-35740

The Learning Center

1518 Huie Road Lake City, GA 30260 Clayton County
 (770) 960-1999 travis.barnes@att.net

Regional Consultant

Ebony Kern

Phone: (770) 359-5448
 Fax: (404) 478-8126
 ebony.kern@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/10/2019	Complaint Closure	Good Standing	
12/10/2019	Complaint Investigation Follow Up	Good Standing	
10/03/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A- Infants	Infants and One Year Olds	2	9	C	19	C	NA	NA	Floor Play, Free Play, Feeding
Main	Rm. B- Afterschool	Three Year Olds and Four Year Olds	2	13	C	18	C	NA	NA	Free Play, Clean Up, Transitioning
Main	Rm. C: 18mth - 2yrs	Two Year Olds and Three Year Olds	2	16	C	19	C	NA	NA	Lunch, Transitioning
Main	Rm. D		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 76							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants - 1yrs	6	C
Main	B-2 TO 3yrs	54	C

Comments

The purpose of this visit was to conduct a Complaint Investigation and a Follow Up to a previous visit. Consultant left One-Day Letter and Affidavit.

Plan of Improvement: Developed This Date 12/10/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Date _____

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/10/2019 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:15 AM **Departure:** 3:00 PM

CCLC-35740

The Learning Center

1518 Huie Road Lake City, GA 30260 Clayton County
(770) 960-1999 travis.barnes@att.net

Mailing Address
Same

Regional Consultant

Ebony Kern

Phone: (770) 359-5448
Fax: (404) 478-8126
ebony.kern@dec.al.ga.gov

The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the bottom of the fence near the one and two year old classroom had a five inch opening. Further, the back of the fence near the yellow swings had a four inch gap which posed an entrapment hazard for children in care and the top of the left side of the fence was not observed to be secured.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 1/20/2020

Recited on 12/10/2019

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/04/2018

Staff # 2

Met

Staff # 3

Met

Date of Hire: 08/22/2019

Staff # 4

Met

Date of Hire: 01/17/2013

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that Staff Member # 8 did not have evidence of a complete criminal records check on file with the Department. Consultant left One-Day Letter on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review DECAL Koala to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will keep a file of CRC expiration dates and review guidelines to ensure the CRC rules are maintained.

Correction Deadline: 12/10/2019**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that Staff Member #8 did not have a Satisfactory Criminal Background Check determination letter on file as required by the Department. Consultant left One-Day Letter on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review DECAL Koala to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will keep a list of CRC expiration dates and review guidelines to ensure the CRC rules are maintained.

Correction Deadline: 12/10/2019**591-1-1-.33 Staff Training****Defer****Correction Deadline: 11/2/2019****Corrected on 12/10/2019****.33(3) - Previous citation corrected. Consultant observed all staff to have Health and Safety training.****Defer**

591-1-1-.33(5)- Consultant will evaluate 10 hours of annual training during the Provider's 2020 Licensing Study.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 11/2/2019