



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/29/2018 **VisitType:** Monitoring Visit

**Arrival:** 1:30 PM

**Departure:** 2:45 PM

**CCLC-35646**

**Learning Hive Early Learning Center**

415 Scenic Highway Lawrenceville, GA 30046 Gwinnett County  
 (770) 822-4001 learninghivelawrenceville@gmail.com

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/29/2018	Monitoring Visit	Good Standing	
11/06/2017	Licensing Study	Good Standing	
05/26/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Right	One Year Olds and Two Year Olds	1	9	C	10	C	14	C	Nap
Main	B: 2 Right	Infants	1	3	C	7	C	9	C	Nap
Main	C: Far Left	Three Year Olds	1	11	C	11	C	15	C	Nap
Main	D: Front Left		0	0	C	5	C	NA	NA	
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 43							
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 43				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	27	C

**Comments**

Plan of Improvement: Developed This Date 03/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Danita Smith, Program Official

Date

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Kati Cosby, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Consultant discussed with the Director that all exposed tree routes in the outdoor play area should be marked with a high visibility spray paint to eliminate them as a tripping hazard.

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on observations, that the bottom of the chain link fencing was not properly anchored and stabilized and was presenting an entrapment if pushed at the bottom.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

The Consultant discussed ways to anchor the fencing with the Director on this date.

**Correction Deadline: 4/12/2018**

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to remind children to wash hands.

<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Discussed proper medication documentation and procedures.

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
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**Comment**

Pleasant naptime environment observed.

**Correction Deadline: 11/6/2017**

**Corrected on 3/29/2018**

**.30(1)(b)2 - Previous citation was corrected in that all cots were labeled on this date.**

<b>Staff Records</b>
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**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 2**

Staff # 1

Not Met

Date of Hire: 03/16/2015

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 2

Met

**Records Reviewed: 8****Records with Missing/Incomplete Components: 2**

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Date of Hire: 02/23/2013

Staff # 3

Met

Date of Hire: 04/02/2016

Staff # 4

Met

Date of Hire: 02/20/2017

Staff # 5

Met

Date of Hire: 03/19/2018

Staff # 6

Met

Date of Hire: 07/12/2017

Staff # 7

Met

Date of Hire: 01/30/2018

Staff # 8

Not Met

Date of Hire: 11/22/2016

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

**Staff Credentials Reviewed: 8**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Correction Deadline: 11/7/2017****Corrected on 3/29/2018****.09(1)(a) - Previous citation was corrected on this date in that the Consultant observed all staff criminal background checks to be complete.****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on a review of records, that staff hired on March 16, 2015 and on November 22, 2016 did not have Health and Safety training on file on this date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 4/12/2018****Recited on 3/29/2018****591-1-1-.31 Staff(CR)****Met****Correction Deadline: 11/6/2017**

Corrected on 3/29/2018

.31(2)(b)2. - Previous citation is corrected in that the teacher is in the process of renewing their CDA.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.