



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/6/2017 **VisitType:** Licensing Study **Arrival:** 8:10 AM **Departure:** 10:45 AM

CCLC-35646

Learning Hive Early Learning Center

415 Scenic Highway Lawrenceville, GA 30046 Gwinnett County
 (770) 822-4001 learninghivelawrenceville@gmail.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

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tamra.thomas@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/06/2017	Licensing Study	Good Standing	
05/26/2017	Licensing Study	Good Standing	
11/29/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Right	One Year Olds and Two Year Olds	1	7	C	10	C	14	C	Floor Play
Main	B: 2 Right	Infants and One Year Olds	1	5	C	7	C	9	C	Floor Play, Diapering
Main	C: Far Left	Two Year Olds and Three Year Olds	1	8	C	11	C	15	C	Centers
Main	D: Front Left		0	0	C	5	C	NA	NA	

Total Capacity @35 sq. ft.: 33

Total Capacity @25 sq. ft.: 43

Total # Children this Date: 20

Total Capacity @35 sq. ft.: 33

Total Capacity @25 sq. ft.: 43

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	27	C

Comments

Provider will print the updated DECAL Rules and Regulation handbook dated July 1, 2017.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Danita Smith, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

Date: 11/6/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Reminder-Keep Hazards Inaccessible. Discussed with the Director to ensure brooms are kept locked in storage cabinets or hung on broom clips.

591-1-1-.26 Playgrounds(CR)	Technical Assistance
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Technical Assistance

Discussed with the Director to ensure leaves are blown off the plastic climbing toys, and to ensure all riding toys are free of dirt buildup after rain.

Correction Deadline: 11/6/2017

	Food Service
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591-1-1-.15 Food Service & Nutrition	Met
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Comment

Menu Meets USDA Guidelines. Discussed with the provider the new USDA requirements.

	Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)	Met
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Comment

Observed-Complete Documentation

	Policies and Procedures
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591-1-1-.21 Operational Policies & Procedures	Technical Assistance
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Technical Assistance

Reviewed all required areas to develop an Emergency Preparedness Plan with the Director to ensure compliance with DECAL rule.

Correction Deadline: 11/11/2017

	Safety
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591-1-1-.05 Animals	Met
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Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)	Met
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Not Met
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Correction Deadline: 5/27/2017

Corrected on 11/6/2017

Correction of previous citation. Staff stated sheets are washed daily and changed.

Finding

591-1-1-.30(1)(b)2 requires that cots and mats are used by the same child daily and marked for individual use. It was determined based on observation mats in Class Far Left was not labeled for Individual Use on this date.

POI (Plan of Improvement)

The Center will ensure that cots and mats are used by the same child daily and marked for individual use.

Correction Deadline: 11/6/2017

Staff Records

Records Reviewed: 6	Records with Missing/Incomplete Components: 2
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Staff # 1	Met
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Date of Hire: 03/16/2015

Staff # 2	Met
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Date of Hire: 02/23/2013

Staff # 3	Met
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Date of Hire: 04/02/2016

Staff # 4	Met
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Date of Hire: 02/20/2017

Staff # 5	Not Met
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Date of Hire: 07/12/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 6

Not Met

Date of Hire: 11/22/2016

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of records, one employee hired on October 27, 2017 did not have a Local background or Fingerprint result on file.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 11/7/2017**Recited on 11/6/2017**

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records staff hired July 12, 2017 and August 13, 2016 did not have Health and Safety training on file on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 12/6/2017

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records, Class B 2-right Lead Teacher credential expired July 1, 2017.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 11/6/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision