



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/7/2019    **VisitType:** Licensing Study    **Arrival:** 9:40 AM    **Departure:** 2:15 PM

**CCLC-35644**

**Child Development Center**

2701 11th Avenue Columbus, GA 31904 Muscogee County  
(706) 801-9428 aheberlig@esphheadstart.org

**Regional Consultant**

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Joint with: Penny Svenson

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/07/2019	Licensing Study	Good Standing	
06/14/2019	POI Follow Up	Good Standing	
05/15/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	Infants and One Year Olds	2	6	C	13	C	NA	NA	Circle Time
Main	10	Four Year Olds and Five Year Olds	2	18	C	21	C	NA	NA	Outside
Main	11	Three Year Olds	2	12	C	16	C	NA	NA	Outside
Main	12	Three Year Olds and Four Year Olds	2	10	C	16	C	NA	NA	Transitioning
Main	13	Four Year Olds	3	18	C	25	C	NA	NA	Outside
Main	3	One Year Olds and Two Year Olds	2	5	C	13	C	NA	NA	Circle Time
Main	4	One Year Olds and Two Year Olds	2	7	C	13	C	NA	NA	Circle Time,Centers
Main	5	Two Year Olds and Three Year Olds	2	7	C	17	C	NA	NA	Music,Centers
Main	6	Three Year Olds and Four Year Olds	3	14	C	17	C	NA	NA	Story
Main	7	Two Year Olds and Three Year Olds	2	5	C	16	C	NA	NA	Story
Main	8	Three Year Olds and Four Year Olds	2	13	C	16	C	NA	NA	Centers
Main	9	Four Year Olds and Five Year Olds	2	19	C	21	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 204

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 134

Total Capacity @35 sq. ft.: 204


Total Capacity @25 sq. ft.: 0

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
Main	Playground	69	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





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### Findings Report

**Date:** 11/7/2019 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 2:15 PM

**CCLC-35644**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

Technical Assistance

**Technical Assistance**

Consultant discussed with director to ensure lesson plans are posted and dated for the current week.

**Correction Deadline: 11/7/2019**

**591-1-1-.12 Equipment & Toys(CR)**

Met

**Comment**

A variety of equipment and toys were observed throughout the center on this date.

**Comment**

Equipment and furniture was observed to be properly secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms were observed to be clean and well maintained on this date.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25 - Consultant discussed with director to be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26(6) Consultant discussed with director to ensure all tricycles have handle grips on the handle bars.

**Correction Deadline: 11/17/2019****Technical Assistance**

591-1-1-.26(9) - Consultant discussed with director to check the playground daily for hazards.

**Correction Deadline: 11/7/2019****Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Lunch served on this date was chicken, sweet potatoes, pears, roll and milk.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized on this date.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures on this date.

**591-1-1-.17 Hygiene(CR)****Met**

**Comment**

Proper hand washing observed throughout the center on this date.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation for medication dispensing observed complete on this date.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Comment**

Program observed complete emergency drills on this date.

**Safety**

**591-1-1-.05 Animals**

**Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed on this date.

**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Complete documentation of transportation observed on this date.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Correction Deadline: 6/14/2019**

**Corrected on 11/7/2019**

**.30(2)(c) - Citation was observed to be corrected on this date.**

**Staff Records**

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/06/2017

Staff # 2

Met

Date of Hire: 11/07/2005

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Staff # 3 Date of Hire: 04/11/2017	Met
Staff # 4 Date of Hire: 06/20/2019	Met
Staff # 5 Date of Hire: 10/17/2013	Met
Staff # 6 Date of Hire: 08/06/2015	Met
Staff # 7 Date of Hire: 09/16/2003	Met
Staff # 8 Date of Hire: 08/02/2017	Met
Staff # 9 Date of Hire: 10/17/2016	Met

**Staff Credentials Reviewed: 6**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete on this date.

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 6/14/2019**

**Corrected on 11/7/2019**

**.33(4) - Will be re-evaluated on the next Licensing Study in 2020**

**Correction Deadline: 6/14/2019**

**Corrected on 11/7/2019**

**.33(6) - Will be re-evaluated on next Licensing study in 2020**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios on this date.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision was observed on this date.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs on this date.