



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/15/2019 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 3:30 PM

CCLC-35644

Child Development Center

2701 11th Avenue Columbus, GA 31904 Muscogee County
(706) 801-9428 aheberlig@esphheadstart.org

Regional Consultant

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/15/2019	Licensing Study	Good Standing	
12/14/2018	Monitoring Visit	Good Standing	
05/22/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1	Infants and One Year Olds	2	7	C	13	C	NA	NA	Snack, Floor Play, Diapering
Main	10	PreK	2	14	C	21	C	NA	NA	Outside
Main	11		0	0	C	16	C	NA	NA	
Main	12		0	0	C	16	C	NA	NA	
Main	13		0	0	C	25	C	NA	NA	
Main	3	Two Year Olds	2	8	C	13	C	NA	NA	Outside
Main	4	One Year Olds and Two Year Olds	2	5	C	13	C	NA	NA	Transitioning
Main	5	Three Year Olds	2	7	C	17	C	NA	NA	Transitioning, Snack
Main	6		0	0	C	17	C	NA	NA	
Main	7	Two Year Olds	2	7	C	16	C	NA	NA	Centers, Free Play, Transitioning
Main	8		0	0	C	16	C	NA	NA	
Main	9		0	0	C	21	C	NA	NA	

Total Capacity @35 sq. ft.: 204

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 48

Total Capacity @35 sq. ft.: 204

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	69	C

Comments

The Consultant discussed the Compliance and Determination Worksheet on this date.

Plan of Improvement: To Be Submitted 05/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Alina Heberlig, Program Official

Date

Penny Svenson, Consultant

Date



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Findings Report

Date: 5/15/2019 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 3:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation that the lesson plan posted in Room 1 was dated for February.

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Correction Deadline: 5/15/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a staff members purse was on top of a two drawer filing cabinet in Room 5 and was accessible to children and a hazard was posed.

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Correction Deadline: 5/15/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

The Consultant discussed with the Assistant Director to monitor the playground for possible hazards.

Correction Deadline: 5/15/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that a staff member did not clean the changing table after a child was diapered in Room 1.

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Correction Deadline: 5/15/2019

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(7)(a) requires washcloth handwashing be used only for infants when the infant is too heavy to hold or cannot stand safely and for children with special needs; requires that an individual washcloth be used only once for each child before laundering. It was determined based on observation that a staff member did not wash an infants hands after they were diapered in Room 1.

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Correction Deadline: 5/15/2019

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member didn't wash their hands after an infant was diapered in Room 1.

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Correction Deadline: 5/15/2019

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

..... **Safety**

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Technical Assistance

Technical Assistance

The Consultant discussed with the Assistant Director to monitor the amount of time each child is on a vehicle while being transported and adjust transportation to ensure children on not on a vehicle longer than 45 minutes.

Correction Deadline: 5/16/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 12/14/2018

Corrected on 5/15/2019

The correction was observed on this date. There were no blankets present in cribs on this date.

Staff Records

Records Reviewed: 44

Records with Missing/Incomplete Components: 33

Staff # 1	Met
Date of Hire: 11/13/2018	
Staff # 2	Not Met
Date of Hire: 02/19/2010	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 3	Not Met
Date of Hire: 08/12/2004	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 4	Not Met
Date of Hire: 04/16/2018	
<u>"Missing/Incomplete Components"</u>	
.33(4)-1st Yr. Training - 10 hrs.	
Staff # 5	Not Met
Date of Hire: 02/15/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 6	Not Met
Date of Hire: 09/02/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 7	Not Met
Date of Hire: 10/17/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	

Staff # 8	Not Met
Date of Hire: 11/19/2009	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 9	Not Met
Date of Hire: 09/16/2003	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 10	Met
Date of Hire: 03/19/2019	
Staff # 11	Met
Date of Hire: 02/21/2019	
Staff # 12	Not Met
Date of Hire: 02/01/2011	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 13	Not Met
Date of Hire: 09/20/2012	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 14	Met
Date of Hire: 04/16/2019	
Staff # 15	Met
Date of Hire: 03/08/2008	
Staff # 16	Met
Date of Hire: 08/06/2015	
Staff # 17	Not Met
Date of Hire: 07/24/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 18	Not Met
Date of Hire: 01/16/2018	
<u>"Missing/Incomplete Components"</u>	
.33(4)-1st Yr. Training - 10 hrs.	

Staff # 19	Not Met
Date of Hire: 09/15/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 20	Not Met
Date of Hire: 12/19/1992	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 21	Not Met
Date of Hire: 03/19/2019	
<u>"Missing/Incomplete Components"</u>	
.33(4)-1st Yr. Training - 10 hrs.	
Staff # 22	Not Met
Date of Hire: 08/02/2017	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 23	Not Met
Date of Hire: 10/12/2010	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 24	Not Met
Date of Hire: 07/08/2014	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 25	Met
Date of Hire: 09/30/2015	
Staff # 26	Not Met
Date of Hire: 09/28/2016	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 27	Not Met
Date of Hire: 10/17/2013	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 28	Not Met

Date of Hire: 09/12/2012

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 29

Met

Date of Hire: 11/05/2013

Staff # 30

Not Met

Date of Hire: 08/02/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 31

Met

Date of Hire: 08/14/2018

Staff # 32

Not Met

Date of Hire: 10/01/2009

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 33

Not Met

Date of Hire: 08/01/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 34

Met

Date of Hire: 04/11/2017

Staff # 35

Not Met

Date of Hire: 01/25/2018

"Missing/Incomplete Components"

.33(4)-1st Yr. Training - 10 hrs.

Staff # 36

Not Met

Date of Hire: 10/11/1991

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 37

Not Met

Date of Hire: 07/06/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 38

Not Met

Date of Hire: 10/04/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 39

Not Met

Date of Hire: 03/09/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 40

Not Met

Date of Hire: 11/07/2005

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 41

Not Met

Date of Hire: 06/16/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 42

Not Met

Date of Hire: 02/03/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 43

Not Met

Date of Hire: 07/18/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 44

Met

Date of Hire: 04/19/2013

Staff Credentials Reviewed: 44

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 12/14/2018

Corrected on 5/15/2019

The correction was observed on this date. All staff members had criminal records checks and staff members that had a National determination only were supervised by another staff member with a Comprehensive determination on this date.

Correction Deadline: 12/14/2018

Corrected on 5/15/2019

The correction was observed on this date. All staff members had criminal records checks and staff members that had a National determination only were supervised by another staff member with a Comprehensive determination on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 12/19/2018

Corrected on 5/15/2019

The Consultant discussed with the Assistant Director that personnel files are required for each staff member and are required to be kept on the premises and not with Human Resources. The Consultant will check on the following visit that this requirement is met.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that four staff members that were hired in 2018 and had been employed for at least one year did not obtain 10 clock hours of training or instruction in child care issues from an accredited school or Department-approved source as required.

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Correction Deadline: 6/14/2019

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that 29 out of 39 staff members did not have 10 hours of task focused training in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source as required.

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Correction Deadline: 6/14/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.