



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/16/2021    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 10:05 AM

**CCLC-35658**

**Tender Years Learning Center #11**

3991 Highway 20 Conyers, GA 30013 Rockdale County  
 (770) 760-0709 tylc11@tylcorp.com

**Regional Consultant**

LaTanya Barber-Swift

Phone: (470) 346-1054

Fax: (678) 302-3041

latanya.barber-swift@decal.ga.gov

**Mailing Address**

3440 Oakcliff Road Suite# 112  
 ATLANTA, GA 30340

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/16/2021	Licensing Study	Good Standing	
09/24/2020	Complaint Investigation by Phone	Good Standing	
09/02/2020	Complaint Investigation by Phone	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Six Year Olds and Over	1	5	C	28	C	NA	NA	Lunch, Homework
Main	1R	Infants and One Year Olds	1	4	C	17	C	NA	NA	Lunch
Main	2 R	Two Year Olds	1	5	C	16	C	NA	NA	Lunch
Main	3R		0	0	C	14	C	NA	NA	Not In Use
Main	bld 2 1Left		0	0	C	26	C	NA	NA	Not In Use
Main	bld 2 1Right	PreK	2	8	C	26	C	NA	NA	Lunch
Main	bld 2 2 Left	Three Year Olds	1	5	C	20	C	NA	NA	Centers
Main	bld2 2 Right		0	0	C	20	C	NA	NA	Not In Use
Main	Cafeteria/Center		0	0	C	42	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 209

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 27

Total Capacity @35 sq. ft.: 209

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	25	C
Main	Preschool	18	C
Main	School-Age	264	C


**Comments**

An Administrative Review was conducted on March 16, 2021. Staff files, children’s files, training, and background checks were all reviewed.

An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issue on February 15, 2021 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 03/16/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tra"Vonna King, Program Official

Date

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LaTanya Barber-Swift, Consultant

Date



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### Findings Report

**Date:** 3/16/2021 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 10:05 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities** **Met**

**Correction Deadline: 9/24/2020**

**Corrected on 3/16/2021**

**.03(9) - The previous citation was corrected on this date. The staff were engaged in appropriate activities with the children.**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**Correction Deadline: 2/12/2020**

**Corrected on 3/16/2021**

**.25(13) - The previous citation was corrected on this date. There were no hazardous materials accessible to the children.**

**Correction Deadline: 9/8/2020**

**Corrected on 3/16/2021**

**.25(3) - The previous citation was corrected on this date. The Center was in good repair.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Correction Deadline: 3/11/2020**

**Corrected on 3/16/2021**

**.26(9) - The previous citation was corrected on this date. The repairs were made on the playground.**

**Health and Hygiene**

**591-1-1-.07 Children's Health**

**Met**

**Correction Deadline: 9/2/2020**

**Corrected on 3/16/2021**

**.07(2) - The previous citation was corrected on this date. The Center began notifying parents as required.**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Discussed proper medication documentation and procedures.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Correction Deadline: 2/17/2020**

**Corrected on 3/16/2021**

**.21(3) - The previous citation was corrected on this date. The Center had conducted the drills.**

**Safety**

**591-1-1-.05 Animals**

**N/A**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)**

**N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Correction Deadline: 2/17/2020****Corrected on 3/16/2021****.36(4)(a) - The previous citation was corrected on this date. The Center was not providing transportation at this time.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 2**

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Staff # 1	Not Met
Date of Hire: 11/03/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 2	Met
Date of Hire: 06/06/2016	
Staff # 3	Met
Date of Hire: 03/22/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 03/23/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 03/21/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 03/09/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 10/01/2020	
Staff # 8	Met
Date of Hire: 09/21/2020	
Staff # 9	Met

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 2**

Date of Hire: 03/10/2020

Staff # 10

Met

Date of Hire: 11/03/2020

Staff # 11

Not Met

Date of Hire: 07/31/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR**

**Technical Assistance**

**Technical Assistance**

591-1-1-.14(2) - The Consultant discussed with the Provider to ensure that staff #11 completed the First aid and CPR training.

**Correction Deadline: 4/15/2021**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of staff files that staff #1 hired on November 3, 2020, did not complete the health and safety orientation training within the first 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 4/15/2021**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.